



Engineering Division

TOWN OF ARLINGTON  
Department of Public Works  
51 Grove Street  
Arlington, Massachusetts 02476  
Office (781) 316-3320 Fax (781) 316-3281

## MEMORANDUM

To: Board of Selectmen  
From: Engineering Division  
Re: Approved Contractor License  
Date: February 19, 2016

Dear Board Members,

Reference is hereby made to an application by Richard Duntley, of Burgess & Sons, to be accepted as an Approved Contractor in the Town of Arlington.

Contact information is as follows:

Burgess & Sons  
24 Hollis Road  
Lynn, MA 01905  
Ph: 781-953-4166  
Email: [GBurgess.Sons@verizon.net](mailto:GBurgess.Sons@verizon.net)

Upon review of provided references supplied by the contractor, we recommend approval and issuance of an Approved Contractor and Drainlayer license.

Wayne A. Chouinard, P.E.  
Town Engineer

CC: File



# TOWN OF ARLINGTON DEPARTMENT OF PUBLIC WORKS

## APPLICATION FOR TOWN OF ARLINGTON DPW CONTRACTOR LICENSE

Directions: Please complete ALL fields below and deliver the completed application to the Department of Public Works Engineering Department at 51 Grove Street for Processing and Submission to the Board of Selectmen. Please also include in your submission a \$75.00 application fee in the form of a check payable to the "Town of Arlington". Any questions regarding this application form or procedure should be directed to the Town of Arlington Engineering Department at 781-316-3386.

Please indicate the scope of work you intend to perform as a DPW Approved Contractor in the Town of Arlington (check all that apply):

☒ Water ☒ Sanitary Sewer ☒ Stormwater Drainage ☒ Sewer/Drain Inspection ☐ Driveway Work ☒ Curb/Sidewalk Work

Applicant/Firm Name:

G. Burgess & Sons

Select One:

☐ Corporation

☐ Partnership

☒ Proprietorship

☐ Other:

Street Address:

24 Hollis Road

City/Town:

LYNN

State: MA

Primary Phone:

781-953-4166

E-mail:

GBurgess.Sons@verizon.net

Length of Time in Business under the same Firm Name:

Full Name(s) of Principal(s):

Richard Duntley

Primary Contact Person:

Richard Duntley

Nature of Typical/Standard Work:

Water & Sewer New & Repair

Have you ever performed this type of work in Arlington:

☐ Yes

☒ No

If Yes, Please provide Location:

Approximate Date:

Total Amount of such construction this year:

Total Amount of such construction last year:

Total Amount of such construction next previous year:

Municipality:

Lynn Water & Sewer

Primary Contact Name:

Neil Johnson

Email:

NJohnson@LynnWaterSewer.org

Municipality:

Town of Milton

Primary Contact Name:

John Thompson

Email:

JThompson@TownofMilton.org

Municipality:

City of Newton

Primary Contact Name:

Darrell Azure

Email:

DAzure@NewtonMA.gov

Bank Reference:

EASTON Bank

Phone:

800-293-1460

Federal Tax ID or Social Security #:

Note to Town Staff: Redact Social Security # before releasing document

Your social security number or federal identification number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licenses who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Law, Chapter 62C, Section 49A.

By signing below, I certify that under the penalties of perjury that to the best of my knowledge and belief all information on this application is true and correct. I also certify by signature below that I/we have filed all state tax returns and paid all state taxes as required by law. I also hereby agree to conform in all respects to the conditions governing such license as printed in the By-Laws of the Town and such other rules and regulations as the Selectmen and/or Department of Public Works may establish.

Applicant Signature:

Richard Duntley

Date:

2-16-16



---

**WATER & SEWER  
COMMISSION**

### Letter of Recommendation

Date: February 18, 2016


For: Burgess & Sons Construction  
24 Hollis Rd.  
Lynn, MA 01904

To: **Town of Arlington, MA**

The company **Burgess & Sons Construction** of Lynn, MA is a licensed drain layer with the Lynn Water & Sewer Commission (LWSC). To date Burgess Construction has complied with all LWSC rules and regulations and has demonstrated an ability to provide competent and timely completion of various water, sewer, and drain projects.

A verbal recommendation can be provided if required, by calling 781-596-2400 ext. 204.

Sincerely,

  
Neal Johnson  
Engineer

OFFICE OF THE BOARD OF SELECTMEN

KEVIN F. GREELEY, CHAIR  
DIANE M. MAHON, VICE CHAIR  
DANIEL J. DUNN  
STEVEN M. BYRNE  
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE  
TELEPHONE  
781-316-3020  
781-316-3029 FAX

TOWN OF ARLINGTON  
MASSACHUSETTS 02476-4908

February 24, 2016

Richard Duntley  
Burgess & Sons  
24 Hollis Road  
Lynn, MA 01905

Dear Mr. Duntley:

The Board of Selectmen will be discussing your request for a License to do Drainlaying in the Town of Arlington on Monday, March 7<sup>th</sup> in the Selectmen's Chambers, Town Hall, 2<sup>nd</sup> Floor. The meeting begins at 7:15 p.m. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,  
BOARD OF SELECTMEN

A handwritten signature in cursive script, reading "Marie A. Krepelka".

Marie A. Krepelka  
Board Administrator

MAK:fr