Town of Arlington
Office of the Town Manager
730 Massachusetts Avenue
Arlington, MA 02476
Tel: (781) 316-3002

February 8, 2024

To Whom It May Concern:

The Town of Arlington is excited to host a Battle Re-Enactment in both 2024 and 2025. Our town leadership team which includes representatives from the Police and Fire Departments, Department of Public Works, Town Manager's Office and Planning and Community Development Office, have met and reviewed the proposal that was submitted for the Re-enactment.

Below are issues discussed in a recent meeting with representatives from the Battle Re-Enactment group and that we propose to the larger Battle Re-enactment group as changes to the proposal.

- For 2024, we are asking that the route be shortened and run from Grove Street to Pleasant Street.
    - Closing the entire length for one trip east along Mass Ave and then a loop back west along Mass Ave will take a considerable number of emergency responders to cover all intersections for the entire length of time. By stopping at the Pleasant/Mystic and Mass Ave crossing, we will save a considerable number of staff which will be difficult to hire this year.
- We ask that 1st flanking/maneuvering move be removed from the plan.
    - 1st Flanking maneuver appears to move up a side street, enter a private residential property and exit another side street. This part of the re-enactment will need to be removed from the plan.

Below are additional points:

- We will need a confirmation on your final number of re-enactors by March 15, 2024. In an effort to appropriately plan for transportation, lunch and insurance, we will need a final number of participants by March 15, 2024.
- We need one point of contact responsible for the day of onsite coordination with the Medford High School. The Town of Arlington has reached out to Medford Public Schools as requested by your group and has obtained permission to rent the building and parking lot. The Town of Arlington will pay for the rental of both. We are asking that a representative from the Battle Re-Enactment group be appointed as a point of contact for this rental. Shuttle buses will also be onsite to transport re-enactors from Medford and back and we ask that a person from your group be appointed to communicate the transportation plan to all re-enactors.

- We ask that it be communicated to all participants that although messaging will be sent out that visitors line up along the north side of Mass Ave, the town cannot guarantee that there will be no commuters, bicyclists and others along the southern side of Mass Ave. For this reason, it is important that all participants exercise extreme caution when discharging the muskets.

Please do not hesitate to contact me should you need additional information regarding this matter.

Sincerely,

Christine Bongiorno
Deputy Town Manager-Operations