



Arlington Public Schools

Education That Empowers

The vision of the Arlington Public Schools is to be an equitable educational community where all learners feel a sense of belonging, experience growth and joy, and are empowered to shape their own futures and contribute to a better world.

ARLINGTON PUBLIC SCHOOLS **Arlington, MA 02476** **JOB DESCRIPTION**

POSITION: **Director of Research, Data, and Accountability**

JOB GOALS: The Director of Research, Data, and Accountability is responsible for the coordination of research-based practice, data-informed planning, and student assessments district wide. The director supports the use of data across schools and teams stemming from assessments, our Student Information System (PowerSchool), and other sources of academic, instructional, and culture and climate data.

MINIMUM QUALIFICATIONS:

1. Master's degree in data, assessment, mathematics, or related field;
2. Experience with and knowledge of research on equity and inclusion in education;
3. DESE administrator licensure or ability to attain licensure;
4. 5 years of teaching experience preferred; and
5. 5 years of administrative experience preferred.

KNOWLEDGE AND SKILLS:

1. Demonstrated proficiency with data analysis and visualization;
2. Demonstrated ability to lead adult learning about use of various types of data to inform practice;
3. Experience with multiple types of databases, including student information systems and digital assessment platforms;
4. Experience with and graduate-level coursework in educational assessment and the use of multiple types of qualitative and quantitative data to inform instructional practice;
5. Demonstrated leadership ability in using educational data to make informed decisions and to inform classroom- and systems-level decision-making;
6. Deep knowledge of and educational background in evidence-based curriculum, instruction and assessment theory and practices, and methods for facilitating adult learning;
7. Excellent organizational and communication skills;
8. Demonstrated ability to work in a collaborative setting with staff members across schools and departments.



PERFORMANCE RESPONSIBILITIES:

1. Work with the Superintendent and Deputy Superintendent to support data-informed practice across APS aligned with the APS Strategic Plan by creating public-facing data dashboards to track progress on district-wide priorities.
2. Coordinate student assessments in conjunction with Curriculum Directors and Building Principals to include analyses of assessment results.
3. In collaboration with the Deputy and Assistant Superintendents, Directors, and Principals, study and implement data inquiry practices to promote excellence in all schools, and suggest strategies to address achievement and opportunity gaps at individual schools and across departments.
4. Work with administrators across the district to improve use of data to inform teaching and learning, collaboration, professional development, and implementation of assessments.
5. Coordinate the district-level administration of all next-generation MCAS testing, as well as organizing, planning for, and communicating about additional standardized assessments in the District. Work with the Deputy Superintendent and Principals to coordinate the distribution and interpretation of MCAS results.
6. Manage APS academic and culture-and-climate data reporting tools and visualization platforms, including working with third-party vendors and internal stakeholders.
7. Work closely with the Data Services Manager in using PowerSchool SIS for developing useful reports, disseminating reports, running queries, and supporting users' development of data literacy skills. Model best practices in the use of these tools for other staff members.
8. Attend training and conferences as required to fully perform duties.
9. Other related duties as assigned by Superintendent and/or Deputy Superintendent.

TERMS OF EMPLOYMENT: Full year Position.

REPORTS TO: Deputy Superintendent of Teaching and Learning (primary), Director of DEIBJ (secondary).

SALARY RANGE: \$100,000-\$130,000

The Arlington Public Schools are committed to creating an inclusive and safe learning and working environment that reflects a diversity of perspectives, values, and experiences. We welcome staff who are aware of the role that bias and prejudice play in society, are creative and willing to try new approaches, and are reflective about their daily practice. We are looking for candidates who welcome a challenge, are eager to collaborate and contribute to the success of students, are ready to engage in two-way partnership with families, and who will contribute their diverse talents to the organization as a whole.