

**TOWN OF ARLINGTON
TEMPORARY BANNER PERMIT APPLICATION**

Applicant and Sponsoring Organization Information

Name of Organization / Sponsor: Arlington Center for the Arts (sponsored by Arlington Commission for Arts and Culture)

Address: 20 Academy Street City: Arlington State: MA Zip: 02476

Applicant Name: Michael Mahin Tel#: (781) 648-6220

E-mail: michael@acarts.org

Banner Information

Event Name: Arlington Open Studios 2017 Event Date(s): October 14, 2017

Request Installation Date: September 18 Date Removed: October 16

Requested Location: Street (specify): 2 at intersection of Mass Ave & Pleasant Street

Other (specify): 2 at intersection of Mass Ave & Medford Street

Banner Message: Arlington Open Studios – October 14 – Town Hall --- www.acarts.org

Banner Material: exterior vinyl

Required Attachments

Banner Design, Color, Wording and Dimensions

X

Banner Location Site Map

X

After banner has been approved at a Board of Selectmen meeting, you are responsible for having the banner made and getting it out to the Public Works Department a week prior to the installation date. They are located at 51 Grove Street, 781-316-3100.

Approved by the Board of Selectmen

☐

Date Approved: _____

Thanks - I am attaching the pole banner request form, plus the draft of the design and a letter of support from the Arlington Commission on Arts and Culture.

If there are any questions or follow-up, could you please "reply all" to reach my colleagues Pam Shanley and Michael Mahin who will address any next steps. I will be away for the next couple of weeks, and they will be able to answer any questions.

If the AIFF already has reserved the poles we asked for, we're happy to use the poles between Medford Street and the Fire Station, or where ever else they might fit.

Thanks again,
Linda

Linda

Linda Shoemaker
Executive Director
Arlington Center for the Arts
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www.acarts.org



arlington
open studios

Arts & Artisan Festival



OCTOBER 14
TOWN HALL

presented by:
ARLINGTON CENTER FOR THE ARTS

www.acarts.org