

October 31, 2023

David Morgan  
Environmental Planner & Conservation Agent  
Department of Planning and Community Development  
730 Massachusetts Ave  
Arlington, MA 02476

Re: **Proposal for Professional Engineering Services**  
**Stormwater Peer Review for Proposed Thorndike Place Development**

Dear Mr. Morgan:

Weston & Sampson is pleased to present our proposal to provide peer review services related to the proposed Thorndike Place development. We will evaluate the proposed project's stormwater management system for compliance with the Massachusetts Stormwater Standards and other applicable local regulations as discussed below. The following project documents have been provided to Weston & Sampson by the Town of Arlington:

- Notice of Intent Cover Letter, prepared by BSC Group, September 6, 2023
- Notice of Intent Submittal, prepared by BSC Group, September 2023
- Thorndike Place Plan Set, prepared by BSC Group, September 6, 2023
- Stormwater Report for Thorndike Place, prepared by BSC Group, September 2023

We will perform the following specific tasks related to the drainage system evaluation:

- Review the Stormwater Report, Plan Set, Notice of Intent, and other relevant background information prepared for the project.
- Review the proposed drainage design for compliance with the Massachusetts Stormwater Standards.
- Confirm the drainage catchment areas.
- Review HydroCAD model parameters and output results.
- Check sizing of infiltration system components.
- Review the mounding analysis and supporting test pit logs provided by the applicant to evaluate the feasibility of the proposed infiltration systems.
- Conduct one (1) site visit.
- Prepare a letter report to summarize our results and provide recommendations for appropriate modifications or improvements.
- Review the applicant's response to our initial letter report and prepare a written reply to the Conservation Commission addressing the applicant's response.

- Attend up to four (4) meetings to present our report and discuss our recommendations. This includes two (2) virtual meeting with the Developer and/or the Town, and two (2) virtual Conservation Commission public hearings.

### Time of Project

Weston & Sampson can begin work immediately following a notice to proceed and submit our initial peer review report within four (4) weeks. Upon receipt of a response from the applicant, we can prepare a written reply to the Conservation Commission within three (3) weeks.

### Payment

The sum of all work shall be performed for a lump sum fee of \$25,000 for the scope of services described herein. For services performed under this Proposal, fees shall be billed monthly as they accrue based upon the services performed as a percent of the total lump sum fee .

We appreciate the opportunity to submit this proposal. If you have any questions or need additional information please contact me. I may be reached at (978) 532-1900 or [elmerd@wseinc.com](mailto:elmerd@wseinc.com).

Very truly yours,

WESTON & SAMPSON ENGINEERS, INC.

David M. Elmer, P.E.  
Discipline Leader/Vice President