

OFFICE OF THE SELECT BOARD

730 Massachusetts Avenue
Town of Arlington
Massachusetts 02476-4908

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SELECT BOARD OFFICE
ARLINGTON, MA 02476
2023 OCT 26 PM 3:18

(781) 316-3020
(781) 316-3029 fax

\$60.00 Filing Fee

Inspections Dept. at 51 Grove St. must review completed application before returning to this office.

APPLICATION

To the Licensing Authorities of the Town of Arlington

The Undersigned hereby makes application for a

- ☒ **COMMON VICTUALLER LICENSE (Eat In)**
☐ **FOOD VENDOR LICENSE (Take Out Only)**

Location 14 Mill St., Arlington MA 02476

Name of Applicant Andrew Hunter

Corporate Name (if applicable) Highrock Covenant Church Inc.


D/B/A The Mill Café

Date 10/23/23

I/We hereby agree to conform in all respects to the conditions governing such License as printed in the By-Laws of the Town, and such other rules and regulations as the Selectmen may establish. With the signing of this application, the applicant acknowledges that:

- A. It is understood that the Board is not required to grant the license.
- B. no work is to commence at the premises of the proposed location which is the subject matter of this application until the license is approved by the Select Board, and, furthermore, any work done is done at the applicant's risk, and
- C. in the event of a proposed sale of a business requiring a Common Victualler License, an application for a transfer of said license will be deemed to be an application for a new license (subject to the rules and regulations herein contained), and the owner of such business shall be required to file with the Select Board a thirty day notice of his intention to sell same before such application will be acted upon by the Select Board.
- D. That the license is subject to revocation if the holder of the license does not comply with Town By-Laws or the Rules and Regulations of the Board.

Print Name Andrew Hunter

Signature Name 

Phone (Home)  (Business) 781-739-3999

Email drew@highrock.org

INFORMATION RELATIVE TO APPLICATION

Breakfast _____

Yes ☒ No _____

Lunch _____

Yes ☒ No _____

Dinner _____

Yes _____ No _____

Do you own the property? Yes ☒ No _____ Tenant at Will _____ Lease _____ (years)

Hours of Operation:

Day _____ Tuesday - Saturday _____ Hours _____ 7:30am - 4:30pm

Day _____ Hours _____

Day _____ Hours _____

Floor Space _____ 3,600 _____ Sq. Ft. Seating Capacity (if any) _____ 120

Parking Capacity (if any) _____ 9 _____ spaces Number of Employees _____ 10

List Cooking Facilities (and implements)

Will a food scale be in use for sale of items to the public? Yes _____ No ☒

Will catering services be provided by you? Yes _____ No ☒

=====

The following items must be submitted with the application:

- | | |
|--|---------------------|
| 1. Layout Plan of Facility & Fixtures | Date Received _____ |
| 2. Site Plan (obtained at Bldg. Dept., 51 Grove St.) | Date Received _____ |
| 3. Outside Facade and Sign Plan (dimensions, color) | Date Received _____ |
| 4. Menu | Date Received _____ |
| 5. Maintenance Program | Date Received _____ |

If the facilities are not yet completed, provide estimated cost of work to be done \$ _____

=====

FOR OFFICE USE ONLY

Scheduled Hearing when Application will be presented to Select Board for approval:

Date _____ Time _____

Board Action: Approved Yes _____ No _____

APPLICANT'S RESUME

Food Business Experience of Applicant

From _____	to _____
Employee _____	D/B/A _____
Sole Owner _____	Location _____
Partnership _____	Type Food _____
Corporation _____	Number of Employees _____

From _____	to _____
Employee _____	D/B/A _____
Sole Owner _____	Location _____
Partnership _____	Type Food _____
Corporation _____	Number of Employees _____

List any other information that you feel will assist in the review of this application.

Thank you for your consideration. We are excited to open The Mill Cafe. Our dream is that The Mill Cafe will offer the Arlington community a space connect with friends, work remotely, and enjoy great coffee alongside a selection of "grab & go" food options. We will be an inclusive employer who intentionally gives meaningful work opportunities to people with disabilities. The Arlington High school Special Education Transition Coordinator is eager for the cafe to open so a couple of her students can apply. We believe The Mill Cafe offers a unique space centered around creating community.

the Mill Café Menu

Espresso Drinks: Counter Culture Coffee

Latte
Cappuccino
Flat White
Mocha
Americano
Espresso

Coffee: Counter Culture Coffee

Light Roast Coffee
Dark Roast Coffee
Single Family Coffee of the Month
Cold Brew

Tea: MEM Tea

White Peach
Moroccan Mint
Spicy Chai
Peppermint*
Ginger Lemon
Blue Flower Earl Grey
Earl Grey de la Creme
Decaf English Breakfast

Milks

2% or Whole Milk
Half & Half
Oat Milk
Almond Milk
Soy Milk

Flavor Syrups

Vanilla
Caramel
Hazelnut
Lavender
Irish Cream
White Chocolate
Coconut
Dark Chocolate
Sugar Free Vanilla
Sugar Free Hazelnut
Seasonal: Pumpkin, Peppermint,

*** Item Made Onsite*

Baked Goods

Muffins, Bagels, Baked Donuts
Croissant, Coffee cake
** Chocolate Chip Cookies
Brownies

Breakfast

Fruit
Greek Yogurt with berries & Granola

Oatmeal Cups

** Waffles
• Maple syrup, Chocolate drizzle , Whip Cream
Hard boiled Eggs

Lunch: (Grab & Go)

Club: (Bacon, Turkey Ham and American Cheese on whole grain bread)
Italian: (Salami, pepperoni, and Ham on a sub bun)
Ham & Cheese: (Honey Ham & Sharp Cheddar Cheese on white bread)
Fall Chicken Salad: (Chicken Salad, lettuce, & apple slices in a wrap)
Hummus: (Hummus, lettuce, tomato, cucumber & cheddar cheese in a wrap)
Cups of Ramen
• [Shin](#) , [Nona Lim](#)

From The Cooler

Milk: Chocolate & White
Juice boxes
Energy drinks
Sodas
Cheese sticks

Snacks

Fruit
Chips
Candy
Animal Crackers
GF Crackers
Protein Bars
Granola Bars
GF Cookies

Condiments: Honey, Mustard, Dijon Mustard , Mayonnaise, Relish, Pickles

* Before placing you order, please inform your server if a person in your party has a food allergy

Best Pest Control Service Inc.
63 Elm St
Somerville MA 02144

October 20th 2023

Highrock Church
14 Mill St
Arlington MA 02476

On October 19th, we performed exterior and interior monthly services for the control of rodents and pests at HighRock Church. Inspection and treatment were performed by our licensed exterminator technician Richard Beaulieu Lic# 31185 Below is our report and IPM Plan

Inspection/Recommendation

Inspected interior and exterior of property. On the inside found no major sanitation concerns, very clean kitchen, storage and common areas. The interior 24/7 rodent monitoring stations were serviced. One mouse was removed from the kitchen and electrical room. An entrypoint in the wall of the loft by the elevator was sealed with insulation foam and Xcluder rodent prevention fabric. On the exterior no major rodent activity was found nor burrows detected, and other nesting rodents found during inspection.

Recommended installing exterior RTU bait stations around perimeter for the Church and dumpster area. for the control of rodents. Best Pest Control services will install exterior bait/trap stations on the next monthly scheduled service – 11/23/23 and will include these stations in every inspection and service date going forward.

IPM Plan

Best Pest Control Services is a licensed and insured pest control services company. Best Pest Control Services provides Integrated Pest Management service to HighRock Church monthly for the control of pests and rodents, including but not limited to rodents, roaches and ants.

A full inspection of the premises, including kitchen, loft, utility/storage areas and exterior surroundings is performed for the presence of pests/rodents during each monthly visit.

Best Pest Control Services seals possible rodent access holes with Xcluder rodent prevention fabric wiring and foam sealant. If holes are too large, we alert management to have areas sealed.

Best Pest Control Services inspects, rebaits, resets all interior and exterior RTU, 24/7 monitoring/trap stations, and glue boards accordingly.

We replace insect traps and rodent monitors as needed.

When pests are found, appropriate measure are taken with insect bait and rodent bait placements are made according to manufacture MSDS and Labels.

When excess pests, rodents and/or insects are found, additional methods are exhibited- including but not limited to adding insect traps, rodent monitoring and baiting in selected areas to monitor level of activity to help achieve control.

Inspection of facility for sanitation issues are conducted to help achieve adequate level of pest control. All food storage should be sealed and be lifted off the ground, plumbing drains should be cleaned and cleared to prevent sitting water to prevent possible harborage of rodents/pests.


Monthly services are performed on the 4th Monday of every month. Management and staff can call or email Best Pest Control services to supplement monthly services in the case of emergencies. Calls and emails made out to the Best Pest Control Services office will be responded to appropriately by our Office Manager – Sebastian Ortiz. Services appointments can typically be made in the same week or early on in the following week.

Rodenticides are currently being used FIRST STRIKE and CONTRAC.

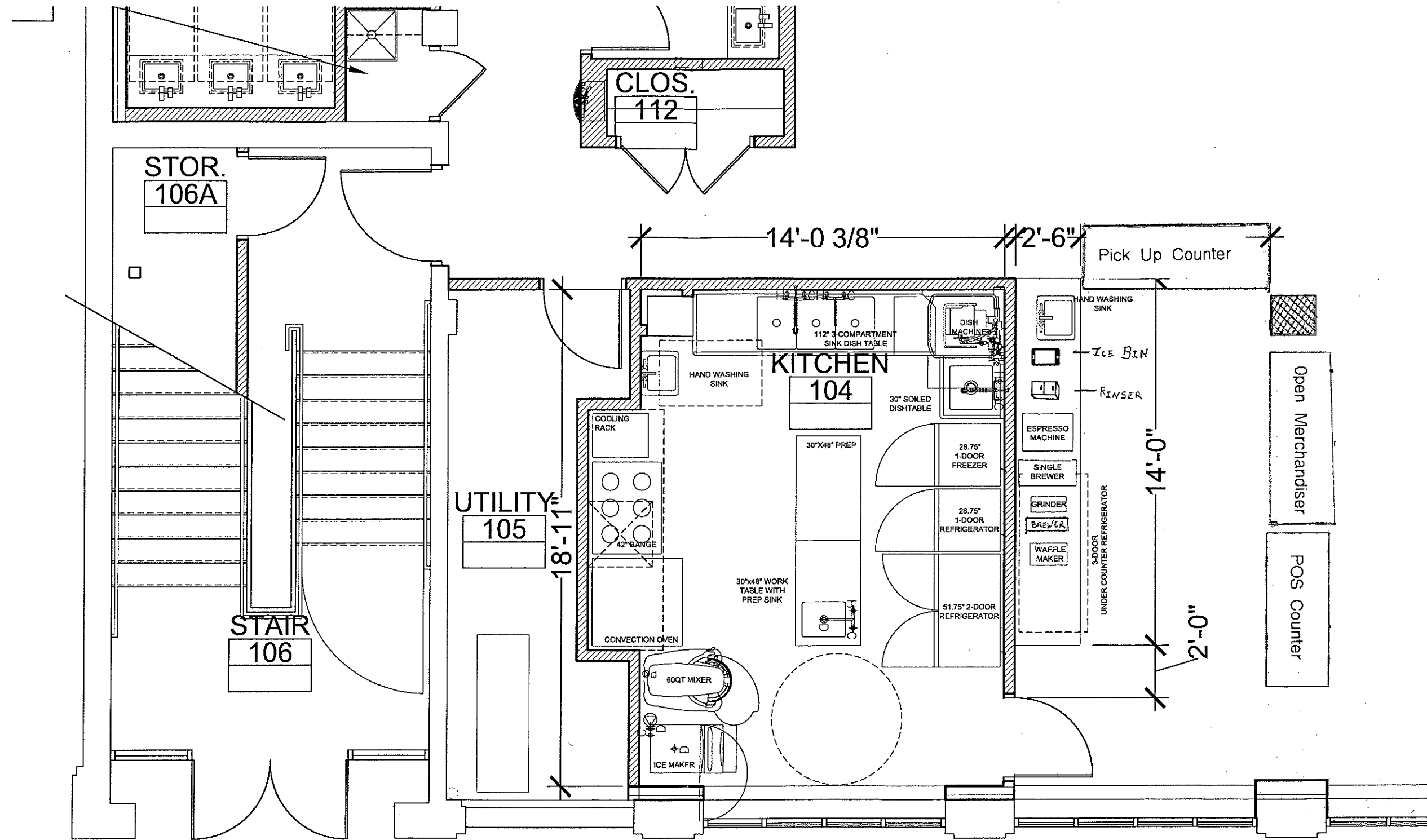
All reporting and invoicing are emailed to management for record keeping.


If you have any questions or concerns regarding this report or IPM plan, please feel free to call or email us.

Thank you,



Matt Kreimeyer, Owner



 MAUGEL ARCHITECTS 200 AYER ROAD SUITE 200 HARVARD, MA 01451 978 456 2800 MAUGEL.COM		THESE DOCUMENTS AND ALL IDEAS, ARRANGEMENTS, DESIGNS AND PLANS INDICATED THEREON OR REPRESENTED THEREBY ARE OWNED BY AND REMAIN THE PROPERTY OF MAUGEL ARCHITECTS, INC. AND NO PART THEREOF SHALL BE UTILIZED BY ANY PERSON, FIRM OR CORPORATION FOR ANY PURPOSE WHATSOEVER EXCEPT WITH SPECIFIC WRITTEN PERMISSION. © 2023 MAUGEL ARCHITECTS, INC.		Highrock Arlington 10-14 Mill Street Arlington, MA 02476	
		Regarding: Enlarged Kitchen & Cafe Layout			
		Reference Drawing: A.101	Job Number: 19051	SK Number: A-0	
		Date: 10/13/2023	Scale: 1/4" = 1'-0"		

File Name: 190518_0_drawing\all_1_architectural\1_s_w_bulls (current)\101.dwg
 Date Plotted: 10/13/2023
 Plotted By: Colby Cavanaugh



114 Turnpike Road, Suite 2C
Chelmsford, MA 01824
www.hshassoc.com

DREW HUNTER
HIGHROCK CHURCH
14 MILL STREET
ARLINGTON, MA 02476

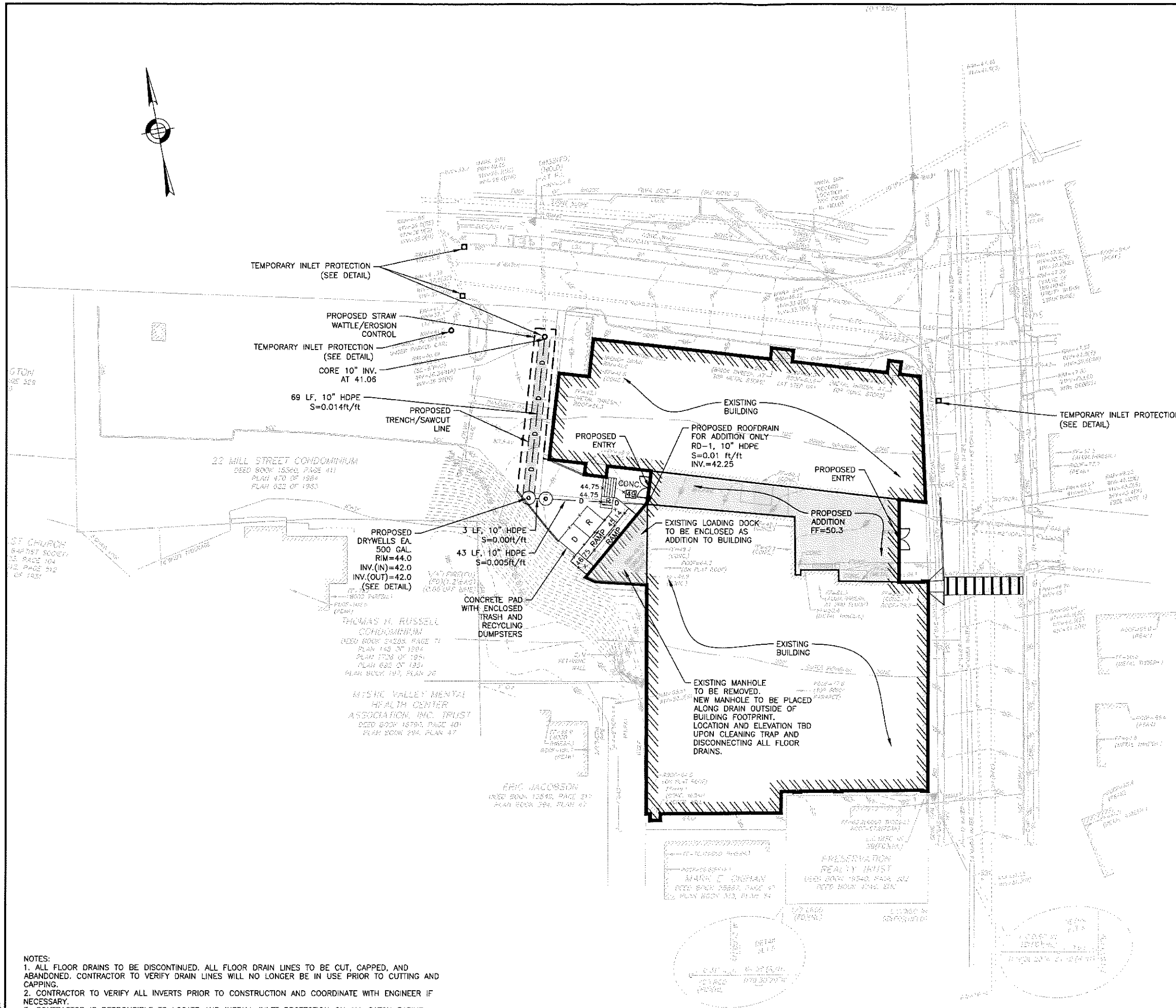
**HIGHROCK CHURCH
RENOVATION**
10,12,14,16 MILL STREET
ARLINGTON, MA 02476

[illegible]

GRADING, DRAINAGE, AND UTILITIES PLAN

CHECKED BY: KE

SHEET 3 OF 5



NOTES:

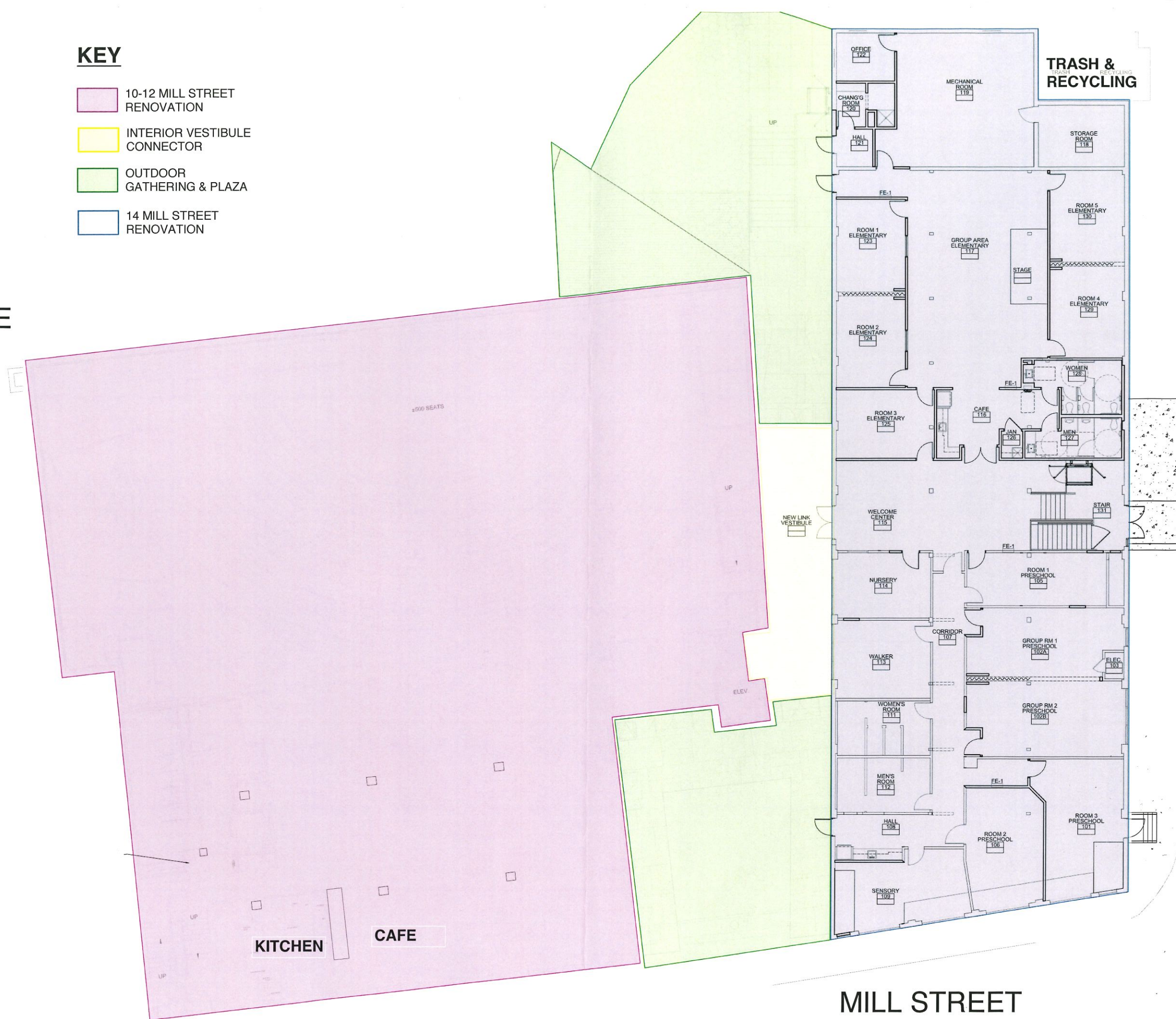
1. ALL FLOOR DRAINS TO BE DISCONTINUED. ALL FLOOR DRAIN LINES TO BE CUT, CAPPED, AND ABANDONED. CONTRACTOR TO VERIFY DRAIN LINES WILL NO LONGER BE IN USE PRIOR TO CUTTING AND CAPPING.
2. CONTRACTOR TO VERIFY ALL INVERTS PRIOR TO CONSTRUCTION AND COORDINATE WITH ENGINEER IF NECESSARY.
3. CONTRACTOR IS RESPONSIBLE TO LOCATE AND INSTALL INLET PROTECTION ON ALL CATCH BASINS DOWNSLOPE FROM WORK SITE PRIOR TO CONSTRUCTION.

A horizontal scale bar with alternating black and white segments. It is marked with the numbers 20, 0, 20, and 40 from left to right. Below the bar, the text "SCALE IN FEET" is written.

KEY

- 10-12 MILL STREET RENOVATION
- INTERIOR VESTIBULE CONNECTOR
- OUTDOOR GATHERING & PLAZA
- 14 MILL STREET RENOVATION

RAMSDALE



MILL BROOK

MILL STREET