

Draft
Arlington Public Schools
Annual Budget Calendar – 2017-18

Month	Mtg #	Date	Present, Prepare, To Do
September	1	9/14/17	
	2	9/28/17	<Monthly reports*>
End of year report due Sept 30			
October	1	10/12/17	First draft budget calendar
	2	10/26/17	Approve budget calendar Final year's enrollment numbers <Monthly reports*>
November	1	11/9/17	Distribute Report of Fiscal year (EOYR), Fed through state grant reports due October 31
	2	11/16/17	Monthly reports Answer questions about EOYR Report
Set up meeting with FinComm for end of year report & first discussion about next year's budget - in progress			
December	1	12/7/17	Hear from ½ principals, dept heads, AEA on priorities for next year
	2	12/14/17	Monthly reports Hear from ½ principals, dept heads, AEA on priorities for next year Discuss SC priorities for budget
Collect public input on budget			
January	1	1/11/18	Set SC priorities for budget Deliver first budget number to Town Manager
January	2	1/25/18	Monthly reports
Budget book to SC members - 2/2/18			
February	1	2/8/18	Monthly reports First look at budget detail
	2	(none)	
March	1	3/1/18	Budget hearing
	2	3/15/18	Final vote on budget Approve what goes to FinComm Monthly reports
	3	3/29/18	
Budget meeting with FinComm - 3/21/17			
April	1	4/12/18	
Budget book goes to printer - when?			
Town Meeting opens 4/23/18			
April	2	4/26/18	Monthly reports
May	1	5/10/18	
	2	5/24/18	Monthly reports
June	1	6/7/18	
	2	6/21/18	Monthly reports

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July			MUNIS down for close of fiscal year
August			New FY grants set up as allocated

<*> -- as possible given staffing constraints

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