

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant: Town of Arlington Town Day Committee / Marie Krepelka

Address, phone & e-mail contact information: 730 Massachusetts Avenue, Arlington, MA
mkrepelka@town.arlington.ma.us

Name & address of Organization for which license is sought: Marie Krepelka / Kathleen Darcey /
Arlington Town Day Committee

Does this Organization hold nonprofit status under the IRS Code? Yes x No

Name of Responsible Manager of Organization (if different from above):
Marie Krepelka

Address, phone & e-mail contact information: 730 Massachusetts Avenue / 781-316-3022 / mkrepelka@town.arlington.ma.us

Has the Applicant or Organization applied for and/or been granted a special liquor license this
calendar year? NO If so, please give date(s) of Special Licenses and/or applications and title
of event(s). N/A

Is this event an annual or regular event? If so, when was the last time this event was held and at what
location?

24-Hour contact number for Responsible Manager of Alcohol Event date: 781-572-6356

Title of Event: Arlington Town Day

Date/time of Event: September 16, 2017 / 11:00 AM - 3:00 PM

Location of Event: Central Street, Arlington, MA

Location/Event Coordinator: Arlington / Marie Krepelka and Kathleen Darcey

Method(s) of invitation/publicity for Event: Town Day Publicity

Number of people expected to attend: 250 - 500 people

Expected admission/ticket prices: N/A

Expected prices for food and beverages (alcoholic and non-alcoholic): \$7.00 per beer

Will persons under age 21 be on premises? YES

If "yes," please detail plan to prevent access of minors to alcoholic beverages. See attached security plan

Have you consulted with the Department of Police Services about your security plan for the Event?
YES

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Off. Corey P. Roteau Date 8-3-17
Off. Corey P. Roteau
Printed name/title

POLICE COMMENTS:

Request two safety officers. Names, D.O.B
and T.I.P.S or equivalent certification should be
provided prior to license issuance.

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.)

Beer Only

What types of food and non-alcoholic beverages do you plan to serve at the Event? _____

Food purchased through town day vendors

Who will be responsible for serving alcoholic beverages at the Event? _____

Bartenders from Aeronaut Brewery

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

To be provided by Aeronaut Brewery prior to license issuance.

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

To be provided by Aeronaut Brewery prior to license issuance.

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc) Aeronaut Brewing Company

Date of Delivery: September 16, 2017

Alcohol Serving Time (s): 11:00 AM

3:00 PM

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

N/A - Beer Company

Date of Pick-Up: September 16, 2017

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.) Paul Kent Insurance - To be provided prior to license issuance.

Please submit this completed form and filing fee to the Board of Selectmen at least 21 days before your Event. Failure to provide complete information may delay the processing of your application.

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: 

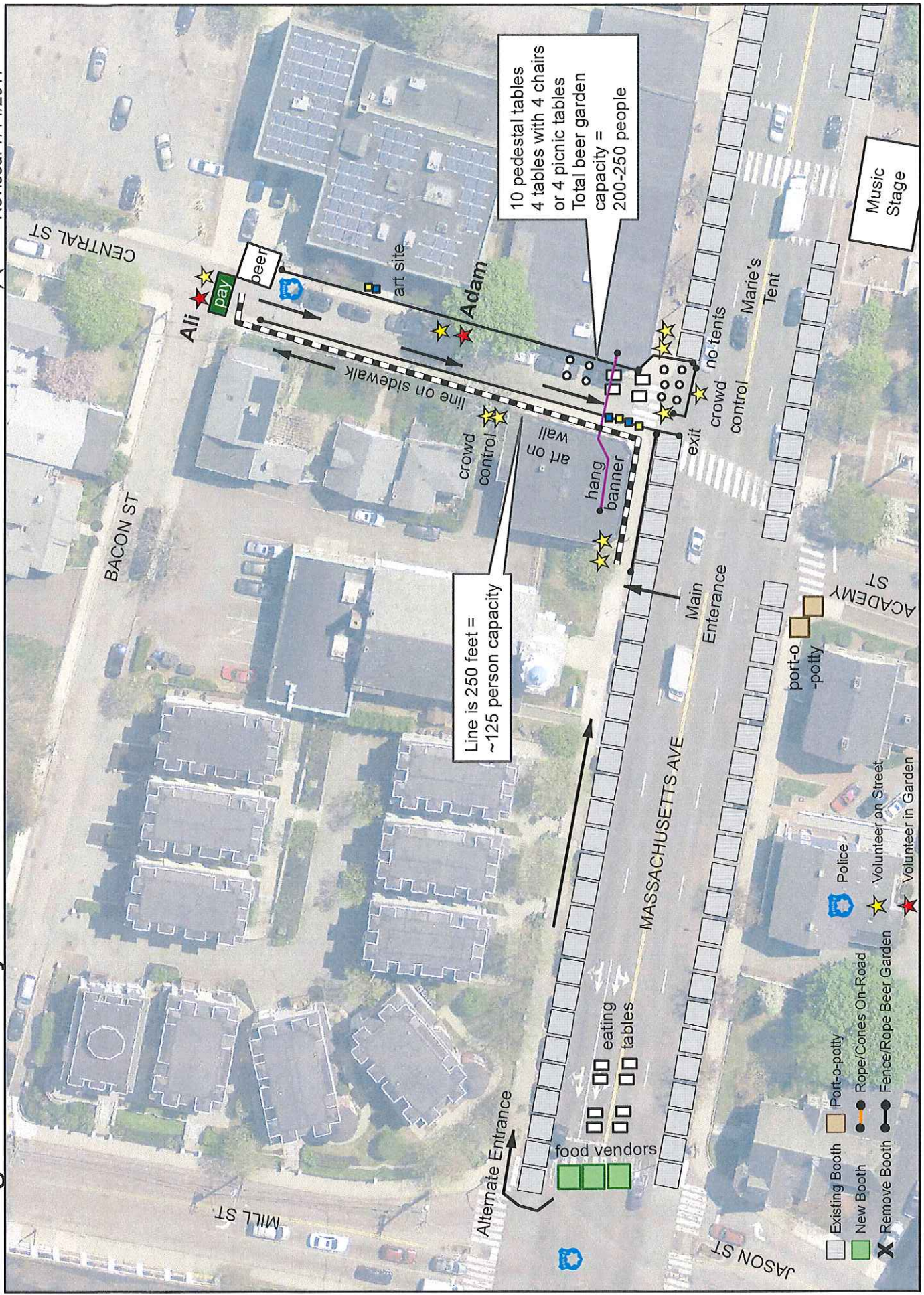
Printed name: Marie A. Krepelka

Printed title & Organization name: Arlington Town Day Committee Chair

Email: mkrepelka@town.arlington.ma.us

Arlington Town Day Beer Garden

Central St Line Version
Revised: 7/14/2017



Line is 250 feet =
~125 person capacity

10 pedestal tables
4 tables with 4 chairs
or 4 picnic tables
Total beer garden
capacity =
200-250 people

- Existing Booth
- New Booth
- Rope/Cones On-Road
- Remove Booth
- Fence/Rope Beer Garden
- Police
- Volunteer on Street
- Volunteer in Garden
- Port-o-potty
- Port-o-potty



TOWN OF ARLINGTON

MASSACHUSETTS 02476

781 - 316 - 3090

DEPARTMENT OF PLANNING &
COMMUNITY DEVELOPMENT

MEMORANDUM

To: Marie Krepelka, Administrator, Board of Selectmen
Cc: Ashley Maher, Principal Clerk, Board of Selectmen
From: Ali Carter, Economic Development Coordinator
Date: August 1, 2017
Re: Security Plan for beer garden at Arlington Town Day

The proposed beer garden at Arlington Town Day would be

- located on Central Street between Mass Ave and Bacon Street
- be staffed by 10 volunteers, including two town staff members, and several Aeronaut Brewery staff members;
- need two officers for a police detail;

Security Plan

Access to the beer garden will be restricted to a single entrance on Mass Ave. There will be an Aeronaut Brewery staff person stationed there who is trained to check identification. Children under the age of 21 will only be allowed into the beer garden under the supervision of a parent or guardian. After identification is checked, beer garden patrons who are 21 years of age or older will be given a wristband. Per ABCC regulations, each wristband-wearing patron will only be allowed to purchase 2 drink tickets at a time. Drink tickets can be redeemed only by those adults wearing wristbands at the Aeronaut serving station inside the beer garden. There will be a police officer stationed at either end of the beer garden—one near the service station and one near the beer garden exit onto Mass Ave. Volunteers will be stationed at the exit to Mass Ave to assure that no one leaves the beer garden with an alcoholic beverages; All beers must be consumed inside the beer garden. In addition to the police and volunteers stationed at the north and south ends of the beer garden, there will also be two volunteers located at an access point on the High Rock Church's property to assure that no one cuts into the line. Snow fencing will separate the beer garden from the line on Central Street so no one can sneak in. A sign will be posted stating that no outside beverages are allowed inside the beer garden. Aeronaut Brewery will also bring crowd-management-certified staff members as part of their team on Town Day.