

MEMORANDUM

To: Jenny Raitt
From: Nat Strosberg
Date: January 4, 2017
Re: 25th Anniversary Committee Update

Below is an update on the 25th Anniversary Committee. Please let me know if you have any questions.

Proposed slate:

- 1) Dan Dunn
- 2) Andrew Feller
- 3) Joey Glushko
- 4) Jock Hoffman
- 5) Jack Johnson
- 6) Charlie McCabe
- 7) Andrew McDonnell
- 8) Brucie Moulton
- 9) Linda Shoemaker
- 10) Nat Strosberg
- 11) Christopher Tonkin

Coordination/Schedule:

Committee meetings will be convened at 7:30pm on the third Thursday of each month at Town Hall, and will extend approximately two hours. The initial meeting will be Thursday, January 19, 2017 at 7:30pm.

Updates:

The committee will provide updates to the Town Manager and Board of Selectmen. Additional updates will be provided if necessary.

Events:

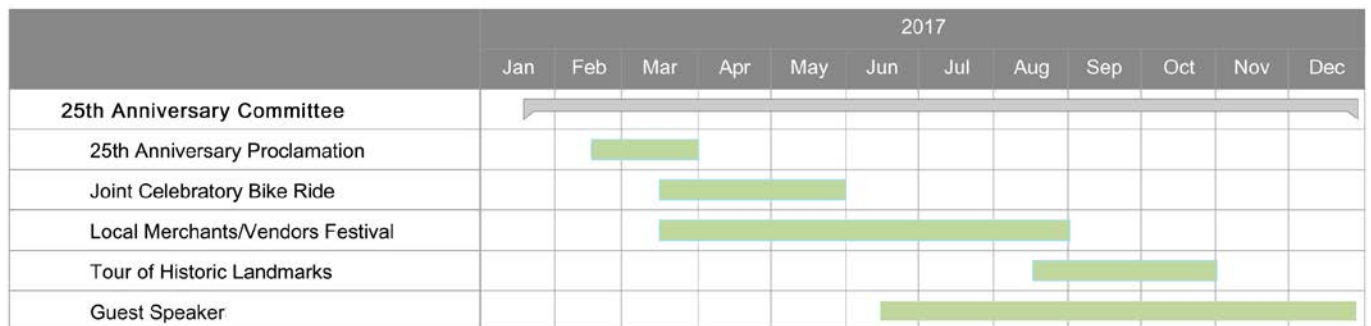
The committee will choose which events to hold in honor of the 25th anniversary. The following actions/events are possible:

- Board of Selectmen 25th anniversary proclamation
- Joint celebratory bike ride along the Bikeway with Lexington and Bedford
- Festival featuring local merchants/vendors at Bikeway nodes
- Tour of historic landmarks
- Bike-related guest speaker

Funding may be needed to support some of the events.

Timeline (2017):

The following chart shows an approximate span of time from the beginning of event planning to the actual event date:



Please let me know if I can provide further information.

Sincerely,
Nat