



**Town of Arlington  
Legal Department**

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To: Select Board

Cc: Adam Chapdelaine, Town Manager  
John Leone, Town Moderator

From: Douglas W. Heim, Town Counsel

Date: May 14, 2020

Re: Draft Votes and Comments re: Articles 50, 51, and 52.

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I write to provide the Board Draft Votes and Comments regarding the above-referenced 2020 Annual Town Meeting Warrant Articles, all of which are considered necessary financial articles for continued Town and community operations in FY 2021.

**ARTICLE 50                      ENDORSEMENT OF CDBG APPLICATION**

**VOTED:**     That the Town hereby endorses the application for Federal Fiscal Year 2021 prepared and approved by the Town Manager and the Select Board under the Housing and Community Development Act of 1974 (PL 93-383), as amended.

**(5 – 0)**

**COMMENT:** Presented above is the annual vote to endorse the Board's application and disbursement of Community Development Block Grant funds. Further details on grant distribution may be found in the appendix attached hereto. This article is necessary to bring before our abbreviated Town Meeting session in order to both maintain the Town's eligibility for

these federal funds and to distribute same. Town Meeting will note that this year's application includes substantial funds aimed at offering rental assistance for low-income Arlington residents in need due to the COVID-19 pandemic, in addition to traditional resources and supports offered through CDBG funding.

## **ARTICLE 51**

## **REVOLVING FUNDS**

**VOTED:**     **The Town does hereby reauthorize the following Revolving Funds for**  
**FY 2021:**

**Private Way Repairs (3410) established under Article 46 1992 Annual  
Town Meeting**

**Expenditures not to exceed \$200,000**

**Beginning Balance               \$59,606.18**

**Receipts                               37, 339.35**

**Expenditures                       0.00**

**Ending Balance**  
**6/30/19                               \$93,000.13**

**Public Way Repairs (3400) established under Article 45 1992 Annual  
Town Meeting**

**Expenditures not to exceed \$5,000**

**Beginning Balance               \$14,715.06**

**Receipts                               0.00**

**Expenditures                       0.00**

**Ending Balance**  
**6/30/19                               \$14,715.06**

**Fox Library Community Center Rentals (3990) established under Article 49 1996 Annual  
Town Meeting**

**Expenditures not to exceed \$20,000**

**Beginning Balance               \$1,345.47**

**Receipts                               0.00**

**Expenditures                       0.00**

**Ending Balance**  
**6/30/19                               \$1,345.47**

**Robbins House Rentals (4060) established under Article 77 1997 Annual Town  
Meeting**

**Expenditures not to exceed \$75,000**

**Beginning Balance               \$7,865.40**

<b>Receipts</b>	<b>23,225.00</b>
<b>Expenditures</b>	<b>18,930.53</b>
<b>Ending Balance</b>	
<b>6/30/19</b>	<b>\$12,159.87</b>

**Conservation Commission Fees (5290) established under Article 44 1996 Annual Town Meeting**

<b>Expenditures not to exceed \$10,000</b>	
<b>Beginning Balance</b>	<b>\$2,623.07</b>
<b>Receipts</b>	<b>0.00</b>
<b>Expenditures</b>	<b>1,100.04</b>
<b>Ending Balance</b>	
<b>6/30/19</b>	<b>\$1,523.03</b>

**Uncle Sam Fees (2440) established under Article 31 2000 Annual Town Meeting**

<b>Expenditures not to exceed \$2,000</b>	
<b>Beginning Balance</b>	<b>\$1,526.31</b>
<b>Receipts</b>	<b>0.00</b>
<b>Expenditures</b>	<b>0.00</b>
<b>Ending Balance</b>	
<b>6/30/19</b>	<b>\$1,526.31</b>

**Life Support Services (Ambulance) Fees (3210) established under Article 37 2001 Annual Town Meeting**

<b>Expenditures not to exceed \$1,000,000</b>	
<b>Beginning Balance</b>	<b>\$493,507.34</b>
<b>Receipts</b>	<b>500,734.35</b>
<b>Expenditures</b>	<b>468,408.23</b>
<b>Ending Balance</b>	
<b>6/30/19</b>	<b>\$525,833.46</b>

**Board of Health Fees (4120) established under Article 30 2005 Annual Town Meeting**

<b>Expenditures not to exceed \$100,000</b>	
<b>Beginning Balance</b>	<b>\$137,141.97</b>
<b>Receipts</b>	<b>88,773.53</b>
<b>Expenditures</b>	<b>74,131.53</b>
<b>Ending Balance</b>	
<b>6/30/19</b>	<b>\$151,783.97</b>

**Field User Fees (5275) established under Article 78 2004 Annual Town Meeting**

**Expenditures not to exceed \$80,000**

<b>Beginning Balance</b>	<b>\$31,570.53</b>
<b>Receipts</b>	<b>77,064.90</b>
<b>Expenditures</b>	<b>35,835.00</b>
<b>Ending Balance</b>	
<b>6/30/19</b>	<b>\$72,800.43</b>

**Robbins Library Rental (4250) established under Article 35 2006 Annual Town Meeting**

**Expenditures not to exceed \$8,000**

<b>Beginning Balance</b>	<b>\$29,408.70</b>
<b>Receipts</b>	<b>7,245.00</b>
<b>Expenditures</b>	<b>1,723.86</b>
<b>Ending Balance</b>	
<b>6/30/19</b>	<b>\$34,929.84</b>

**Town Hall Rentals (4150) established under Article 35 2006 Annual Town Meeting**

**Expenditures not to exceed \$175,000**

<b>Beginning Balance</b>	<b>\$84,578.41</b>
<b>Receipts</b>	<b>112,349.70</b>
<b>Expenditures</b>	<b>90,878.18</b>
<b>Ending Balance</b>	
<b>6/30/19</b>	<b>\$106,049.93</b>

**White Goods Recycling Fees (3510) established under Article 35 2006 Annual Town Meeting**

**Expenditures not to exceed \$80,000**

<b>Beginning Balance</b>	<b>\$65,180.02</b>
<b>Receipts</b>	<b>33,305.58</b>
<b>Expenditures</b>	<b>38,348.27</b>
<b>Ending Balance</b>	
<b>6/30/19</b>	<b>\$60,137.33</b>

**Library Vendor Fees (4220) established under Article 34 2009 Annual Town Meeting**

**Expenditures not to exceed \$12,000**

<b>Beginning Balance</b>	<b>\$10,067.81</b>
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<b>Receipts</b>	<b>4,537.00</b>
<b>Expenditures</b>	<b>8,562.33</b>
<b>Ending Balance</b>	
<b>6/30/19</b>	<b>\$7,042.48</b>

**Gibbs School Energy Fees (2790) established under Article 45 2010 Annual Town Meeting**

**Expenditures not to exceed \$120,000**

<b>Beginning Balance</b>	<b>\$8,402.46</b>
<b>Receipts</b>	<b>2,522.25</b>
<b>Expenditures</b>	<b>0.00</b>
<b>Ending Balance</b>	
<b>6/30/19</b>	<b>\$10,924.71</b>

**Cemetery Chapel Rentals (3435) established under Article 52 2011 Annual Town Meeting**

**Expenditures not to exceed \$15,000**

<b>Beginning Balance</b>	<b>\$0.00</b>
<b>Receipts</b>	<b>0.00</b>
<b>Expenditures</b>	<b>0.00</b>
<b>Ending Balance</b>	
<b>6/30/19</b>	<b>\$0.00</b>

**Council On Aging Program Fees (3840) established under Article 28 2013 Annual Town Meeting**

**Expenditures not to exceed \$100,000**

<b>Beginning Balance</b>	<b>\$29,156.15</b>
<b>Receipts</b>	<b>12,069.00</b>
<b>Expenditures</b>	<b>11,144.17</b>
<b>Ending Balance</b>	
<b>6/30/19</b>	<b>\$30,080.98</b>

**(5 – 0)**

**COMMENT:** The above summary represents the annual vote to receive reports on expenditures and receipts of the various Town revolving funds and to authorize and reauthorize such funds in accordance with state law. These funds must be reauthorized annually in order to enable expenditures from them, and as such, must be included in our abbreviated Town Meeting session. Additional materials regarding the Revolving Funds have also been included in the Appendix to this report for further consideration.

**ARTICLE 52                      ENDORSEMENT    OF    PARKING    BENEFIT    DISTRICT  
EXPENDITURES**

**VOTED:**     That the Select Board approves the operating and capital expenditures proposed by the Town Manager and Parking Implementation Governance Committee, and recommends Town Meeting's endorsement of the votes of the Finance and Capital Planning Committee's respectively.

**(5 – 0)**

**COMMENT:** Pursuant to Title I, Article 11 of the Town Bylaws, "Parking Benefit District Expenditures," proposed Parking Benefit District Operating and Capital Expenditures are prepared by the Town Manager and the Parking Implementation/Governance Committee ("PIGC") before submission for endorsement by the Finance Committee and Capital Planning Committee respectively; and subsequently Town Meeting. Similar to revolving funds, our bylaws require the Town annually submit anticipated expenditures for Town Meeting endorsement, which is why this article remains before our abbreviated session. The Select Board approves the Manager and PIGC's proposal to the Capital Planning and Finance Committees and urges Town Meeting's support as well.