



December 7, 2015

Arlington Board of Selectmen
730 Massachusetts Ave.
Arlington, MA 02476

Dear Board of Selectmen:

I would like to present updates on the following matters related to the Cyrus Dallin Art Museum/Jefferson Cutter House at the meeting on January 11, 2016:

- Massachusetts Historical Commission Grant for the exterior preservation of the Jefferson Cutter House
 - Overview – scope of work and budget
 - Contractor selection process
 - Timeline of project – March to June, 2015
 - Contractor access to parking and area around property
- Reservation of Whittemore Park for Saturday, July 23, 2016 for free family performance by the River Creek String Band
 - We would like to reserve the whole day.
- Reservation of Whittemore Park for Sunday, August 7, 2016 from 12-8 (rain date August 14, 2016, 12-8 pm)
 - Fundraiser for the Museum's nonprofit and celebration of the completion of the exterior restoration of the Jefferson Cutter House

Please do not hesitate to contact me if at 781-641-0747 or hleavell@dallin.org, if you require further information.

Sincerely,

A handwritten signature in black ink that reads "Heather Leavell". The signature is written in a cursive, flowing style.

Heather Leavell
Director/Curator