

Arlington School Committee
Standing Subcommittee: Policies and Procedures
January 24, 2025
10 a.m.
Hybrid - Zoom and
Central Administration Building
14 Mill Brook Drive, Second Floor
Arlington, MA 02476
Draft Minutes

Open Meeting

The meeting was called to order at 5:01p.m.

Members present:

Len Kardon, subcommittee chair

Laura Gitelson

Jeff Thielman

District staff present:

Elizabeth Homan, Superintendent,

Rob Spiegel, Director of Human Resources

Rachel Oliveri, Sustainability Project Manager

Approval of Minutes

Mr. Kardon noted that the draft minutes from the previous meeting needed some editing and would be brought to the next meeting.

There was no **Public Comment** agenda item. As part of the agenda, members of the public who wished to comment on individual agenda items were invited to join the discussion.

Policies continued from previous meetings:

File BEDH - Public Comment

Mr. Kardon presented the revised version of the policy adding in the language from the MASC model policy.

On a **motion** by Mr. Thielman, seconded by Ms. Gitelson, it was **voted** to recommend revisions to File BEDH to the school committee for first reading. (3-0)

Policy Changes Referred by Community or Individual Committee Members

EDE - RECYCLING MATERIALS (proposed to become SCHOOL WASTE REDUCTION AND DIVERSION)

Mr. Kardon noted that he took the policy proposed by AHS student Sophie Shen at a prior School Committee meeting and integrated that into the existing File EDE, replacing most of the existing policy as shown in the draft. This was reviewed and approved by Ms. Oliveri, the APS Sustainability Manager. He noted that Ms. Shen was in class but then introduced Ms. Oliveri to briefly present the policy. Committee members asked about costs of the changes and how much change in would represent. Ms. Oliveri and Dr. Homan noted that APS was generally following the proposed changes and additional waste reduction measures would be pursued as resources allowed. Mr. Kardon noted that was consistent with the proposed policy.

On a **motion** by Mr. Thielman, seconded by Ms. Gitelson, it was **voted** to recommend revisions to File EDE to the school committee for first reading. (3-0)

For discussion

Mr. Kardon noted that there were three policies presented with draft changes. Mr. Schlichtman proposed changes to File KI to further clarify the appropriate reasons for school visits by community members including parents and guardians. Mr. Kardon proposed changes to Files JC and JC-E. Given that the buffer zones have been in use for more than 10 years. He is proposing to simplify the policies and remove some of the detailed language regarding the steps in the assignment process. These changes still require review by the Superintendent and will be brought back to the subcommittee. The committee agreed with the general scope of changes to all three policies and will await feedback from the administration.

24-25 Policy Review - Sections I & J

Committee members noted that they had not yet identified any sections requiring updates.

Adjourn

On a **motion** by Mr. Thielman, seconded by Ms. Gitelson, it was **voted** to **adjourn** at 10:25 a.m. (3-0)