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*Admitted in:* MA

February 4, 2025

VIA ONLINE PORTAL FILING  
AND EMAIL ([zba@town.arlington.ma.us](mailto:zba@town.arlington.ma.us))

Town of Andover - Zoning Board of Appeals  
51 Grove Street  
Arlington, MA 02476  
**ATTENTION: Colleen Ralston**

**Re: ZBA Case # 3822 20 Pond Lane**

Dear Honorable Members of the Zoning Board of Appeals:

As you are aware, this office represents Pond Lane Realty, LLC (“Applicant”) in connection with the above-referenced Application for Special Use Permit before the Zoning Board of Appeals. A public hearing the Applicant’s application was held on October 22, 2024 and continued to February 11, 2025.

The Applicant has recently entered into a P&S Agreement to sell the property and is looking to supplement its application with the information requested by the Board at the first Public Hearing in this matter along with information concerning the potential buyer of the property and its intended use of the commercial garage. Therefore, the Applicant respectfully request that the Board continue the February 11, 2025 public hearing to a date and time in March 2025. The Applicant is aware that any materials that it intends to submit prior to the continued hearing date will need to be filed with the Board 7 days prior to the rescheduled hearing.

Please advise if our attendance is necessary at the February 11, 2025 hearing to seek this continuance.

February 4, 2025

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Thank you for your attention to this matter, and please do not hesitate to contact me should you have any questions or require any additional information concerning this request.

Very truly yours,

*Douglas A. Troyer*

Douglas A. Troyer

cc: Nick Boit (via email only)  
Christian Klein (via email [onlycklein@town.arlington.ma.us](mailto:onlycklein@town.arlington.ma.us))