

# JILLIAN ROSE HARVEY

## EDUCATION

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**BROWN UNIVERSITY**, Providence, RI  
Master of Public Affairs

GPA: 3.65

**UNIVERSITY OF MASSACHUSETTS, AMHERST**, Amherst, MA  
Bachelor of Arts in Anthropology; Minor in Classics  
*Commonwealth Honors College*  
Dean's List: six semesters

GPA: 3.63

## LEADERSHIP AND EXPERIENCE ADVANCING DIVERSITY & INCLUSION

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### **BROWN UNIVERSITY**

Master of Public Affairs Program

*January*

*June*

*Special Project Coordinator*

- Researched best practices for diversity, inclusion and cultural competency, collected case studies and materials to add to programming
- Built connections and established relationships with departments, centers and organizations on campus to ensure MPA students are informed of access to resources for underrepresented students
- Assisted in planning speaker engagements, activities during orientation, and programs centered on diversity, inclusion and equity
- Organized and facilitated workshop focused on privilege and power dynamics, implicit bias and microaggressions

Watson Institute's Committee on Diversity and Inclusion

*August*

*June*

*Member*

- Provided graduate student perspective and feedback on atmosphere of Watson Institute in relation to broader diversity and inclusion goals of the university
- Collaborated with members to effectively implement new policies aimed at improving campus climate, behaviors, discourse, and intellectual offerings regarding diversity and inclusion
- Coordinated student of color community building event, for graduate and undergraduate students

Brown Center for Students of Color (BCSC) Student Advisory Board

*September*

*- June*

*Graduate Student Representative*

- Discussed and offered feedback for BCSC priorities, changes to initiatives or programming, and adherence to strategic plan
- Identified issues impacting greater BCSC community and employed solution-focused tactics to provide support and appropriate resources

### **UNIVERSITY OF MASSACHUSETTS, AMHERST**

Executive Cabinet of Student Government

*Spring*

*Spring*

*Secretary of Diversity*

- Facilitated roundtable discussions addressing diversity issues on campus, for greater UMass community
- Participated as a member on the self-study team for the program review board of the Center for Multicultural Advancement and Student Success (CMAS)
- Served as student representative on Status of Diversity Committee of the Faculty Senate and worked to create current system of reporting bias incidents
- Supported registered student organizations with events and collaborations, working mainly with underrepresented students (cultural and religious groups, gender and sexual identity groups, Greek organizations), and was liaison for students identified as disabled by the Disability Services Office

## Black Student Union

Fall - Spring

### *Vice President, Secretary*

- Planned, organized, and executed large scale recreational and educational events, which included handling contracts with agents and performers, assuming role of public relations, and facilitating workshops and discussions
- Coordinated alternative spring break volunteer trip to Community Development Resource and Activity Center in Jonestown, Mississippi for two years, worked on various projects within town repairing homes and businesses, and assisted at the youth center, afterschool programming, youth development activities and homework help
- Prepared annual budget

## **PROFESSIONAL EXPERIENCE**

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### **Brown University Swearer Center for Public Service, Providence, RI**

January 2019 - March 2019

#### *Policy Consultant*

- Analyzed research, conducted literature review, and identified best practices on building reciprocal and mutually beneficial university-community partnerships
- Mapped and created inventory of nonprofit sector in Providence focused on issue areas of health, education, the environment, arts and economic justice
- Created policy recommendations to improve and sustain established partnerships, and specified three key methodological tools to foster positive collaborative outcomes
- Completed Collaborative Institutional Training Initiative (CITI Program) for Human Research: Social - Behavioral-Educational Researchers and Key Personnel curriculum

### **Brown University Master of Public Affairs Program, Providence, RI**

September 2018 – December 2018

#### *Teaching Assistant, Intro to Public Policy*

- Graded exams and papers, and stayed well-informed on course material
- Held weekly office hours, supported student writing and aided students in various areas of need

### **Boston Children's Hospital, Autism Spectrum Center, Boston, MA**

November 2014 - May 2018

#### *Senior Patient Experience Representative*

- Tracked metrics and data for interdepartmental referrals, using trends in referral requests coordinated new interdepartmental partnerships
- Outlined and redesigned intake process as part of system transition; implemented data migration project to transition from portal entry system to a new Customer Relationship Management (CRM) for more efficient workflow
- Researched best practices and recommended policies to develop an Autism Center Employee Manual
- Designed and facilitated an autism-friendly arts and crafts activity for Autism Awareness Month
- Collaborated with providers within the hospital and at other institutions to manage patient and family needs
- Completed Lean Six Sigma White & Yellow Belt classes: enhanced problem-solving skills, tactics, and methods of strategy improvement, through a method that relies on a collaborative team effort to improve performance, systematically remove waste and reduce variation

### **Brookline Teen Center, Brookline, MA**

September 2013 - May 2018

#### *Youth Leader and Art Specialist*

- Fostered inclusive and collaborative environment for diverse group of teens, during afterschool hours and weekends
- Mentored students in applying for college, jobs, and internships
- Planned and organized activities, programming, trips and events for teens within the Brookline community aiming to encourage teens to take on new challenges and leadership roles
- Developed arts programming, coordinated field trips to museums and community arts events
- Lead weekly Art Night, teaching a variety of art forms, allow teens to explore art freely and hone skills
- Designed murals, décor for concerts and events, flyers, printmaking workshops and painting