

**Fwd: permits**

Matthew Guernsey

Thu 7/20/2023 3:01 PM

To: Britton Mallard &lt;bmallard@town.arlington.ma.us&gt;

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Britton - for the 8/14 select board meeting, please see email exchange below.

In summary, Joe confirms:

- 8/18 to be 6-9 serving time and 6-930 event time
- 8/26 to be 1130-430 serving time and 1130-5 event time.

thanks,  
Matt

----- Forwarded message -----

From: **Joe Connelly** <[jconnelly@town.arlington.ma.us](mailto:jconnelly@town.arlington.ma.us)>

Date: Thu, Jul 20, 2023 at 2:37 PM

Subject: Re: permits

To: Matthew Guernsey

I talked to them yesterday. Beer event will be 11:30 - 4:30 pm and official end of event at 5 pm. You can only have 5 hours for a one day permit.

The only time we can add to is the 8/18 date as the BOS is not meeting again until 8/14. I am ok with extending 30 minutes for that night.

7/14 I may have concert performer play during the res dog event as now that it is extended by 90 minutes a concert may make sense.

Joseph Connelly, M.Ed.

Director of Recreation

Town of Arlington

781-316-3889

[jconnelly@town.arlington.ma.us](mailto:jconnelly@town.arlington.ma.us)**Public Records Notice**

*Please be advised that pursuant to G.L. c. 4 sec. 7(26) email correspondence to and from public employees is considered a public record. Only where the content of an email falls within one of the stated exemptions within the law may the Town withhold documents or information.*

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**From:** Matthew Guernsey**Sent:** Thursday, July 20, 2023 2:24 PM

OFFICE OF THE SELECT BOARD  
TOWN OF ARLINGTON  
MASSACHUSETTS 02476-4908

**SPECIAL ALCOHOL LICENSE APPLICATION**

Name of Applicant: Matt Guernsey

Address, phone & e-mail contact information: 251 Lowell St. Arlington, MA 02474

matt@drinkarlingtonbeer.com

Name & address of Organization for which license is sought: \_\_\_\_\_

ABC Beer Inc. dba Arlington Brewing Company

Does this Organization hold nonprofit status under the IRS Code? \_\_\_\_\_ Yes ☒ No

Name of Responsible Manager of Organization (if different from above): Carmine Granucci

Alternate: Tom Allen

Address, phone & e-mail contact information: \_\_\_\_\_

Alternate: Tom Allen, 251 Lowell St. Arlington MA 02474, tom@drinkarlingtonbeer.com

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? Yes If so, please give date(s) of Special Licenses and/or applications and title of event(s). Reservoir Beach Concert Series and Beer gardens, Friday 6/30-8/11

Is this event an annual or regular event? If so, when was the last time this event was held and at what location? Yes -- This application is for one additional day on the same series for the preceding 7 friday evenings

24-Hour contact number for Responsible Manager of Alcohol Event date: \_\_\_\_\_

Carmine Granucci:

Alternate Tom Allen

Title of Event: Reservoir Beach Concert Series and Beer Gardens

Date/time of Event: August 18, 6-9 pm

Time Changes: <sup>3</sup> Event Time: 6:00pm - 9:30pm  
Serving Time: 6pm - 9pm



Location of Event: Arlington Reservoir Beach

Location/Event Coordinator: Matt Guernsey, ABC Beer Inc

Method(s) of invitation/publicity for Event: Online and Social Media

Number of people expected to attend: 500+

Expected admission/ticket prices: Free admission

Expected prices for food and beverages (alcoholic and non-alcoholic): Beer \$9; food from \$5-20  
depending on the selection

Will persons under age 21 be on premises? Yes

If "yes," please detail plan to prevent access of minors to alcoholic beverages.

See accompanying Security Plan

Have you consulted with the Department of Police Services about your security plan for the Event?

Yes

**OFFICE USE ONLY**

*For Police Chief, Operations Commander, or designee:*

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Off. Corey P. Kolan  
Printed name/title

Date: 7-11-23

**POLICE COMMENTS:**

Same detail request requirements as the  
Friday night concerts.

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.) \_\_\_\_\_

Beer

What types of food and non-alcoholic beverages do you plan to serve at the Event? \_\_\_\_\_

Seltzer, Bottled Water, Soda available at the concession stand

Barbeque

Who will be responsible for serving alcoholic beverages at the Event? \_\_\_\_\_

ABC Beer Inc. dba Arlington Brewing Company - License# FB-LIC-000353

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event. \_\_\_\_\_

All servers are TIPS certified. See security plan for certifications.

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age. \_\_\_\_\_

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: [www.mass.gov/abcc](http://www.mass.gov/abcc)) \_\_\_\_\_

ABC Beer Inc. dba Arlington Brewing Company

Date of Delivery: Same day as each event, delivered between 4-5 pm

Alcohol Serving Time (s): 6-8:30 pm



How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of? \_\_\_\_\_

Returned to ABC Beer Inc. dba Arlington Brewing Company

Date of Pick-Up: Same day as each event, removed by 9:30 pm

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.) \_\_\_\_\_

See attached certificate of insurance

**Please submit this completed form and filing fee to the Select Board at least 21 days before your Event. Failure to provide complete information may delay the processing of your application.**

**I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:**

Signature: \_\_\_\_\_

*Matt Guernsey*

Printed name: Matt Guernsey

Printed title & Organization name: Owner, ABC Beer Inc.

Email: matt@drinkarlingtonbeer.com



## Arlington Brewing Company Event Security Plan

**Friday Night Res Concert & Beer Garden**  
Arlington Reservoir Beach  
Lowell St, Arlington MA 02474

June 30, 2023 6-9 pm  
July 7, 2023 6-9 pm  
July 14, 2023 6-9 pm  
July 21, 2023 6-9 pm  
July 28, 2023 6-9 pm  
August 4, 2023 6-9 pm  
August 11, 2023 6-9 pm  
August 18, 2023 6-9 pm

OFFICE OF THE SELECT BOARD  
TOWN OF ARLINGTON  
MASSACHUSETTS 02476-4908

**SPECIAL ALCOHOL LICENSE APPLICATION**

Name of Applicant: Matt Guernsey

Address, phone & e-mail contact information: 251 Lowell St. Arlington, MA 02474

matt@drinkarlingtonbeer.com

Name & address of Organization for which license is sought: \_\_\_\_\_

ABC Beer Inc. dba Arlington Brewing Company

Does this Organization hold nonprofit status under the IRS Code? \_\_\_\_\_ Yes ☒ No

Name of Responsible Manager of Organization (if different from above): Tom Allen

Address, phone & e-mail contact information: tom@drinkarlingtonbeer.com

251 Lowell St. Arlington, MA 02474

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? Yes If so, please give date(s) of Special Licenses and/or applications and title of event(s). Reservoir Beach Concert Series and Beer gardens, Friday 6/30-8/11

Is this event an annual or regular event? If so, when was the last time this event was held and at what location? Yes -- Same location by other vendors in prior years.

24-Hour contact number for Responsible Manager of Alcohol Event date: \_\_\_\_\_

Title of Event: Reservoir Dogs

Date/time of Event: Saturday, August 26 11:30 am - 3:30 pm

Time Changes<sup>3</sup>: Event Time: 11:30am - 5pm  
Serving Time: 11:30am - 4:30pm



Location of Event: Arlington Reservoir Beach

Location/Event Coordinator: Matt Guernsey, ABC Beer Inc

Method(s) of invitation/publicity for Event: Online and Social Media

Number of people expected to attend: 100-200

Expected admission/ticket prices: Free admission

Expected prices for food and beverages (alcoholic and non-alcoholic): Beer \$9; food from \$5-20  
depending on the selection

Will persons under age 21 be on premises? Yes

If "yes," please detail plan to prevent access of minors to alcoholic beverages. \_\_\_\_\_

See accompanying Security Plan

Have you consulted with the Department of Police Services about your security plan for the Event? \_\_\_\_\_

Yes

**OFFICE USE ONLY**

*For Police Chief, Operations Commander, or designee:*

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Mr. Corey P. Katoano  
Printed name/title

Date: \_\_\_\_\_

POLICE COMMENTS:

Request one detail



What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.) \_\_\_\_\_

Beer

What types of food and non-alcoholic beverages do you plan to serve at the Event? \_\_\_\_\_

Seltzer, Bottled Water, Soda will be available at the reservoir's concession stand

Barbeque

Who will be responsible for serving alcoholic beverages at the Event? \_\_\_\_\_

ABC Beer Inc. dba Arlington Brewing Company - License# FB-LIC-000353

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event. \_\_\_\_\_

All servers are TIPS certified. See security plan for certifications.

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age. \_\_\_\_\_

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: [www.mass.gov/abcc](http://www.mass.gov/abcc)) \_\_\_\_\_

ABC Beer Inc. dba Arlington Brewing Company

Date of Delivery: Same day as each event, delivered between 10:30 and 11:30 am

Alcohol Serving Time (s): 11:30-3:30

4:30

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of? \_\_\_\_\_

Returned to ABC Beer Inc. dba Arlington Brewing Company

Date of Pick-Up: Same day as each event, removed by 4:30 pm

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.) \_\_\_\_\_

See attached certificate of insurance

**Please submit this completed form and filing fee to the Select Board at least 21 days before your Event. Failure to provide complete information may delay the processing of your application.**

**I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:**

Signature: \_\_\_\_\_

*Matt Guernsey*

Printed name: Matt Guernsey

Printed title & Organization name: Owner, ABC Beer Inc.

Email: matt@drinkarlingtonbeer.com



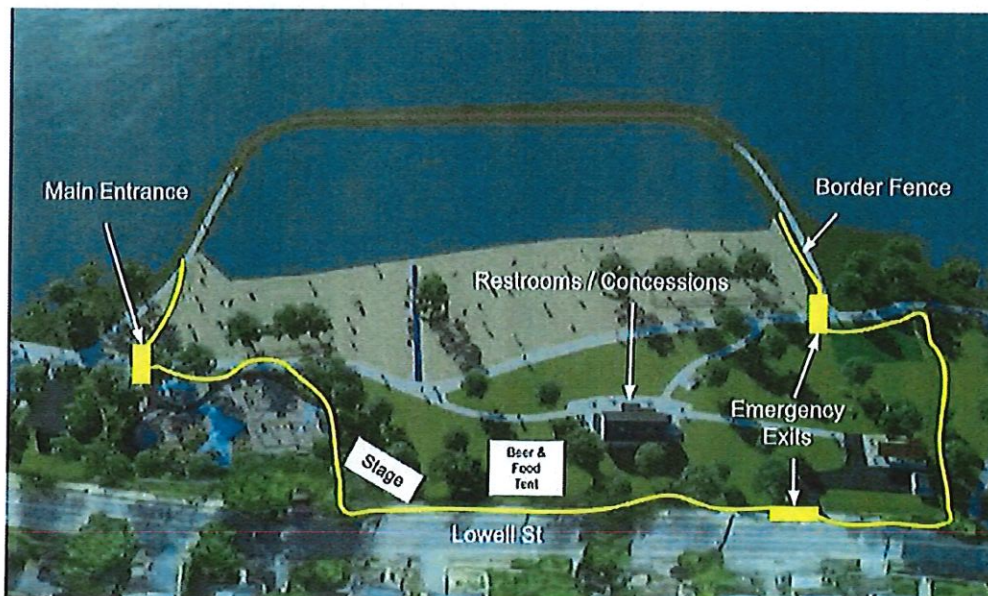
## Event Description

We are seeking approval to run a beer garden at Reservoir Beach, in coordination with event organizer Joe Connelly and the Arlington Recreation Department. This will be the first year that a beer garden is offered at this event and we hope that our participation will provide a great experience for all attendees, allowing those who are 21 and over to enjoy delicious beer in a beautiful park setting while creating a family-friendly environment for all to enjoy. Beer will be offered for sale at the price of \$9 each, and food will be available for purchase at varying prices depending on menu item. We will have processes in place to ensure compliance with Arlington food and alcohol regulations. All staff and management will be TIPS certified to ensure an environment where alcohol is responsibly served and consumed.

## Event Space Layout

### Event Space

The event will take place at the Arlington Reservoir Beach. The beach is bounded on one side by the swimming area, which will be closed to swimmers during the event, and on all other sides by a fence that clearly delineates the beach boundary. Alcohol sales will be confined to the tent, which is 20x30'. See the diagram below for details on the event area.



### Restrooms

Men's and Women's restrooms are available at the beach concession stand and will be open during the duration of the event.



Access to the event space will be through a single gate located at the main entrance to the beach. The beach area and entrance are fully ADA accessible.

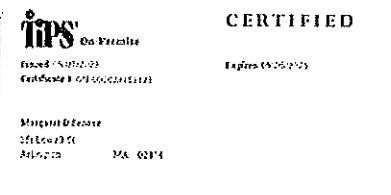
- All persons purchasing alcohol will have their id checked by a TIPS certified server.
- Alcohol will not be served to any person who appears to be intoxicated.
- If any guest appears to be intoxicated staff will take the appropriate measures, up to and including asking the guest to leave.
- If necessary, staff will alert onsite police detail to any issue that raises concerns for public safety.
- Last sale of alcohol will be made no later than 8:30 (30 minutes before the end of the event).

All beers will be poured into 16 oz clear compostable cups from our portable draft system.

In the event of an emergency, guests will be directed to leave through the main entrance. If additional exits are required, Reservoir Beach staff will be directed to open additional gates that exit onto Lowell St or the perimeter path at the north end of the beach.

Parking is available at the Arlington Reservoir lot, which has approximately 60 parking spots. Additional parking is available along Lowell St and various neighboring side streets. The Res is a popular destination during summer weekends, so parking for this event is not expected to cause any additional traffic beyond what is typical.

Below are TIPS certificates for staff at this event





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/08/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown of Massachusetts, LLC 980 Washington Street Suite 325 Dedham MA 02026	CONTACT NAME: Courtney Wolinsky PHONE (A/C, Ho, Ext): (781) 455-6664 FAX (A/C, Ho): E-MAIL: Courtney.Wolinsky@bbbrown.com ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Mount Vernon Fire Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED ABC Beer Inc., DBA: Arlington Brewing Company 251 Lowell Street Arlington MA 02474	NAIC #

## COVERAGES

CERTIFICATE NUMBER: CL235886752

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			SE 2016875	06/30/2023	08/13/2024	EACH OCCURRENCE \$ 1,000,000
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$				
			MED EXP (Any one person) \$				
			PERSONAL & ADV INJURY \$				
						GENERAL AGGREGATE \$ 1,000,000	
						PRODUCTS - COMP/OP AGG \$	
							\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	H/A				PER STATUTE OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability	Y		SE 2016875	06/30/2023	08/13/2024	Limit of Liability \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is Additional Insured under the Liquor Liability as required by written contract

## CERTIFICATE HOLDER

## CANCELLATION

Town of Arlington Recreation 422 Summer St Arlington MA 02474	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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## CERTIFICATE OF COMPLETION

This certifies that

Margaret D Senese

Is awarded this certificate for

**TIPS On-Premise Alcohol Server Training**



Hours  
3.00



Completion Date  
05/07/2023



Expiration Date  
05/06/2026



Certificate #  
ON-000028752398

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | [www.360training.com](http://www.360training.com)

(CUT HERE)

(CUT HERE)



Issued: 05/07/2023  
Certificate #: ON-000028752398

Margaret D Senese  
251 Lowell St  
Arlington MA 02474

**CERTIFIED**

Expires: 05/06/2026



Phone: 800-438-8477  
[www.gettips.com](http://www.gettips.com)

This card was issued for successful completion of the TIPS program.

Signature \_\_\_\_\_





## CERTIFICATE OF COMPLETION

This certifies that

Carmine Granucci

is awarded this certificate for

TIPS On-Premise Alcohol Server Training



Hours  
3.00



Completion Date  
04/29/2023



Expiration Date  
04/28/2026



Certificate #  
ON-000028688490

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | www.360training.com

(CUT HERE)

(CUT HERE)



Issued: 04/29/2023  
Certificate #: ON-000028688490

Carmine Granucci

**CERTIFIED**

Expires: 04/28/2026



Phone: 800-438-8477  
www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature \_\_\_\_\_



## CERTIFICATE OF COMPLETION

This certifies that

Thomas Allen

is awarded this certificate for

**TIPS On-Premise Alcohol Server Training**



Hours  
3.00



Completion Date  
02/08/2023



Expiration Date  
02/07/2026



Certificate #  
ON-000027678573

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | [www.360training.com](http://www.360training.com)

(CUT HERE)

(CUT HERE)



Issued: 02/03/2023  
Certificate #: ON-000027678573

Thomas Allen  
231 Lowell Street  
Arlington MA 02474

**CERTIFIED**

Expires: 02/07/2026



Phone: 800-438-8477  
[www.gettips.com](http://www.gettips.com)

This card was issued for successful completion of the TIPS program.

Signature \_\_\_\_\_



## CERTIFICATE OF COMPLETION

This certifies that

Matthew Guernsey

Is awarded this certificate for

**TIPS On-Premise Alcohol Server Training**



Hours  
3.00



Completion Date  
02/09/2023



Expiration Date  
02/08/2026



Certificate #  
ON-000027690968

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | [www.360training.com](http://www.360training.com)

(CUTHERE)

(CUTHERE)



Issued: 02/09/2023  
Certificate #: ON-000027690968

Matthew Guernsey

**CERTIFIED**

Expires: 02/08/2026



Phone: 800-438-8477  
[www.gettips.com](http://www.gettips.com)

This card was issued for successful completion of the TIPS program.

Signature \_\_\_\_\_