

Town of Arlington
Select Board
Meeting Minutes

November 18, 2019
7:15 PM

Select Board Chambers, 2nd Floor, Town Hall

Present: Mrs. Mahon, Chair, Mr. Dunn, Vice Chair, Mr. Curro, Mr. Hurd, Mr. DeCoursey
Also Present: Mr. Chapdelaine, Mr. Heim, Mrs. Krepelka

1. To Review and Approve Bond Issue and Related Matters:
 - a. Determination of Maximum Useful Life of Capital Asset Purchases to be Financed;
 - b. Award sale of the \$66,190,000 General Obligation Municipal Purpose Loan of 2019 Bonds of the Town dated December 4, 2019 (the "Bonds") to Morgan Stanley & Co., LLC at the price of \$70,295,174.82;
 - c. All related documents required to execute the sale.

VOTE OF THE SELECT BOARD

I, the Clerk of the Select Board of the Town of Arlington, Massachusetts (the "Town"), certify that at a meeting of the board held November 18, 2019 of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that we hereby determine, in accordance with G.L. c.70B, that the amount of the cost of the Arlington High School project authorized by a vote of the Town passed on April 29, 2019 (Article 1) not being paid by the school facilities grant is \$207,379,169 and we hereby approve of the issuance of notes and bonds in such amount under said G.L. c.70B.

Further Voted: that the maximum useful life of the radio upgrade/ replacement program equipment to be financed with a portion of the proceeds of the \$3,795,000 borrowing authorized by the vote of the Town passed April 25, 2018 (Article 30) is hereby determined pursuant to G.L. c.44, §7(1) to be 10 years.

Further Voted: that the maximum useful life of the departmental equipment listed below to be financed with the proceeds of a portion of the \$44,094,000 borrowing authorized by the vote of the Town passed May 8, 2019 (Article 58) is hereby determined pursuant to G.L. c.44, §7(1) to be as follows:

<u>Purpose</u>	<u>Borrowing Amount</u>	<u>Maximum Useful Life</u>
police radio upgrade/replacement	\$967,000	10 Years
street sweeper	\$225,000	10 Years

fire radio replacement	\$205,000	7 Years
4WD truck with sander	\$168,000	7 Years
dump truck with plow	\$125,000	7 Years
voting machines	\$114,000	10 Years

Further Voted: that the sale of the \$66,190,000 General Obligation Municipal Purpose Loan of 2019 Bonds of the Town dated December 4, 2019 (the “Bonds”) to Morgan Stanley & Co., LLC at the price of \$70,295,174.82 and accrued interest is hereby approved and confirmed. The Bonds shall be payable on September 1 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2020	\$1,060,000	5.00%	2035	\$2,160,000	3.00%
2021	1,550,000	5.00	2036	2,215,000	3.00
2022	1,600,000	5.00	2037	2,275,000	3.00
2023	1,650,000	5.00	2038	2,335,000	3.00
2024	1,705,000	5.00	2039	2,395,000	3.00
2025	1,765,000	5.00	2040	2,450,000	3.00
2026	1,830,000	5.00	2041	2,515,000	3.00
2027	1,890,000	5.00	2042	2,580,000	3.00
2028	1,965,000	5.00	2043	2,650,000	3.00
2029	2,035,000	5.00	2044	2,720,000	3.00
2030	1,975,000	4.00	2045	2,795,000	3.00
2031	2,025,000	2.125	2046	2,875,000	3.00
2032	2,060,000	2.25	2047	2,950,000	3.00
2033	2,100,000	2.50	2048	2,915,000	3.00
2034	2,155,000	3.00	2049	2,995,000	3.00

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated November 6, 2019 and a final Official Statement dated November 13, 2019 (the “Official Statement”), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the Town Treasurer and the Select Board be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the

Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and to comply with relevant securities laws.

Further Voted: that each member of the Select Board, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Dated: November 18, 2019

Clerk of the Select Board

Mr. Dunn moved approval.

SO VOTED (5-0)

2. Quarterly Financial Report
Sandy Pooler, Deputy Town Manager
Ida Cody, Comptroller

As part of ongoing efforts to increase budget transparency and improve financial oversight, Mr. Pooler and Ms. Cody developed a new quarterly report that explains the spending and revenue variances from budgets. It also provides a summary-level report of the general and enterprise funds' expenses and revenue budgets and provides a Munis printout of budget activity through the first quarter.

Mr. Pooler stated that it is a bottom-line budget that looks at what is being spent on salaries and expenses by department and all our revenues are on schedule.

Mr. DeCoursey stated that the report is really helpful in terms of budgeting and cash-flow management.

The Select Board thanked Mr. Pooler and Ms. Cody for an excellent presentation. Mrs. Mahon stated she is really excited about this document and appreciates all the work that was put into said report.

Mr. Curro moved receipt of report.

SO VOTED (5-0)

CONSENT AGENDA

3. Vote: Chapter 268A, Section 20(b)(3) Contract Certification
 - a. Paul Flynn
 - b. David GeraMichael Rademacher, Director, Department of Public Works
 4. For Approval: Arlington Public Art Youth Banner Initiative on Massachusetts Avenue in Arlington Center, April 2020 - June 2020
Kaitlin Longmire, Project Coordinator
 5. Request: Special (One Day) Beer & Wine License, 11/30/19 @ Robbins Memorial Town Hall for AHS 50th Class Reunion
Joe Bertagna, Class President
- Mr. Hurd moved approval. SO VOTED (5-0)

PUBLIC HEARINGS

6. Eversource Petition/Massachusetts Avenue
Jacqueline Duffy, Supervisor, Rights and Permits
(all abutters notified)
- Mr. Curro moved approval subject to all conditions as set forth. SO VOTED (5-0)

APPOINTMENTS

7. Equal Opportunity Advisory Committee
Samantha Ruth Dutra (term to expire 6/30/2022)
- Mr. Hurd moved approval. SO VOTED (5-0)
8. Historical Commission
Michael Gervais (term to expire 6/30/2022)
- Mr. Curro moved approval. SO VOTED (5-0)
9. Human Rights Commission
Rajeev Soneja (term to expire 6/30/2022)
- Mr. Curro stated he spoke to Mr. Soneja who had a prior engagement and could not attend the meeting. Mr. Curro asked that the Board approve the appointment so Mr. Soneja could attend the upcoming Human Rights Commission meeting and he will come to a future Select Board meeting when he is available.
- Mr. Curro moved approval. SO VOTED (5-0)
10. Park and Recreation Commission
Scott Walker (term to expire 6/30/2021)
Leah Broder, Associate Member (no term expiration)
Sarah Carrier, Associate Member (no term expiration)

Mr. Curro moved approval of Mr. Walker and Ms. Carrier to the Park and Recreation Committee.
SO VOTED (5-0)

Ms. Broder notified the office just before the meeting that she was withdrawing her name.

LICENSES & PERMITS

11. For Approval: Food Vendor License
Mass Convenience, 86 Warren Street, Krishna Khanal
Mr. Dunn moved approval subject to all conditions as set forth. SO VOTED (5-0)

CITIZENS OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

Lenard Diggins, 8 Windsor Street reported the following Precinct Meetings to be held:
Precinct 13 and 15 - Tuesday night - November 19th, 6:00 P.M. - 8:00 p.m.
Precinct 17 - Tuesday, November 26, 2019 - Peirce School 6:30 - 8 p.m.
Precinct 9 - Tuesday, December 3, Lyons Hearing Room, Town Hall -7 - 8:30 p.m.
Precinct 11 - Thursday, December 5, Bishop School, 6:30 - 8 p.m.
Precinct 16, 18, 20 - Thursday, December 5, Dallin School, 6:30 - 8 p.m.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

12. Initial Report of the Election Modernization Committee
James O'Connor, Chair, Election Modernization Committee
Assistant Town Moderator, TMM Precinct 19
The Select Board accepted the Election Modernization Study Committee's report to find solutions to modernize Arlington's local election management, encourage participation and increase voter access. The Committee is studying early voting, online voting, polling locations, public engagement in elections, designating an election administrator, accessibility and the status of the voting equipment. James O'Connor, Election Modernization Study Committee Chair, stated the goal is to increase voter turnout and participation. The Committee has four vacancies including one each from the Clerk's Office and the Select Board.
Mr. Dunn stated that we need to get someone from the Clerk's Office if we are studying elections. The Board at a later date will decide which member will run for this committee.
Mr. Curro moved receipt of report. SO VOTED (5-0)

13. For Approval: Traffic Rules & Orders
Designate 40' "No Parking Zone" to accommodate Handicap Parking Sign at 131
Florence Avenue
Officer Corey Rateau, Traffic and Parking Unit

The Board amended the Traffic Rules and Orders to designate a 40-foot buffer as a "No Parking Zone" at 131 Florence Avenue. Officer Rateau stated that due to Mr. LaRocca's age and disability, it is not a feasible place for Mr. LaRocca and his wife to access their garage, which is located down a hill and around a corner. This decision does not meet our established policy, but due to an extenuating situation the Board approved said Handicap Parking Sign. Mr. Hurd moved approval. SO VOTED (5-0)

14. Select Board Policy to Change the Order of Articles in the Annual Town Meeting Warrant
Daniel J. Dunn, Vice Chair

Mr. Dunn made the following motion regarding the order of Articles for the 2020 Annual Town Meeting Warrant:

Setting of Warrant Articles:

1. 10 Registered Voter Articles
2. Select Board Articles
3. Zoning Bylaw Articles
4. Finance Committee Articles
5. Resolutions

Mr. Dunn stated that the Select Board Office makes the final decision as to the ordering of the Articles.

Mr. Curro moved approval. SO VOTED (5-0)

15. For Approval: Opening of Warrant for Annual Town Meeting 2020

At their meeting on Monday, November 18, 2019 at 7:15 p.m., the Select Board voted to open the Warrant for the Annual Town Meeting. The Annual Town Meeting will take place on Monday, April 27, 2020, at 8:00 p.m. in the Arlington Town Hall. The Warrant will open Tuesday, December 3, 2019, at 8:00 a.m. and will remain open until 12:00/Noon on Friday, January 31, 2020.

Mr. Dunn moved approval. SO VOTED (5-0)

CORRESPONDENCE RECEIVED

16. Request Study @ Crosswalk Intersection on Summer Street by McLennan Park
Cori Smith via e-mail

17. Request Study @ Crosswalk on Medford Street at Parallel Street
David Dybdal, 150 Medford Street

Mrs. Krepelka stated that she had sent request to Officer Rateau who is working with State Representative Garballey regarding crosswalk on Medford Street and will report back.

18. Transportation and Climate Initiative (TCI) Gas Tax Proposal
Laurie Belsito, Legislative Director, MassFiscal.org

Mr. Curro moved receipt of Correspondence Received. SO VOTED (5-0)

NEW BUSINESS

Mr. Chapdelaine stated that budget meetings are well underway.

Mr. DeCoursey congratulated the Arlington High School Girls Soccer Team for making it to the final of MIAA's Division 2 North, but lost to Winchester Sunday 2-0. The girls had a great run. Mr. DeCoursey also wished everyone a Happy Thanksgiving.

Mr. Curro stated that Lenard Diggins, 8 Windsor Street, was elected Chair of the Regional Transportation Advisory Council. They are the Advisory Council to the Boston Region Metropolitan Planning Organization.

Mrs. Mahon commended Veteran's Director Jeff Chunglo for a wonderful Veteran's Day Service held at the Fire Station Headquarters that was well attended.

Mr. Curro moved to adjourn at 9:15 p.m.

Next Scheduled Meeting of Select Board December 2, 2019

A true record attest

Marie A. Krepelka
Board Administrator

11/18/19

Agenda Item	Documents Used
1	To Review and Approve Bond Issue and Related Matters: a. Determination of Maximum Useful Life of Capital Asset Purchases to be Financed; b. Award sale of the \$66,190,000 General Obligation Municipal Purpose Loan of 2019 Bonds of the Town dated December 4, 2019 (the "Bonds") to Morgan Stanley & Co., LLC at the price of \$70,295,174.82; c. All related documents required to execute the sale.
2	Quarterly Financial Report Sandy Pooler, Deputy Town Manager Ida Cody, Comptroller
3	Vote: Chapter 268A, Section 20(b)(3) Contract Certification a. Paul Flynn b. David Gera Michael Rademacher, Director, Department of Public Works
4	For Approval: Arlington Public Art Youth Banner Initiative on Massachusetts Avenue in Arlington Center, April 2020 - June 2020 Kaitlin Longmire, Project Coordinator
5	Request: Special (One Day) Beer & Wine License, 11/30/19 @ Robbins Memorial Town Hall for AHS 50th Class Reunion Joe Bertagna, Class President
6	Eversource Petition/Massachusetts Avenue Jacqueline Duffy, Supervisor, Rights and Permits

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7	Equal Opportunity Advisory Committee Samantha Ruth Dutra (term to expire 6/30/2022)
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9	Human Rights Commission Rajeev Soneja (term to expire 6/30/2022)
10	Park and Recreation Commission Scott Walker (term to expire 6/30/2021) Leah Broder, Associate Member (no term expiration) Sarah Carrier, Associate Member (no term expiration)
11	For Approval: Food Vendor License Mass Convenience, 86 Warren Street, Krishna Khanal
12	Initial Report of the Election Modernization Committee James O'Connor, Chair, Election Modernization Committee Assistant Town Moderator, TMM Precinct 19
13	For Approval: Traffic Rules & Orders Designate 40' "No Parking Zone" to accommodate Handicap Parking Sign at 131 Florence Avenue Officer Corey Rateau, Traffic and Parking Unit
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