

**TOWN OF ARLINGTON  
COMMUNITY DEVELOPMENT BLOCK GRANT  
MID-YEAR REPORT  
FISCAL YEAR 2016-2017**

<b>I. Contact Information</b>	
Agency/Organization: Housing Corporation of Arlington	Project Name: Affordable Housing
Contact: Pamela Hallett	Title: Executive Director
Mailing Address: 252 Massachusetts Ave	Project Location: multiple locations - see writeup attached
Email: phallett@housingcorporarlington.org	Phone/Fax: 781-859-5211
If you have yet to request funds, please indicate when you plan to do so. Funding requests must be received by April 3, 2017.	
<b>II. Accomplishments</b>	
<p>1. What short-term goals and objectives outlined under Service Need in your application have you achieved?</p> <p>Increase the supply of affordable housing units by 3, Kimball Farmer House completed in August 2016 adds three units to the affordable housing supply for Arlington. In addition, we have utilized some funding, \$84,000, for capital improvements to 23 units in HCA's portfolio.</p>	
<p>2. Have you documented client eligibility? If so, how? If not, how to do you plan to?</p> <p>Yes, We do eligibility screening. We screen for income, suitability for the proposed unit, accessibility, good tenant history, cori.</p>	
<p>3. Have you met the timetable for delivery of services outlined in your application?</p> <p>Yes, the timetable has been met. Full expenditure of funds will be completed prior to June 30.</p>	
<p>4. Additional Comments</p>	

Please indicate the number of people assisted with CDBG funds in each of the following racial categories	
White	30
Black/African American	4
Asian	3
American Indian/Alaskan Native	
Native Hawaiian/Other Pacific Islander	
American Indian/Alaskan Native & White	
Asian & White	
Black/African American & White	
American Indian/Alaskan Native & Black /African American	
Multi-Racial	
Hispanic	5
<b>Total</b>	<b>42</b>

Please provide the number of persons for the applicable income categories	
0-30% (very low) of Median Income	8
31%-50% (low) of Median Income	5
51%-80% (moderate) of Median Income	29
	42

**Nationally Reportable Outputs**

*Please indicate the number of outputs achieved between  
7/1/2016- 12/31/2016*

Businesses Assisted	4	Persons Served	42
Households Assisted	23	Jobs Created	5

### *Mission*

Housing Corporation of Arlington provides and advocates for decent, affordable housing for low- and moderate-income families and individuals in Arlington and surrounding communities, while promoting social and economic diversity.

### *History*

Housing Corporation of Arlington (HCA) was founded in 1986 in response to what was then perceived as out-of-control housing prices. Between 2001 and 2013, HCA has grown its affordable rental portfolio to 90 units in Arlington.

Since 2000, more than 500 grants totaling more than \$1,000,000 have been made to households through HCA's Homelessness Prevention Program (HPP). This program protects the most vulnerable in our community --the elderly, the disabled, single parents and families with young children--from becoming homeless or without safe or long-term housing options. Arlington is one of the only communities in the local area to have a safety net for those families and individuals in danger of losing their housing. HCA is proud to have pioneered this innovative program to keep people housed.

### *Major Programs*

#### **Affordable Apartment Program**

Since 2001, HCA has purchased, rehabilitated and made available for low-income families and individuals 93 affordable apartments within two-family homes and small apartment buildings in Arlington. Scattered throughout town, our fifteen two-family houses offer ideal living environments for families with children, as they provide the scale of a single-family house with yards for play areas. HCA's ten other apartment buildings provide much-needed affordable housing for singles, couples and small families. All of these properties were improved and made lead-free. Most properties received significant energy upgrades. Currently we have two vacancies. Typically tenants remain in their unit for 6 to 10 years. Our current waitlist has over 1000 households on it with more than 300 from Arlington.

HCA is committed to maintaining our current scattered site portfolio. During the past year, HCA spent \$84,000 for capital improvements on our existing portfolio, repairing two new roofs, and gutters, completely rehabbing three units, tuckpointing two buildings, and building two new porches. These improvements have significantly lowered utility costs for our tenants and guarantees the portfolio remains attractive, well kept and viable.

In 2013, HCA completed its most ambitious affordable housing project in the organization's history, the completion of the \$10.8 million Capitol Square Apartments. The project is fully leased and now provides housing to 32 low income households. Two units are fully wheelchair accessible. The acquisition and redevelopment of these three apartment buildings required a complex combination of funding sources, which was recognized in 2013 by Novogradac Journal of Tax Credits with a national award for financial innovation.

### **Kimball Farmer House**

In September 2014, HCA purchased the historic Kimball Farmer House at 1173 Mass Ave at the corner of Mass. Ave. and Forest Street. The property originally was built as a house, but has more recently been used as both office and residential. The Arlington Redevelopment Board approved HCA's request to reconvert the building to three affordable residential units. Construction was completed in August and rent up began September 1, 2016 of two units, one of which is wheel chair accessible. The third unit was rented for February 1, 2017. Arlington has provided \$190,000 in CDBG funds for the project. Additional funds are from Leader Bank- \$350,000, Federal Home Loan Bank- \$100,000, State Historic Tax Credits sold to Cherrytree, credit investor- \$91,000, and the North Suburban Consortium HOME program- \$430,000.

### **20 Westminster Ave**

HCA purchased the building and land at 20 Westminster Ave in Arlington, MA in March 2014. This brick structure at the intersection of Lowell, Westminster and Park Ave, was formerly a church. On February 9<sup>th</sup>, 2016, HCA received approval under the 40B comprehensive permit from the Zoning Board of Appeals to redevelop the building into 9 affordable rental units with no onsite parking. This transit oriented project is seeking the final funds to begin construction in the late spring. Arlington CDBG committed funding in the amount of \$750,000. Brookline Bank has committed to a permanent first mortgage of \$650,000 and NSC has committed \$1,350,000 HOME funding, \$100,000 in State Historic Credits with another application in, and \$136,000 in HUD McKinney funding. We have an application in the CPA for \$500,000 and are anticipating another allocation of State Historic tax Credits to complete the funding to start construction.

In HCA's Strategic Planning Update session held in June 2014, the organization recommitted to developing a pipeline of projects for additional affordable housing units to meet the increasing need. Our current waitlist is evenly split among households needing one, two and three bedroom units with lesser demand for studios or larger than three bedroom units.

HCA now maintains a portfolio of 27 buildings in Arlington.

- 1. New Project description—Downing Square Broadway Initiative – 48 units and 2590 Sq Ft of retail space.**

This project is composed of two sites approximately two miles apart. The combined project will provide 48 units of affordable housing and 2590 sq ft of retail space on the Broadway commercial strip.

117 Broadway was purchased in September 2014 and is currently housing the Arlington Food Pantry's second location. Leader Bank provided a line of credit for the acquisition. The intent is to construct a mixed use building, retail on the first floor and 14 affordable rental units on three floors above. Some of the commercial space will be designed to be utilized by the Arlington Food Pantry and Food Link.

Downing Square is at 19R Park Ave which HCA purchased in August 2016. The site has some significant environmental issues. HCA has defined the amount of environmental remediation required. The site is contaminated with polychlorinated biphenyl (PCB) and volatile organic compounds (VOCs). It is anticipated to cost approximately \$750,000 for the cleanup. The site will support two buildings. One 28 unit building with four floors runs along the Minutemen Bike Path. The other building is at the corner of Park Ave and Lowell St. This will be a three story walk up of 6 two bedroom units. HCA will require CDBG funds of \$550,000 for predevelopment and development costs.

The number of opportunities open to HCA at this time is unprecedented. Taken together, these projects could create up to 60 new units of affordable housing over the next 3 years. That would increase HCA's portfolio of affordable housing in Arlington to 150 units.

## **Evaluation Process**

**Affordable Apartment Program.** Most of our lenders have reporting requirements that include apartment inspections, income verification of tenants and ongoing due diligence. Arlington's Director of Housing inspects each apartment every 3 years on a rotating basis to comply with HUD regulations. Mass Housing Partnership requires annual inspections of its units as well as financial compliance. The Massachusetts Department of Housing and Community Development (DHCD) hires consultants to inspect the Capitol Square development and tenant files biannually. Our investors pay close attention our entire portfolio. The HCA Finance Committee reviews the project financials monthly and reports to the Board of Directors.

Brief polls of our tenants have shown that the energy improvements have cut their heating bills by 50% or more in some cases, and anecdotal reports are the heat is more even and the bills are spread throughout the heating season. These are all significant improvements for households on tight budgets.

**Homelessness Prevention Program.** A Review Committee of HCA's Homelessness Prevention Program (HPP) works with our Social Worker to determine if and when to provide grants to applicant households. The Review Committee is composed of a representative of HCA's Board

of Directors, a representative of the Town's Council on Aging, and a third member appointed from the community.

This past year, HPP has assisted 84 individuals with community resources. In addition, the HPP program helped 25 households with grant funds of \$21,129 for security deposits, moving expenses and rent; 10 households have been referred to Mission of Deeds for free furniture; and 32 families were referred to area management companies for lower cost units or homes to purchase.

Three financial workshops were presented by staff from Cambridge Savings Bank, Belmont Savings Bank, and Leader bank. The workshops were attended by a total of 41 individuals. These workshops taught basic financing skills including budgeting, savings, retirement planning, and understanding credit scores and their impact.

In 2013, a Tufts University intern created a database of all HPP applicants and followed up with each grantee household to document how the household moved forward after their participation in the program. This program analysis revealed that of grantees responding, 95% are still housed and 65% continue to live in the same homes that our grants supported. The results are remarkable, and reveal how successful the program has been since 1991 in stabilizing households for the long term. HCA will continue to update the HPP analysis tracking how many households: inquired, requested assistance, completed the application, were approved, were denied, and have stable housing after receiving the grant.

In early May 2015, a terrible fire destroyed one building in the Brookside Condominium complex on Arizona Terrace, permanently displacing 26 households. Working in conjunction with Town Departments of Health, Council on Aging and the Town Manager's office, HCA set up a website to collect donations to assist the victims. Over 6 months HCA staff worked hard to find housing, negotiated trading rental vouchers for Housing Authority units, provided social services and just support, set up free furniture through Mission of Deeds, arranged for moving services for the furniture and funded security deposits, first month's rent and just a sympathetic ear often when the victims were dealing with anger, fear and shock. To date, all displaced tenants who request assistance have been housed and assisted in a myriad of other ways. Any remaining funds will be equally disbursed to fire victims to assist in their recovery.

**TOWN OF ARLINGTON COMMUNITY  
DEVELOPMENT BLOCK GRANT MID-YEAR  
REPORT  
FISCAL YEAR 2016-2017**

<b>I. Contact Information</b>	
Agency/Organization: Town of Arlington Housing & Disability Program Office	Project Name: Arlington Home Rehabilitation Loan Program
Contact: Jack Jones	Title: Director of Housing & Disability Programs
Mailing Address: 20 Academy St., Ste. # 202, Arlington, Ma. 02476	Project Location:
Email: jjones@town.arlington.ma.us	Phone/Fax: 781-316-3431 / 781-641-2103
If you have yet to request funds, please indicate when you plan to do so. Funding requests must be received by April 3, 2017.	
<b>II. Accomplishments</b>	
1. What short-term goals and objectives outlined under Service Need in your application have you achieved? To provide low interest and deferred loans for home improvements that will improve the safety and living conditions for qualified applicants.	
2. Have you documented client eligibility? If so, how? If not, how do you plan to? Yes. Documentation of eligibility is by Income Tax Returns, pay stubs, W-2, 1099R, SS award letters, Rent receipts, bank accounts.	
3. Have you met the timetable for delivery of services outlined in your application? To date one loan for \$22,000 has been completed. Currently four loans are being processed that will approximately total \$64,000. A Town wide mailing will be completed this month with the intention of providing at least ten more loans by June 30, 2017.	
4. Additional Comments	

Please indicate the number of people assisted with CDBG funds in each of the following racial categories	
White	3
Black/African American	
Asian	
American Indian/Alaskan Native	
Native Hawaiian/Other Pacific Islander	
American Indian/Alaskan Native & White	
Asian & White	
Black/African American & White	
American Indian/Alaskan Native & Black /African American	
Multi-Racial	
Hispanic	
<b>Total</b>	<b>3</b>

Please provide the number of persons for the applicable income categories	
0-30% (very low) of Median Income	
31%-50% (low) of Median Income	1
51%-80% (moderate) of Median Income	

**Nationally Reportable Outputs**

*Please indicate the number of outputs achieved between  
7/1/2016- 12/31/2016*

Businesses Assisted	3	Persons Served	3
Households Assisted	1	Jobs Created	

**TOWN OF ARLINGTON  
COMMUNITY DEVELOPMENT BLOCK GRANT  
MID-YEAR REPORT  
FISCAL YEAR 2016-2017**

<b>I. Contact Information</b>	
Agency/Organization: Arlington Boys & Girls Club	Project Name: Scholarships
Contact: Derek F. Curran	Title: Executive Director
Mailing Address: 60 Pond Lane Arlington, Ma 02474	Project Location: Same
Email: dcurran@abgclub.org	Phone/Fax: 7816481617 / 7816485064
If you have yet to request funds, please indicate when you plan to do so. Funding requests must be received by April 3, 2017.	
<b>II. Accomplishments</b>	
<p>1. What short-term goals and objectives outlined under Service Need in your application have you achieved?</p> <p>We have been able to achieve all of our short-term goals and objectives. We provided many opportunities for children to participate in programs such as Swim lessons, STEM programming and the arts.</p>	
<p>2. Have you documented client eligibility? If so, how? If not, how to do you plan to?</p> <p>Clients will be required to meet HUD/ CDGB guidelines. They will also fill out an application and provide proof of income.</p>	
<p>3. Have you met the timetable for delivery of services outlined in your application?</p> <p>Yes, our allotment was used during the busy summer months when children are not in school and need care.</p>	
<p>4. Additional Comments</p>	



**TOWN OF ARLINGTON  
COMMUNITY DEVELOPMENT BLOCK GRANT  
MID-YEAR REPORT  
FISCAL YEAR 2016-2017**

<b>I. Contact Information</b>	
Agency/Organization: Arlington Boys & Girls Club	Project Name: Jobs, Jobs, Jobs
Contact: Derek F. Curran	Title: Executive Director
Mailing Address: 60 Pond Lane Arlington, Ma 02474	Project Location: same
Email: dcurran@abgclub.org	Phone/Fax: 7816481617 / 7816485064
If you have yet to request funds, please indicate when you plan to do so. Funding requests must be received by April 3, 2017.	
<b>II. Accomplishments</b>	
<p>1. What short-term goals and objectives outlined under Service Need in your application have you achieved?</p> <p>We have achieved all of our short term goals and objectives. We have provided youth with an opportunity to gain work experience in a safe environment. Youth are able to earn a paycheck to help their family which they may not be able to do elsewhere because of age, inexperience or job availability.</p>	
<p>2. Have you documented client eligibility? If so, how? If not, how to do you plan to?</p> <p>Clients must meet income guidelines provided by HUD/ CDGB. Clients will fill out an application and must show proof of income.</p>	
<p>3. Have you met the timetable for delivery of services outlined in your application?</p> <p>Yes, we spent our CDGB allotment during the busy summer months.</p>	
<p>4. Additional Comments</p>	



**TOWN OF ARLINGTON  
COMMUNITY DEVELOPMENT BLOCK GRANT  
MID-YEAR REPORT  
FISCAL YEAR 2016-2017**

<b>I. Contact Information</b>	
Agency/Organization: Arlington Youth Counseling Center (AYCC)	Project Name: Mental Health Counseling and Case Management Services
Contact: Colleen Leger	Title: Executive Director
Mailing Address: 670R Massachusetts Avenue, Arlington, MA 02476	Project Location: AYCC
Email: cleger@town.arlington.ma.us	Phone/Fax: 781-316-3259; 781-316-3261
If you have yet to request funds, please indicate when you plan to do so. Funding requests must be received by April 3, 2017.	
Funding request will be submitted on January 30th.	
<b>II. Accomplishments</b>	
<p>1. What short-term goals and objectives outlined under Service Need in your application have you achieved?</p> <p><small>AYCC has always been committed to providing high-quality, affordable, and accessible mental health services to community youth and families. With funding to support a case management position, AYCC is also uniquely positioned to identify and respond to the unmet basic resource needs of its families. To this end, AYCC outlined three short-term goals in its FY17 CDBG proposal- 1)Low and moderate income families will have immediate access to mental health services and treatment; 2)Treatment will support positive social and emotional growth among clients and families; and 3) AYCC families and Arlington residents referred for case management services will secure food, housing, and other critical resources, as needed, AYCC achieve all three goals. CDBG funded 46 counseling sessions, 4 psychopharmacology sessions, and 3 group therapy sessions for five AYCC clients, ranging in age from 12-56. AYCC clinicians developed treatment plans for each client, establishing and assessing therapeutic goals and objectives to support growth and healing. CDBG also funded 84 of a total of 700 case management hours provided by the Community Resource Specialist from July 1, 2016 through January 15, 2017. The Community Resource Specialist worked with 36 clients during that time, connecting 35 to food resources (SNAP, Food Pantry, and emergency food), 13 to fuel assistance and discounted utilities; 21 to financial assistance (DTA, SSI, SSDI), 18 to housing (Section 8, Housing Authority and Shelter referrals), and 4 to children's resources (Holiday Help and summer camps).</small></p>	
<p>2. Have you documented client eligibility? If so, how? If not, how to do you plan to?</p> <p>Yes, AYCC documents eligibility for all AYCC and case management clients. AYCC clients who have completed an application for financial assistance and who are deemed eligible for a CDBG grant are required to provide proof of income prior to receiving funding. Examples include: W2s, Social Security Benefit Statement (SSDA), 1099 form, and income verification documentation from the Arlington Housing Authority. Case management clients must provide proof of income in order to be referred for assistance programs. In order to qualify for services such as SNAP, SSI (Disability), Mass Health Standard, WIC, or Free Lunch, clients must be &lt;150% of the Federal Poverty Level (FPL) or &lt;80% of the area median income (AMI).</p>	
<p>3. Have you met the timetable for delivery of services outlined in your application?</p> <p>Yes, AYCC delivered the mental health and case management services outlined in the CDBG proposal and exhausted all CDBG funding for FY16/17 by January, 13, 2017.</p>	
<p>4. Additional Comments</p>	

Please indicate the number of people assisted with CDBG funds in each of the following racial categories	
White	AYCC client (4); Case management clients (33)
Black/African American	Case management client (1)
Asian	AYCC client (1); Case management clients (2)
American Indian/Alaskan Native	
Native Hawaiian/Other Pacific Islander	
American Indian/Alaskan Native & White	
Asian & White	
Black/African American & White	
American Indian/Alaskan Native & Black /African American	
Multi-Racial	
Hispanic	Case management clients (2)
Total	

Please provide the number of persons for the applicable income categories	
0-30% (very low) of Median Income	AYCC clients (1); Case management clients (9)
31%-50% (low) of Median Income	AYCC clients (3); Case management clients (17)
51%-80% (moderate) of Median Income	AYCC clients (1); Case management clients (12)

### Nationally Reportable Outputs

Please indicate the number of outputs achieved between  
7/1/2016- 12/31/2016

Businesses Assisted		Persons Served	43
Households Assisted	29	Jobs Created	

**TOWN OF ARLINGTON  
COMMUNITY DEVELOPMENT BLOCK GRANT  
MID-YEAR REPORT  
FISCAL YEAR 2016-2017**

<b>I. Contact Information</b>	
Agency/Organization: Arlington Council on Aging	Project Name: Adult Day Health
Contact: Susan Carp	Title: Executive Director
Mailing Address: 27 Maple Street, Arlington, MA 02476	Project Location: same
Email: scarp@town.arlington.ma.us	Phone/Fax: 781-316-3400/781-316-3409
If you have yet to request funds, please indicate when you plan to do so. Funding requests must be received by April 3, 2017.	
Funds will be depleted by March 31, 2017	
<b>II. Accomplishments</b>	
1. What short-term goals and objectives outlined under Service Need in your application have you achieved?	
<p>1. Assisting 13-15 Arlington seniors up to \$300.</p> <p>2. Created 2 cable TV programs to be aired on COA program, "Living Out Loud" by February 28, 2017.</p> <p>3. Had productive meeting with the ED at Cooperative Elder Services about COA Transportation for Adult Day Health Clients</p>	
2. Have you documented client eligibility? If so, how? If not, how do you plan to?	
All participants complete the CDBG Client Beneficiary form which are on file in the COA office.	
3. Have you met the timetable for delivery of services outlined in your application?	
Yes.	
4. Additional Comments	
Thank you.	

Please indicate the number of people assisted with CDBG funds in each of the following racial categories	
White	12
Black/African American	
Asian	
American Indian/Alaskan Native	
Native Hawaiian/Other Pacific Islander	
American Indian/Alaskan Native & White	
Asian & White	
Black/African American & White	
American Indian/Alaskan Native & Black /African American	
Multi-Racial	
Hispanic	
<b>Total</b>	<b>12</b>

Please provide the number of persons for the applicable income categories	
0-30% (very low) of Median Income	
31%-50% (low) of Median Income	100
51%-80% (moderate) of Median Income	

**Nationally Reportable Outputs**

*Please indicate the number of outputs achieved between  
7/1/2016- 12/31/2016*

Businesses Assisted		Persons Served	12
Households Assisted		Jobs Created	

**TOWN OF ARLINGTON  
COMMUNITY DEVELOPMENT BLOCK GRANT  
MID-YEAR REPORT  
FISCAL YEAR 2016-2017**

<b>I. Contact Information</b>	
Agency/Organization: Arlington Council on Aging	Project Name: Transportation Enterprise Fund
Contact: Susan Carp	Title: Executive Director
Mailing Address: 27 Maple Street, Arlington, MA 02476	Project Location: same
Email: scarp@town.arlington.ma.us	Phone/Fax: 781-316-3400/781-316-3409
If you have yet to request funds, please indicate when you plan to do so. Funding requests must be received by April 3, 2017.	
This is a new requirement to expend funds by April 3. Our funds are calculated on a 12 month cycle and we need those 3 months.	
<b>II. Accomplishments</b>	
<p>1. What short-term goals and objectives outlined under Service Need in your application have you achieved?</p> <p>Every applicant is informed about the various modalities in transportation and we have been successful in "cross selling" services such as Dial A Ride. On March 30, 2017 we are hosting a Senior Charlie Card event to enroll new participants in this program and we will also be providing information on other transportation services. We have already created a program on the COA cable program, "Living Out Loud".</p>	
<p>2. Have you documented client eligibility? If so, how? If not, how do you plan to?</p> <p>All participants complete a CDBG Client Beneficiary Form</p>	
<p>3. Have you met the timetable for delivery of services outlined in your application?</p> <p>Yes, and it is ongoing.</p>	
<p>4. Additional Comments</p>	

Please indicate the number of people assisted with CDBG funds in each of the following racial categories	
White	176
Black/African American	2
Asian	6
American Indian/Alaskan Native	
Native Hawaiian/Other Pacific Islander	2
American Indian/Alaskan Native & White	
Asian & White	
Black/African American & White	
American Indian/Alaskan Native & Black /African American	
Multi-Racial	
Hispanic	1
<b>Total</b>	

Please provide the number of persons for the applicable income categories	
0-30% (very low) of Median Income	2
31%-50% (low) of Median Income	90
51%-80% (moderate) of Median Income	8

**Nationally Reportable Outputs**

*Please indicate the number of outputs achieved between  
7/1/2016- 12/31/2016*

Businesses Assisted		Persons Served	187
Households Assisted		Jobs Created	0

**TOWN OF ARLINGTON  
COMMUNITY DEVELOPMENT BLOCK GRANT  
MID-YEAR REPORT  
FISCAL YEAR 2016-2017**

<b>I. Contact Information</b>	
Agency/Organization: Arlington Council on Aging	Project Name: Volunteer/Transportation Coordinator
Contact: Susan Carp	Title: Executive Director
Mailing Address: 27 Maple Street, Arlington, MA	Project Location: same
Email: scarp@town.arlington.ma.us	Phone/Fax: 781-316-3400/781-316-3409
If you have yet to request funds, please indicate when you plan to do so. Funding requests must be received by April 3, 2017.	
This is a salaried position through June 30, 2017 and all funds will be used.	
<b>II. Accomplishments</b>	
1. What short-term goals and objectives outlined under Service Need in your application have you achieved?	
New volunteers of all ages are cultivated to help run the 84+ programs per year including transportation services. There are approximately 130 volunteers that serve Arlington seniors in various capacities and fill the gap between need and budgets.	
2. Have you documented client eligibility? If so, how? If not, how to do you plan to?	
Yes, and the CDBG Client Beneficiary form is used and maintained in the COA files.	
3. Have you met the timetable for delivery of services outlined in your application?	
Yes	
4. Additional Comments	
Thank you.	

Please indicate the number of people assisted with CDBG funds in each of the following racial categories	
White	119
Black/African American	3
Asian	6
American Indian/Alaskan Native	
Native Hawaiian/Other Pacific Islander	2
American Indian/Alaskan Native & White	
Asian & White	
Black/African American & White	
American Indian/Alaskan Native & Black /African American	
Multi-Racial	
Hispanic	
Total	130

Please provide the number of persons for the applicable income categories	
0-30% (very low) of Median Income	2
31%-50% (low) of Median Income	18
51%-80% (moderate) of Median Income	80

**Nationally Reportable Outputs**

*Please indicate the number of outputs achieved between  
7/1/2016- 12/31/2016*

Businesses Assisted		Persons Served	130
Households Assisted		Jobs Created	

**TOWN OF ARLINGTON  
COMMUNITY DEVELOPMENT BLOCK GRANT  
MID-YEAR REPORT  
FISCAL YEAR 2016-2017**

<b>I. Contact Information</b>	
Agency/Organization: Fidelity House	Project Name: Menotomy Manor Outreach Program
Contact: Lisa Urben	Title: Youth Program Director
Mailing Address: 25 Medford St, Arlington, MA 02474	Project Location: Fidelity House & Menotomy Manor
Email: fidelityhouseordir@hotmail.com	Phone/Fax: 781-648-2005
If you have yet to request funds, please indicate when you plan to do so. Funding requests must be received by April 3, 2017.	
<b>II. Accomplishments</b>	
<p>1. What short-term goals and objectives outlined under Service Need in your application have you achieved?</p> <p>18 Youth attended our Day Camps for an average of 3 weeks of Day Camp. Bus Transportation to/from Fidelity House for campers was provided for an 8 week period. On- site programming in offered 1 day a week (3 - 10 attend per week), plus 2 days a week, transportation to/from Fidelity House is provided (3 - 14 attend a week). Over \$3000 has been given out for annual memberships and scholarships for youth programs.</p>	
<p>2. Have you documented client eligibility? If so, how? If not, how to do you plan to?</p> <p>Parents/guardians provide information via membership forms, financial aid forms and the Arlington Housing Authority provides financial guidelines for tenants to reside at Menotomy Manor.</p>	
<p>3. Have you met the timetable for delivery of services outlined in your application?</p> <p>yes</p>	
<p>4. Additional Comments</p>	

Please indicate the number of people assisted with CDBG funds in each of the following racial categories	
White	47
Black/African American	33
Asian	
American Indian/Alaskan Native	
Native Hawaiian/Other Pacific Islander	
American Indian/Alaskan Native & White	
Asian & White	
Black/African American & White	3
American Indian/Alaskan Native & Black /African American	
Multi-Racial	9
Hispanic	3
Total	95

Please provide the number of persons for the applicable income categories	
0-30% (very low) of Median Income	69
31%-50% (low) of Median Income	21
51%-80% (moderate) of Median Income	5

**Nationally Reportable Outputs**

*Please indicate the number of outputs achieved between  
7/1/2016- 12/31/2016*

Businesses Assisted		Persons Served	95
Households Assisted		Jobs Created	

**TOWN OF ARLINGTON  
COMMUNITY DEVELOPMENT BLOCK GRANT  
MID-YEAR REPORT  
FISCAL YEAR 2016-2017**

<b>I. Contact information</b>	
Agency/Organization: Food Link, Inc.	Project Name: Healthy Food Delivery to AHA Locations
Contact: Brittany Peats	Title: Operations Director
Mailing Address: 32 Oldham Road Arlington, MA 02474	Project Location: 117 Broadway Arlington, MA 02474
Email: bpeats@foodlinkma.org	Phone/Fax: 781 819 4225
If you have yet to request funds, please indicate when you plan to do so. Funding requests must be received by April 3, 2017.	
Food Link will request funds in January 2017.	
<b>II. Accomplishments</b>	
1. What short-term goals and objectives outlined under Service Need in your application have you achieved?	
Food Link has provided over 35,000 pounds of nutritious food to four Arlington Housing Authority locations to date. Food Link will provide at least 60,000 pounds of food by June 30, 2017. The organization and its volunteers are in regular communication with the managers and residents of the locations.	
2. Have you documented client eligibility? If so, how? If not, how to do you plan to?	
All residents of Arlington Housing Authority locations are able to receive food that Food Link delivers. To be residents, they must meet income eligibility.	
3. Have you met the timetable for delivery of services outlined in your application?	
Yes. Food Link has increased the delivery to Chestnut Manor and Cusack Terrace from one day per week to twice per week. Food Link continues to deliver to Drake Village and Menotomy Manor three days a week.	
4. Additional Comments	
Quote from a resident: "The residents of Drake Village are on limited incomes and cannot buy fresh fruits and vegetables at the retail costs charged by supermarkets. Food Link enhances the abilities of the Drake Village residents to have fresh fruits/vegetable to augment their previously nutritionally deficient meals."	

Please indicate the number of people assisted with CDBG funds in each of the following racial categories	
White	658
Black/African American	113
Asian	230
American Indian/Alaskan Native	10
Native Hawaiian/Other Pacific Islander	0
American Indian/Alaskan Native & White	0
Asian & White	0
Black/African American & White	0
American Indian/Alaskan Native & Black /African American	0
Multi-Racial	0
Hispanic	84
<b>Total</b>	<b>1011</b>

Please provide the number of persons for the applicable income categories	
0-30% (very low) of Median Income	353 households
31%-50% (low) of Median Income	157 households
51%-80% (moderate) of Median Income	52 households

**Nationally Reportable Outputs**

*Please indicate the number of outputs achieved between  
7/1/2016- 12/31/2016*

Businesses Assisted	0	Persons Served	1011
Households Assisted	562	Jobs Created	0

**TOWN OF ARLINGTON  
COMMUNITY DEVELOPMENT BLOCK GRANT  
MID-YEAR REPORT  
FISCAL YEAR 2016-2017**

<b>I. Contact Information</b>	
Agency/Organization: Arlington Housing Authority	Project Name: Operation Success Learning Center
Contact: Janet Maguire	Title: Co-Founder
Mailing Address: 87R Summer Street	Project Location: 45 Fremont Court
Email: jmaguire924@hotmail.com	Phone/Fax: 781-710-5309
If you have yet to request funds, please indicate when you plan to do so. Funding requests must be received by April 3, 2017.	
January-February, 2017	
<b>II. Accomplishments</b>	
1. What short-term goals and objectives outlined under Service Need in your application have you achieved?	
<ol style="list-style-type: none"> <li>1. Had a parent open house to introduce Operation Success</li> <li>2. To provide Monday-Through Thursday Academic Support help</li> <li>3. To offer a holiday event</li> </ol>	
2. Have you documented client eligibility? If so, how? If not, how to do you plan to?	
There is no need they live in Menotomy Manor	
3. Have you met the timetable for delivery of services outlined in your application?	
yes	
4. Additional Comments	
We have 28 students signed up and each night varies but averaging at least 10 students a night.	

Please indicate the number of people assisted with CDBG funds in each of the following racial categories	
White	7
Black/African American	4
Asian	4
American Indian/Alaskan Native	
Native Hawaiian/Other Pacific Islander	
American Indian/Alaskan Native & White	
Asian & White	
Black/African American & White	
American Indian/Alaskan Native & Black /African American	
Multi-Racial	10
Hispanic	3
Total	

Please provide the number of persons for the applicable income categories	
0-30% (very low) of Median Income	
31%-50% (low) of Median Income	
51%-80% (moderate) of Median Income	

**Nationally Reportable Outputs**

*Please indicate the number of outputs achieved between  
7/1/2016- 12/31/2016*

Businesses Assisted		Persons Served	28
Households Assisted		Jobs Created	

**TOWN OF ARLINGTON  
COMMUNITY DEVELOPMENT BLOCK GRANT  
MID-YEAR REPORT  
FISCAL YEAR 2016-2017**

<b>I. Contact Information</b>	
Agency/Organization: Arlington High School	Project Name: Athletic Scholarships
Contact: Melissa Dlugolecki	Title: Athletic Director
Mailing Address: 869 Massachusetts Avenue, Arlington, MA	Project Location: Arlington High School
Email: mdlugolecki@arlington.k12.ma.us	Phone/Fax: 781-316-3551
If you have yet to request funds, please indicate when you plan to do so. Funding requests must be received by April 3, 2017.	
<b>II. Accomplishments</b>	
<p>1. What short-term goals and objectives outlined under Service Need in your application have you achieved?</p> <p>By providing scholarships to student-athletes in need, we have increased participation and allowed students who would not otherwise be able to play, to participate in our educational-athletics programming.</p>	
<p>2. Have you documented client eligibility? If so, how? If not, how to do you plan to?</p> <p>Yes. Our business office reviews all applications for athletic scholarship based on financial need. The same criteria used to assess eligibility for free-reduced lunch is applied to athletic scholarships. All applicant information and eligibility status is kept in the business office.</p>	
<p>3. Have you met the timetable for delivery of services outlined in your application?</p> <p>Yes, each athletic season we support student-athletes in financial need. This year, we have already exceeded the financial amount requested in our grant.</p>	
<p>4. Additional Comments</p> <p>Thank you for your support of our student-athletes and their families. Research shows that participation in organized athletic programming increases confidence, lowers high school drop-out rates, is correlated with improved academic achievement and teaches skills such a communication, time-management and goal-setting. Your support allows these opportunities</p>	

Please indicate the number of people assisted with CDBG funds in each of the following racial categories	
White	24
Black/African American	16
Asian	3
American Indian/Alaskan Native	1
Native Hawaiian/Other Pacific Islander	
American Indian/Alaskan Native & White	
Asian & White	
Black/African American & White	
American Indian/Alaskan Native & Black /African American	
Multi-Racial	
Hispanic	
Total	

Please provide the number of persons for the applicable income categories	
0-30% (very low) of Median Income	16
31%-50% (low) of Median Income	24
51%-80% (moderate) of Median Income	4

**Nationally Reportable Outputs**

*Please indicate the number of outputs achieved between  
7/1/2016- 12/31/2016*

Businesses Assisted		Persons Served	40
Households Assisted		Jobs Created	

**TOWN OF ARLINGTON  
 COMMUNITY DEVELOPMENT BLOCK GRANT  
 MID-YEAR REPORT  
 FISCAL YEAR 2016-2017**

<b>I. Contact Information</b>	
Agency/Organization: Town of Arlington - Recreation Department	Project Name: Program Scholarships
Contact: Jon Marshal	Title: Director of Recreation
Mailing Address: 422 Summer Street	Project Location: Arlington Recreation
Email: jmarshall@town.arlington.ma.us	Phone/Fax: 781 316-3881
If you have yet to request funds, please indicate when you plan to do so. Funding requests must be received by April 3, 2017.	
We will invoice in February	
<b>II. Accomplishments</b>	
<p>1. What short-term goals and objectives outlined under Service Need in your application have you achieved?</p> <p>The department has been able to provide scholarships to those families who would not be able to afford the cost of our program.</p>	
<p>2. Have you documented client eligibility? If so, how? If not, how to do you plan to?</p> <p>Yes we have kept the applications on file.</p>	
<p>3. Have you met the timetable for delivery of services outlined in your application?</p> <p>Yes. We continue to award scholarships to those families in need. It is critical for kids to have an opportunity to socialize with their peers. It enables them to develop lifelong skills.</p>	
<p>4. Additional Comments</p>	

Please indicate the number of people assisted with CDBG funds in each of the following racial categories	
White	28
Black/African American	5
Asian	6
American Indian/Alaskan Native	
Native Hawaiian/Other Pacific Islander	
American Indian/Alaskan Native & White	
Asian & White	4
Black/African American & White	2
American Indian/Alaskan Native & Black /African American	
Multi-Racial	1
Hispanic	1
Total	47

Please provide the number of persons for the applicable income categories	
0-30% (very low) of Median Income	30
31%-50% (low) of Median Income	12
51%-80% (moderate) of Median Income	5

### Nationally Reportable Outputs

Please indicate the number of outputs achieved between  
7/1/2016- 12/31/2016

Businesses Assisted		Persons Served	60
Households Assisted	47	Jobs Created	

## **Community Volunteers in Support of Community Initiatives**

### **Vision 2020 Report on Accomplishments of CDBG Projects January 2017**

In the fiscal year covering July 2016 to June 2017, Vision 2020 completed work on the 2016 Annual Town Survey and initiated work on the 2017 Annual Town Survey that will continue through June 2017. There is always some overlap in the work on consecutive surveys.

#### **The 2016 Town Survey**

As has been reported to Town Meeting and posted on the Town website, Vision 2020 received 7,386 responses to the 2016 Town Survey, "Help Shape the Future: Meeting Community Needs." The surveys were mailed to 19,317 households in Arlington; the return rate was 38%, the highest response rate to date.

The costs associated with the 2016 Survey were printing the survey to mail to each household and copying reports of the preliminary analysis of the results to distribute to Town Meeting in May 2016. All costs were incurred during Fiscal Year 2016, however volunteers often work over the summer to prepare a deeper analysis and full report for publication on the town website.

#### **The 2017 Town Survey**

In May 2017, Vision 2020 evaluated survey results from the past few years and the formats of the surveys to determine if any changes were needed. Given the continued high response rate, the decision was made to use the same format for Survey 2017 and continue to print and mail the survey to each household. The high return rate in the past few years indicates Vision 2020 volunteer efforts provide a valuable resource so participating organizations in town can make future plans based on current data.

Participating town groups for the 2017 Survey are the Community Preservation Committee; Department of Public Works; the Bikeshare Working Group, a subgroup of the Bicycle Advisory Committees and the Transportation Advisory Committees; and Arlington Center for the Arts. The survey is titled "Help Shape the Future: Meeting Community Needs – CPA, Bike Sharing, Organic Waste and ACA." Each group submitted a number of questions that were evaluated to focus the final questions to yield answers that could be used to inform future work of the department or committee. We believe the survey data will inform the Community Preservation Committee's development of a CPA Plan for Arlington that reflects the community's preferences for how the CPA funds should be used. The Department of Public Works is seeking information on how households dispose of their organic waste. Since bicycling in Arlington has increased, a sub-committee was formed to look into whether a bike share program would be successful in Arlington and record opinions on the best hours of operation for the Minuteman Bikeway. Finally, Arlington Center for the Arts is looking for information about which programming best suits the needs of residents and contributes to the arts and culture of Arlington.

The 2017 Survey was mailed with the Town Census to 19,350 households the second week of January 2017 and hundreds of surveys arrive every week to the Clerk's office. Currently, Vision 2020 volunteers pick up completed surveys from the Town Clerk's Office almost daily and review each individual survey for scanning readiness. Volunteers record all comments written on or included with surveys and send these comments to the appropriate survey group.

#### **Number of Households Receiving Survey/Survey Cost**

According to the survey packager, the 2017 survey was mailed to 19,350 Arlington households with the Town Census. The rate of return will be determined by dividing the number of completed surveys returned by March 17, 2017 by this number.

The cost of printing the 2017 4-page survey is estimated to be between \$2,200 and \$2,400 based information from the printer and we assume there may be a modest increase in cost for 2018. Volunteers

have already donated significant time to this effort, which will continue through June. The cost of copying the initial report for Town Meeting will be incurred in late April/early May 2017.

**Next Steps**

From February through June, Vision 2020 will continue or initiate these activities related to the 2016 Survey:

- Collect, prepare, and scan incoming surveys through March 17
- Report comments and trends to survey groups
- Conduct data runs, analyze data and determine what deeper analysis should be done
- Present an initial report on the survey observations at Town Meeting
- Complete data analysis and prepare final report for posting on the Town website
- Prepare individual reports for survey groups if desired
- Write articles on survey observations for The Arlington Advocate
- Make presentations as appropriate

**TOWN OF ARLINGTON COMMUNITY  
DEVELOPMENT BLOCK GRANT MID-YEAR  
REPORT  
FISCAL YEAR 2016-2017**

<b>I. Contact Information</b>	
Agency/Organization: Town of Arlington Housing & Disability Programs	Project Name: Curb Cut Ramp Project
Contact: Jack Jones	Title: Director of Housing & Disability Programs
Mailing Address: 20 Academy St., Ste. # 202, Arlington, Ma. 02476	Project Location:
Email: jjones@town.arlington.ma.us	Phone/Fax: 781-316-3431 / 781-641-2103
If you have yet to request funds, please indicate when you plan to do so. Funding requests must be received by April 3, 2017.	
<b>II. Accomplishments</b>	
1. What short-term goals and objectives outlined under Service Need in your application have you achieved? The elimination of physical barriers that exist because of non-existing curb cut ramps and existing curb cut ramps that do not comply with ADA code requirements.	
2. Have you documented client eligibility? If so, how? If not, how to do you plan to? N/A	
3. Have you met the timetable for delivery of services outlined in your application? The total expenditure to date of funds expended during FY 2017 has amounted to \$111,521.70, which has resulted in 35 curb cut ramps being installed by ERA Equipment, LLC. Work was slower and more costly per ramp this fiscal year due to topography and slope issues at many of the selected locations.	
4. Additional Comments	

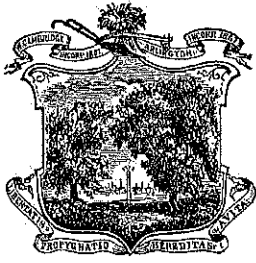
Please indicate the number of people assisted with CDBG funds in each of the following racial categories	
White	
Black/African American	
Asian	
American Indian/Alaskan Native	
Native Hawaiian/Other Pacific Islander	
American Indian/Alaskan Native & White	
Asian & White	
Black/African American & White	
American Indian/Alaskan Native & Black /African American	
Multi-Racial	
Hispanic	
Total	

Please provide the number of persons for the applicable income categories	
0-30% (very low) of Median Income	
31%-50% (low) of Median Income	
51%-80% (moderate) of Median Income	

**Nationally Reportable Outputs**

*Please indicate the number of outputs achieved between  
7/1/2016- 12/31/2016*

Businesses Assisted		Persons Served	
Households Assisted		Jobs Created	



TOWN OF ARLINGTON  
Department of Public Works  
51 Grove Street  
Arlington, Massachusetts 02476  
Office (781) 316-3320, Fax (781) 316-3281

Engineering Division

**Project Update: January 26, 2017**

DPW Construction Projects: Contract 15-32 (2016 Handicap Ramp Program)  
Construction of Sidewalks and Wheelchair Ramps – Various Locations

The Town of Arlington Department of Public Works coordinates the installation of ADA compliant handicap ramps throughout the construction season. The ramps are installed using two programs. Program #1; the annual handicap ramp construction project, utilizes a combination of Town (\$65,000) & CDBG (\$125,000) funds. Program #2 utilizes the Town's Annual Road Project to install ramps at locations incorporated into the work zones of the annual road rehabilitation projects. In 2016 the coordination and planning to determine the location of ramp construction was formalized in the ADA Transition Plan; Prioritization Plan.

In 2016 as part of the Annual Handicap Ramp project the Town's contractor; ERA Equipment, LLC., was contracted to construct ADA compliant handicap ramps at select locations. At the end of the construction season, over 35 handicap ramps were installed. Work was slower and more costly per ramp this season due to topography and slope issues at many of the selected locations. Constructed ramps were at the following locations:

**Appleton Street**

Hillside Ave. (2)  
Claremont Ave. (4)  
Wachusett Ave. (4)  
Valentine Rd. (1)  
West St. (2)  
Ely Rd. (2)

**Park Avenue Extension**

Alpine Ave. (1)  
Branch Ave. (4)  
Blossom St. (1)  
#92 Park Ave. Ext. (1)  
Morris St. (2)

**Wollaston Avenue**

West St. (2)  
Tanager St. (3)  
Wachusett Ave. (2)  
Claremont Ave. (2)  
Hillside Ave. (2)

**Total Ramps = 35**

Total Expenditure of Funds is as follows:

CDBG Funds: \$111,521.70

Town Funds: \$30,730.00

Notes:

1. In 2016 there were an additional 70 ramps installed as part of the Annual Road Rehabilitation Project
2. Additional ramp construction will begin in the spring of 2017 in conjunction with a new construction season.
3. Any un-used funds will supplement the next Annual Handicap Ramp Project.