**TOWN OF ARLINGTON**
**SPECIAL EVENT PERMIT APPLICATION**

**Applicant and Sponsoring Organization Information**

Name of Organization / Sponsor: RSM Arlington

Address: 50 Mill st. City: Arlington State: MA Zip: 02476

Applicant Name: Zara Khanjyan Tel#: 6178559989

E-mail: zara.khanjyan@russianschool.com

Event Manager: Zara Khanjyan Contact Info: 6174127578

Other Contact Person/s: Varvara Gracheva Contact Info: varvara.gracheva@russianschool.c

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**Event Information** Back2School Bash

☐ Run/Walk ☐ Parade ☑ Event

Event Title: _____

Start Date & Time(s): 09/28 11:00AM End Date & Time(s): 09/28 1:00 PM

Estimated Attendance: # 100~200 Admission Fee: _____

Open to the Public: ☑ Yes ☐ No

Requested Location: Street (specify): Whittemore Park, Massachusetts Ave

Other (specify): and Mystic St., Arlington, MA

Set Up Date/Time & Description: 09/28 10:00 AM

Breakdown Date/Time & Description: 09/28 2:00 PM

**NOTE: ATTACH DIAGRAM OF ROUTE WITH SPECIFICS**

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**Event Details**

| YES | NO | |
|---|---|---|
| ☑ | ☐ | Will you set up table(s) and/or chair(s)? Approximate number : 5-6 |
| ☐ | ☐ | Booth(s), Exhibit(s), Display(s) and/or Enclosure(s): |
| ☐ | ☐ | Canopy(ies) and/or Tent(s)- describe dimensions: |

The following is required by your organization to insure the safety and health of all participating in this event: *Note: You do not need to contact the departments below if it is not required.*

| YES | NO | |
|---|---|---|
| ☐ | ☑ | Police Detail: _____ (contact police) |