



Town of Arlington Select Board

Meeting Agenda

September 9, 2024

7:15 PM

Members of the public may access the hybrid meeting via Select Board Chambers, Zoom, or
ACMI

1. Legislative Provision for Remote Participation

PROCLAMATIONS

2. Hunger Action Day

FOR APPROVAL

3. Bikeway Block Party
Christopher Tonkin
Chair Arlington Bicycle Advisory Committee (ABAC).

CONSENT AGENDA

4. Minutes of Meetings: July 22, 2024; August 5, 2024
5. Request: Contractor/Drainlayer License
Cavalieri Construction Company, Inc.
Paul Buckley
Wilmington, MA 01887

Darvin and Jack Masonry
Jack Rene Lopez
Lynn, MA 01902
6. Reappointment
Permanent Town Building Committee
Peter Martini (Term to Expire: 6/30/2027)
Allen Reedy (Term to Expire: 6/30/2027)
7. Approval: Switch Box Art
Lori Kenschaft
Energy Advocate, Electrify Arlington
8. Acceptance of Funds: Town Day Donations
9. The Hamentasch Run on March 9, 2025

Luna Bukiet, Program Director at Center for Jewish Life Arlington-Belmont

10. Request: Special (One Day) Beer & Wine License, 09/14/2024 @ Robbins Memorial Town Hall for Stratton School Family Outing Fundraiser
Danielle Dean / Stratton School PTO
11. Request: Special (One Day) Beer & Wine License, 09/21/2024 @ David Lamson Way for Town Day Beer Garden
Matt Guernsey
12. Request: Oktoberfest at the Old Schwamb Mill, 10/5/2024, Noon - 4:00 p.m.
Lynette Aznavourian, Museum Director, Old Schwamb Mill
 - a) Special (One Day) Beer & Wine License
 - b) Mill Lane (between Lowell Street and bridge over Mill Brook) - street closing
13. Request: Special (One Day) Beer & Wine License, 10/05/2024 @ The Old Schwamb Mill for Oktoberfest Event
Matt Guernsey

LICENSES & PERMITS

14. For Approval: Common Victualler License
The Vintage Tea and Cake Company LLC, Adel Donegan, 677 Massachusetts Avenue

OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

15. Hearing: Public Shade Tree Removal for Stratton Safe Routes to School Project
John Alessi, Senior Transportation Planner
Amy Archer, Pare Corp
16. Update: Double Poles
Stephen W. DeCoursey, Chair
17. Future Select Board Meetings
18. Discussion and Approval: Letters Regarding Proposed MBTA Development of Alewife Station/CSO Issues

NEW BUSINESS

Next Scheduled Meeting of Select Board September 23, 2024

You are invited to a Zoom webinar.

When: Sep 9, 2024 07:15 PM Eastern Time (US and Canada)

Topic: Select Board Meeting

Register in advance for this webinar:

https://town-arlington-ma-us.zoom.us/webinar/register/WN_dd76PLkVSPqPkpRIInv1tkw

After registering, you will receive a confirmation email containing information about joining the webinar.

Notice to the Public on meeting privacy In the interests of preventing abuse of videoconferencing technology (i.e. Zoom Bombing) all participants, including members of the public, wishing to engage via the Zoom App must register for each meeting and will notice multi-step authentication protocols. Please allow additional time to join the meeting. Further, members of the public who wish to participate without providing their name may still do so by telephone dial-in information provided above.



Town of Arlington, Massachusetts

Legislative Provision for Remote Participation



Town of Arlington, Massachusetts

Hunger Action Day

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Hunger_Action_Day_Proclamation_2024.pdf	Proclamation

OFFICE OF THE SELECT BOARD

STEPHEN W. DECOURCEY, CHAIR
DIANE M. MAHON, VICE CHAIR
JOHN V. HURD
LENARD T. DIGGINS
ERIC D. HELMUTH



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

PROCLAMATION

- WHEREAS:** Hunger and poverty are issues of grave concern in the United States, the Commonwealth of Massachusetts, and Arlington; and
- WHEREAS:** Due to the persistently high cost of groceries and the end of many COVID-19 policies, overall food insecurity rates persist, with one in three individuals in Massachusetts reporting running out of food or not having enough money to buy food each month.
- WHEREAS:** Inequities in access to food remain prevalent, with rates of food insecurity in the Commonwealth significantly higher than average in Black, Hispanic, American Indian/Alaska Native, and LGBTQ+ households; and
- WHEREAS:** The Town of Arlington recognizes that Arlington EATS, Arlington Council on Aging, Food Link, and Arlington Public Schools work in partnership to address food insecurity in this community; and
- WHEREAS:** Arlington EATS is serving more neighbors than ever; the Market served 452 households each week in the past year, a number that has more than doubled since 2020.
- WHEREAS:** The Arlington Council on Aging (COA) acts as the transportation partner for Arlington EATS and has provided 807 rides to the Market in the past year at no cost to the riders; and
- WHEREAS:** In 2023, Food Link collected 1.4 million pounds of food — the equivalent of 1.2 million meals — and distributed it to 108 social service agencies throughout 46 communities in Greater Boston; and
- WHEREAS:** The Greater Boston Food Bank distributes over 104 million pounds of food a year in Eastern Massachusetts and is a critical resource for its community partners — including Arlington EATS.

NOW THEREFORE BE IT RESOLVED, that the Town of Arlington encourages any resident in need of food to call Arlington EATS at (339) 707-6761 or visit arlingtoneats.org; and

RESOLVED, that the Town of Arlington encourages residents to support efforts to alleviate food insecurity by volunteering and donating money or food when they are able; and

RESOLVED, that September 10, 2024 shall be proclaimed as Hunger Action Day in Arlington, and that all residents are encouraged to take cognizance of this event and participate fittingly in its observance.

Sources: Arlington EATS (data for households served is from July 2023 through June 2024), Food Link, the Arlington Council on Aging, and the Greater Boston Food Bank's [2024 Opportunities for Food Equity & Access in Massachusetts Report](#)

_____ **SELECT BOARD**

_____ **ARLINGTON**

OF THE
TOWN
OF

A true record.

ATTEST:

By: _____
Board Administrator



Town of Arlington, Massachusetts

Bikeway Block Party

Summary:

Christopher Tonkin
Chair Arlington Bicycle Advisory Committee (ABAC).

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Special_Event_Application_ABAC.pdf	Special Event Application
▢	Reference Material	Boston_Modular_and_Synth_Showcase.pdf	Reference

**TOWN OF ARLINGTON
SPECIAL EVENT PERMIT APPLICATION**

Applicant and Sponsoring Organization Information

Name of Organization / Sponsor: _____

Address: _____ City: _____ State: _____ Zip: _____

Applicant Name: _____ Tel#: _____

E-mail: _____

Event Manager: _____ Contact Info: _____

Other Contact Person/s: _____ Contact Info: _____

Event Information

Run/Walk Parade Event

Event Title: _____

Start Date & Time(s): _____ End Date & Time(s): _____

Estimated Attendance: # _____ Admission Fee: _____

Open to the Public: Yes No

Requested Location: Street (specify): _____

Other (specify): _____

Set Up Date/Time & Description: _____

Breakdown Date/Time & Description: _____

NOTE: ATTACH DIAGRAM OF ROUTE WITH SPECIFICS

Event Details

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Will you set up table(s) and/or chair(s)? Approximate number : _____
<input type="checkbox"/>	<input type="checkbox"/>	Booth(s), Exhibit(s), Display(s) and/or Enclosure(s): _____
<input type="checkbox"/>	<input type="checkbox"/>	Canopy(ies) and/or Tent(s)- describe dimensions: _____

The following is required by your organization to insure the safety and health of all participating in this event: *Note: You do not need to contact the departments below if it is not required.*

YES **NO** Police Detail: _____ (contact police)

Boston Modular and Synth Showcase at Bikeway Block Party

Time: 4 hours in the afternoon on Sept 15th

Who: Boston Modular and Synth is a 700+ person group that organizes Meetup events and performances on a monthly basis. Operating since 2015, we bring together new and experienced electronic music performers in a welcoming, accessible and supportive atmosphere appropriate for all ages. We are proudly DIY and dedicated to bringing together everyone in the New England area who is interested in performing electronic music, without discrimination.

What: The Boston Modular and Synth Showcase will be a 4 hour event with 6 30 minute sets. We will provide a PA system and all necessary cables and gear. We will simply require a reliable source of AC power.

The following acts have been confirmed for the Sept 15th event:

- Metal Tiger - Boston area electronic musician and organizer of Boston Modular and Synth, as well as New England Synthfest. He plays danceable, bass-heavy beats influenced by 90s and 2000s hip hop and electronic music, as well as the global dance sounds of today.
- TotoRobyn - TotoRobyn has amassed a local and online following for her wide ranging sets, which can go from ambient to noise to downtempo to dance. She is a respected Twitch streamer and popular performer.
- Noizcode - Noizcode is a RI based hardware techno musician who plays hard hitting sets that are guaranteed to get a crowd in motion.
- The Entire Robot - TER brings jazz chops and technical sophistication to his completely improvised sets of fusion funk.
- Deftly-D - Deftly is a longtime electronic musician, radio DJ, event promoter, and all around musical mastermind who has been involved in the New England electronic scene since the 90s. His improvised performances mix electro, industrial funk, and live vocals in a unique, fun blend.

- :mousekid: - :mousekid: is an up and coming musician who makes a unique blend of noise, dance, and hip hop beats.

Special considerations: We will need a rain canopy for the event. Volume levels can be adjusted to account for neighboring homes and businesses.



Town of Arlington, Massachusetts

Minutes of Meetings: July 22, 2024; August 5, 2024

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	07.22.2024_draft_minutes.pdf	Draft 7.22.2024 Minutes
▢	Reference Material	08.05.2024_draft_minutes.pdf	Draft 8.5.2024 Minutes



Select Board Meeting Minutes

Date: Monday, July 22, 2024

Time: 7:15PM

Location: Members of the public may access the hybrid meeting via the Select Board Chambers, Zoom, or ACMI

Present: Mr. Hurd, Mr. Diggins, Mr. Helmuth

Also Present: Mr. Feeney, Mr. Cunningham, Ms. Maher

Absent: Mr. DeCoursey, Chair, Mrs. Mahon, Vice Chair

1. Legislative Provision for Remote Participation

Mr. Hurd opened the meeting by stating that tonight's meeting is being conducted via Zoom, is being recorded and is also being simultaneously broadcasted on ACMI. Because all members are present, votes will be taken by voice unless a roll call is required. Persons wishing to join the meeting by Zoom may find information on how to do so on the Town's website. Persons participating by Zoom are reminded that they may be visible to others and then if you wish to participate, you are asked to provide your full name in the interest of developing a record of the meeting. Further, all participants are advised that people may be listening who do not provide comment, and those persons are not required to identify themselves. Finally, both Zoom participants and people watching on ACMI can follow the posted agenda materials, also found on the Town's website using the Novus agenda platform.

CONSENT AGENDA

2. Minutes of Meetings: June 10, 2024; June 24, 2024

3. Vote: Authorizing Police Details for the State Primary, September 3, 2024
Juli Brazile, Town Clerk

4. Request: Contractor/Drainlayer License
A&S Water & Sewer, Inc.
Indiana Alvarado
Lynn, MA 01902

TR Construction Masonry LLC
Thiago Fernandes
Tyngsboro, MA

5. Acceptance of Funds From Various Entities
David Morgan, Environmental Planner + Conservation Agent
6. Request: Special (One Day) Beer & Wine License 07/25/2024 and 07/31/2024 at
Whittemore Park Summer Concert Series
Matt Guernsey
7. Request: Special (One Day) Beer & Wine License, 08/03/24, 08/10/24, 08/17/24,
08/24/24, 08/31/24, 09/07/24, 09/14/24, 09/21/24, 09/28/24 @ Jason Russell
House for Arlington Beer Garden
Robert Brazile, President, Arlington Historical Society
Matthew Beres, Director, Arlington Historical Society
8. A Middle Eastern Dance Show by Seyyide @ Whittemore Park on Friday, August
30, 2024
Claudia Donnet

Mr. Helmuth moved approval.

SO VOTED (3-0)

PUBLIC HEARINGS

9. 7:15 P.M. Brattle Place Betterment
 - a. Request: repair to private way
 - b. Betterment Order Dan Wight

Mr. Wight appeared before the Board and gave a brief overview of Brattle Place stating that it is a short gravel, dirt, dead end road that runs between Brattle Street and the Bike Path. Mr. Wright further stated that Brattle Place has been in a state of disrepair for the entirety that he has lived there, and the abutters have done temporary repairs for a number of years. Mr. Feeney noted that the proposed scope of work closely aligns with that which engineering has outlined.

The following members of the public spoke regarding this betterment:
Steve Ronayne, 8 Brattle Place

The Board thanked the petitioner and the members of the public for their comments. The Board noted that this process is a difficult one and based on the materials they have received they have over 66% approval from the abutters and would like to move forward with the approval.

Mr. Diggins moved approval.

SO VOTED (3-0)

APPOINTMENTS

10. Council on Aging

Margaret Iwobi (Term to Expire: 06/30/2027)

Ms. Iwobi appeared before the Board and stated that she first got involved in the Council on Aging since moving to Arlington in 2020. Ms. Iwobi noted that she worked in Medicare counseling in New York and believes she can bring her knowledge to this Board. The Board thanked Ms. Iwobi for her willingness to serve and looks forward to working with her in the future.

Mr. Diggins moved approval.

SO VOTED (3-0)

11. Commission for Arts and Culture

Laurie Bogdan (Term to Expire 06/30/27)

Ms. Bogdan appeared before the Board and noted that she has been involved with the arts in the Town for over 8 years and when the opportunity arose to join as a commissioner, she was happy to dedicate her time to this commission. The Board thanked Ms. Bogdan for her willingness to serve and looks forward to working with her in the future.

Mr. Helmuth moved approval.

SO VOTED (3-0)

LICENSES & PERMITS

12. For Approval: Wine & Malt Alcohol License Change of Manager

Noodle Market, Jittikan Juntik, 470-472 Massachusetts Avenue

Ms. Juntik appeared before the Board and stated that the previous manager is no longer working for the restaurant and before the Board tonight is an application for a change of manager.

Mr. Diggins moved approval.

SO VOTED (3-0)

13. Outdoor Restaurant and Retail Permit Application

Zomsa Restaurant & Bar, 434 Massachusetts Avenue, Mukund Pukharel

The applicant appeared before the Board and stated that they are a new business in the Town and would like to offer outdoor dining to their patrons. The request is for the two parking spots located on Mass Ave in front of their business to be a patio area including 5 tables and 20 chairs

Mr. Helmuth moved approval.

SO VOTED (3-0)

OPEN FORUM

No members of the public spoke.

CORRESPONDENCE RECEIVED

14. Civilian Police Advisory Commission Appointment
James Feeney, Town Manager

Mr. Diggins moved receipt.

SO VOTED (3-0)

NEW BUSINESS

Mr. Helmuth expressed his appreciation for the Town Manager, Assistant Director of Planning and many residents and officials that attended the ribbon cutting for the Housing Corporation of Arlington's newest ADU on Dorothy Road. Mr. Helmuth noted that this is the first deeply affordable, income restricted ADU in Arlington which was funded in large part through Town funds in partnership with the Affordable Housing Trust Fund

Mr. Hurd noted that the Arlington 8-year-old all-star baseball team are in regionals in Connecticut and would like to wish them luck and congratulations for their job well done.

Next Scheduled Meeting of Select Board August 19, 2024

Mr. Helmuth moved to adjourn at 7:54p.m.

SO VOTED (3-0)

A true record attest.
Ashley Maher
Board Administrator

7/22/2024

Agenda Item	Documents Used
1	
2	6.10.2024 Draft Minutes 6.24.2024 Draft Minutes
3	Memo to SB – Sept 2024 Primary Police Details
4	A&S Water & Sewer and TR Construction - Drainlayer License
5	Memo from Planning Department – Acceptance of Funds
6	Summer Concert Whittemore One Day License
7	Historical Society One Day License
8	Seyyide Dance – Special Event Application
9	Abutter Approval Abutter Hearing Notice

	Betterment Order
10	M. Iwobi Council on Aging Appointment
11	L. Bogdon Commission for Arts and Culture Appointment
12	Noodle Market Application Inspection Reports
13	Zomsa Application Inspection Reports
14	Citizen Police Adv. Approval Letter



Select Board Meeting Minutes

Date: Monday, August 5, 2024

Time: 6:00PM

Location: Town Managers Conference Room, 2nd Floor, Town Hall Annex

Present: Mr. DeCoursey, Chair, Mrs. Mahon, Vice Chair Mr. Hurd, Mr. Diggins, Mr. Helmuth

Also Present: Mr. Feeney, Mr. Cunningham, Ms. Maher

1. Select Board / Town Manager Goal Setting
Stephen W. DeCoursey, Select Board Chair

The Board had a detailed discussion regarding the Select Board / Town Manager goals for FY 2025 – 2026. The categories of the goals consisted of the following:

- Organizational, Strategic and Long-range Financial Planning
- Capital Projects and Maintenance
- Community Planning and Development, Land Use, Economic Development
- Transportation and Parking
- Public Communications, Customer Service & Resident Engagement
- Information Technology

Next Scheduled Meeting of Select Board August 19, 2024

Mrs. Mahon moved to adjourn at 8:26p.m.

SO VOTED (5-0)

A true record attest.

Ashley Maher

Board Administrator



Town of Arlington, Massachusetts

Request: Contractor/Drainlayer License

Summary:

Cavalieri Construction Company, Inc.
Paul Buckley
Wilmington, MA 01887

Darvin and Jack Masonry
Jack Rene Lopez
Lynn, MA 01902

ATTACHMENTS:

Type	File Name	Description
▢ Reference Material	Cavalieri_Const_Co_Darvin_Jack_drainlayer_ltr.pdf	Reference

OFFICE OF THE SELECT BOARD

STEPHEN W. DECOURCEY, CHAIR
DIANE M. MAHON, VICE CHAIR
JOHN V. HURD
LENARD T. DIGGINS
ERIC D. HELMUTH



730 MASSACHUSETTS AVENUE
TELEPHONE 781-316-3020
FAX 781-316-3029

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

September 4, 2024

Cavalieri Construction Company, Inc.
Paul Buckley
Wilmington, MA 01887

Dear Paul:

The Select Board will be discussing your request for a License to do Drainlaying in the Town of Arlington by hybrid format on Monday, September 9, 2024 at 7:15 p.m. Although it is not a requirement that you attend this meeting, you are invited to do so.

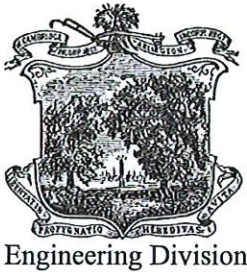
The meeting will take place in the Select Board Chambers. The link to the meeting and other information will be available at the bottom of the Select Board Agenda as well as on the Town Calendar when the meeting is posted Thursday, September 5th by 7:00 p.m.

Please contact this office by email, ckalogeropoulos@town.arlington.ma.us, if you have any questions.

Very truly yours,
SELECT BOARD

A handwritten signature in black ink, appearing to read 'Caroline Kalogeropoulos'.

Caroline Kalogeropoulos
Administrative Assistant



TOWN OF ARLINGTON
Department of Public Works
51 Grove Street
Arlington, Massachusetts 02476
Office (781) 316-3320 Fax (781) 316-3281

Engineering Division

MEMORANDUM

To: Select Board
From: Engineering Division
Re: Approved Contractor License
Date: September 3, 2024

Dear Board Members,

Reference is hereby made to an application by Paul Buckley of Cavalieri Construction Company, Inc. to be accepted as an Approved Contractor in the Town of Arlington.

Contact information is as follows:

Cavalieri Construction Company, Inc.
Paul Buckley
269 Ballardvale Street
Wilmington, MA 01887
Phone: 617-389-5225
Email: paul.buckley@caconstruction.com

As a previously approved contractor in good standing, we recommend approval and issuance of an Approved Contractor and Drainlayer license.

Regards,

Wolfgang G. Kirstein, E.I.T.
Civil Engineer

CC: William C. Copithorne, P.E., Town Engineer
File



TOWN OF ARLINGTON DEPARTMENT OF PUBLIC WORKS

APPLICATION FOR TOWN OF ARLINGTON DPW CONTRACTOR LICENSE

Directions: Please complete ALL fields below and deliver the completed application to the Department of Public Works Engineering Department at 51 Grove Street for Processing and Submission to the Select Board. Please also include in your submission a \$75.00 application fee in the form of a check payable to the "Town of Arlington". Any questions regarding this application form or procedure should be directed to the Town of Arlington Engineering Department at 781-316-3320.

Scope of Work

Please indicate the scope of work you intend to perform as a DPW Approved Contractor in the Town of Arlington (check all that apply):

Water Sanitary Sewer Stormwater Drainage Sewer/Drain Inspection Driveway Work Curb/Sidewalk Work

Applicant Information

Applicant/Firm Name: Cavalieri Construction Company, Inc
 Select One: Corporation Partnership Proprietorship Other:
 Street Address: 265 Ballardvale St City/Town: Wilimington State: MA Zip Code: 01887
 Primary Phone: 617-389-5225 E-mail: _____
 Length of Time in Business under the same Firm Name: 44 years
 Full Name(s) of Principal(s): Linda Cavalieri
 Primary Contact Person: Jim Cavalieri

Experience/Previous Work

Nature of Typical/Standard Work: Earthwork, excavation & utilities
 Have you ever performed this type of work in Arlington: Yes No
 If Yes, Please provide Location: Lake St. Bike Path Approximate Date: Sept. 2020
 Total Amount of such construction this year: Cavalieri performed approx. \$15M in work
 Total Amount of such construction last year: Cavalier performed approx. \$15m in work
 Total Amount of such construction next previous year: Cavalier permed approx. \$15m in work

Municipal References - Please Attach Written Reference Letters or Provide Contact Information

Municipality: Boston Water & Sewer Email: McGlaughlin@BWSC.org
 Primary Contact Name: Frank McGlaughlin Email: 617-989-7716
 Municipality: City of Medford Water & Sewer
 Primary Contact Name: Peter Kerger Email: letter provided
 Municipality: _____
 Primary Contact Name: Innocent Igumamu Email: letter provided

Banking/Financial References - Please Attach Written Reference Letters if Available

Bank Reference: Standard - John Reed Phone: 631-531-0602

Federal Tax ID or Social Security # _____

Note to Town Staff: Redact Social Security # before releasing document

Your social security number or federal identification number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licenses who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Law, Chapter 62C, Section 49A.

Signature/Endorsement

By signing below, I certify that under the penalties of perjury that to the best of my knowledge and belief all information on this application is true and correct. I also certify by signature below that I/we have filed all state tax returns and paid all state taxes as required by law. I also hereby agree to conform in all respects to the conditions governing such license as printed in the By-Laws of the Town, and such other rules and regulations as the Select Board and/or Department of Public Works may establish.

Applicant Signature: _____

Date: 3/29/24

Reset Form

Print Form



CITY OF CAMBRIDGE
MASSACHUSETTS

Water Department
250 Fresh Pond Parkway
Cambridge, Mass. 02138



(617) 349-4770

January 30, 2024

Cavalieri Construction Company, Inc.
269 Ballardvale St., Wilmington, MA 01887
P: 617-389-5225 ext. 226 | F: 617-389-5554 |

Subject: Drain Layer Recommendation for:
Cavalieri Construction Company, Inc.
269 Ballardvale St., Wilmington, MA 01887
P: 617-389-5225 ext. 226 | F: 617-389-5554 |

To whom It May Concern:

Please be advised that Cavalieri Construction Company, Inc. is on authorized licenses drain layer in the City of Cambridge are still active on our city list of contractors doing underground utilities.

To date, the City of Cambridge has no issue with their workmanship.

Furthermore, if for any reason they encounter problems while doing underground utilities, their response to find a solution is prompt and very professional.

I recommend **Cavalieri Construction Company, Inc.** based on their ethics and quality of work performed.

If you have any questions regarding this letter, please contact me at 617-349-4137

Respectfully

Innocent Lugumamu
Manager of Engineering and Program Management
Cambridge Water Department
250 Fresh Pond Parkway
Cambridge, MA. 02138
617-349-4137 (office)
ilugumamu@cambridgema.gov



City of Medford
DEPARTMENT OF PUBLIC WORKS
Medford Water & Sewer Division
21 James St
Medford, Massachusetts, 02155

January 31, 2024

Re: Cavalieri Construction Company Inc. Reference

To whom it may concern,

This letter is written on behalf of Cavalieri Construction Company Inc. located at 269 Ballardvale St. Wilmington MA. Cavalieri is licensed and bonded drainlayer in the City of Medford. They have performed sewer, water, and drainage utility work at a number of projects in the city including Rivers Edge II site project and more recently at Century Bank Storage Building on Mystic Ave. All work was performed to the requirements and specifications of the city.

Sincerely,

Peter Kerger

Water and sewer Supervisor

OFFICE OF THE SELECT BOARD

STEPHEN W. DECOURCEY, CHAIR
DIANE M. MAHON, VICE CHAIR
JOHN V. HURD
LENARD T. DIGGINS
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730 MASSACHUSETTS AVENUE
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TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

September 4, 2024

Jack Rene Lopez
Darvin and Jack Masonry
Lynn, MA 01902

Dear Jack:

The Select Board will be discussing your request for a License to do Drainlaying in the Town of Arlington by hybrid format on Monday, September 9, 2024 at 7:15 p.m. Although it is not a requirement that you attend this meeting, you are invited to do so.

The meeting will take place in the Select Board Chambers. The link to the meeting and other information will be available at the bottom of the Select Board Agenda as well as on the Town Calendar when the meeting is posted Thursday, September 5th by 7:00 p.m.

Please contact this office by email, ckalogeropoulos@town.arlington.ma.us, if you have any questions.

Very truly yours,
SELECT BOARD

A handwritten signature in cursive script, appearing to read 'Caroline Kalogeropoulos'.

Caroline Kalogeropoulos
Administrative Assistant



Engineering Division

TOWN OF ARLINGTON
Department of Public Works
51 Grove Street
Arlington, Massachusetts 02476
Office (781) 316-3320 Fax (781) 316-3281

MEMORANDUM

To: Select Board
From: Engineering Division
Re: Approved Contractor License
Date: September 3, 2024

Dear Board Members,

Reference is hereby made to an application by Jack Rene Lopez of Darvin and Jack Masonry, to be accepted as an Approved Contractor in the Town of Arlington.

Contact information is as follows:

Darvin and Jack Masonry
Jack Rene Lopez

Lynn, MA 01902
Phone: 781-560-3178
Email: darvinandjackmasonry@gmail.com

Upon review of the application supplied by the contractor, we recommend approval and issuance of an Approved Contractor license.

Regards,

Wolfgang G. Kirstein, E.I.T.
Civil Engineer

CC: William C. Copithorne, P.E., Town Engineer
File



TOWN OF ARLINGTON DEPARTMENT OF PUBLIC WORKS

APPLICATION FOR TOWN OF ARLINGTON DPW CONTRACTOR LICENSE

Directions: Please complete ALL fields below and deliver the completed application to the Department of Public Works Engineering Department at 51 Grove Street for Processing and Submission to the Select Board. Please also include in your submission a \$75.00 application fee in the form of a check payable to the "Town of Arlington". Any questions regarding this application form or procedure should be directed to the Town of Arlington Engineering Department at 781-316-3320.

Scope of Work

Please indicate the scope of work you intend to perform as a DPW Approved Contractor in the Town of Arlington (check all that apply):

- Water Sanitary Sewer Stormwater Drainage Sewer/Drain Inspection Driveway Work Curb/Sidewalk Work

Applicant Information

Applicant/Firm Name: Das Vinand Jack Masonry
Select One: Corporation Partnership Proprietorship Other: _____
Street Address: St City/Town: Lynn State: ma Zip Code: 01902
Primary Phone: 781-560-3178 E-mail: _____
Length of Time in Business under the same Firm Name: 12 Year
Full Name(s) of Principal(s): Jack Rene Lopez
Primary Contact Person: Jack R.

Experience/Previous Work

Nature of Typical/Standard Work: masonry work
Have you ever performed this type of work in Arlington: Yes No
If Yes, Please provide Location: _____ Approximate Date: _____
Total Amount of such construction this year: \$0.000.
Total Amount of such construction last year: _____
Total Amount of such construction next previous year: _____

Municipal References - Please Attach Written Reference Letters or Provide Contact Information

Municipality: AD CAR TITOS masonry 781-727-1905
Primary Contact Name: CAL TITOS Email: _____
Municipality: Isrentony gral marblehead Doug. 781 727-5715.
Primary Contact Name: _____ Email: _____
Municipality: calocio construction. neffo. 781-8640188
Primary Contact Name: _____ Email: _____

Banking/Financial References - Please Attach Written Reference Letters if Available

Bank Reference: citizens Bank Phone: _____

Federal Tax ID or Social Security #: _____

Note to Town Staff: Redact Social Security # before releasing document

Your social security number or federal identification number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licenses who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Law, Chapter 62C, Section 49A.

Signature/Endorsement

By signing below, I certify that under the penalties of perjury that to the best of my knowledge and belief all information on this application is true and correct. I also certify by signature below that I/we have filed all state tax returns and paid all state taxes as required by law. I also hereby agree to conform in all respects to the conditions governing such license as printed in the By-Laws of the Town, and such other rules and regulations as the Select Board and/or Department of Public Works may establish.

Applicant Signature: René Lopez Date: 08-29-21



Town of Arlington, Massachusetts

Reappointment

Summary:

Permanent Town Building Committee

Peter Martini (Term to Expire: 6/30/2027)

Allen Reedy (Term to Expire: 6/30/2027)

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	PTBC_Reappointments_Ref.pdf	Reference



Permanent Town Building Committee [PTBC]

April 11, 2024

Eric Helmuth, Chair, Select Board
Kirsi Allison-Ampe, Chair, School Committee
Christine Deshler, Chair, Finance Committee

Subject: Appointment of Resident Members – Permanent Town Building Committee

Dear Board and Committee Chairs-

There are five (5) Arlington resident members of the Permanent Town Building Committee [PTBC], who are appointed by the Chairs of the Select Board, the School Committee and the Finance Committee. Attached is the vote of the 1969 Town Meeting authorizing the creation of the PTBC and its appointing authorities. The following members’ terms will be expiring shortly, and these members have expressed an interest in reappointment to a three-year term.

<i>Name</i>	<i>Position</i>	<i>Term</i>
Peter Martini	Resident Member	Expires 6/30/2024
Allen Reedy	Resident Member and elected Chair	Expires 6/30/2024

If you agree with this request, please review and sign the attached approval document and forward scanned copies to me, and I will send complete sets of the approval documents to each of you and to the Town Clerk and Town Manager.

Please let me know if you need additional information or would like to discuss this issue.

Thank you,

Allen Reedy, PTBC Chair

Cc: Ashley Maher – Select Board Office, Elizabeth Diggins – School Committee, Tara Bradley – Finance Committee



ARLINGTON PERMANENT TOWN BUILDING COMMITTEE
APPOINTING AUTHORITY

APRIL 11, 2024

Members:

Eric Helmuth, Chair Select Board
Kirsi Allison-Ampe, Chair School Committee
Christine Deshler, Chair Finance Committee

By unanimous written consent the Arlington Permanent Town Building Committee Appointing Authority, as authorized by the 1969 Annual Town Meeting, confirms the following appointments:

Name	Position	Effective Date	Term Expires
Peter Martini	Resident Member	7/1/2024	6/30/2027
Allen Reedy	Resident Member and elected Chair	7/1/2024	6/30/2027

Signed in one or more copies as of the date above:

Eric Helmuth

Kirsi Allison-Ampe

Christine Deshler

Article 80. (Appointment of Permanent Town Building Committee)

On motion of William J. McKearin, town meeting member from Precinct 13, duly seconded, it was

VOTED: That Article 80 be laid on the table.

A short recess was then granted.

Article 82. (School Committee — Designation of Attorney)

VOTED: That the School Committee be and hereby is authorized and empowered to designate an attorney, in accordance with General Laws Chapter 149, Section 178 I, as amended by Chapter 633 of the Acts of 1968, to act as a representative of the said School Committee for the purpose of bargaining with employee organizations for school employees.

There being no further business under Article 82, the Moderator declared it disposed of.

Article 83. (Oil Burners — Industrial Arts School)

VOTED: That no action be taken under Article 83 of the Warrant.

There being no further business under Article 83, the Moderator declared it disposed of.

Article 86. (Appropriation — High School Student's Lounge)

A substitute motion offered by Louis J. Iannelli, town meeting member from Precinct 2, duly seconded, was declared by the Moderator to have carried on a standing vote, 103 having voted in the affirmative and 73 in the negative. Thereupon, on the motion of the Finance Committee, as substituted, it was

VOTED: That the sum of \$6500.00 be and hereby is appropriated for the renovation, remodeling, and alteration of the balcony of the auditorium in Building "A" of the Arlington Senior High School for the purpose of erecting a student's lounge therein; said money to be raised by general tax and expended under the direction of the Town Manager.

There being no further business under Article 86, the Moderator declared it disposed of.

On motion of Selectman John J. Bilafer, duly seconded, it was

VOTED: That Article 80 be taken from the table.

Article 80. (Appointment of Permanent Town Building Committee)

At the request of Harry P. McCabe, town meeting member from Precinct 13, his substitute motion was withdrawn, and on the new motion of Selectman John J. Bilafer, duly seconded, it was

VOTED: That the Town does hereby authorize the creation of a Committee to be established as hereinafter provided and to be known as the Permanent Town Building Committee; the primary purposes of which are to study, consider and recommend relative to construction, reconstruction, alteration, improvements and other undertakings pertaining to all municipal building projects of the town which are not presently under construction or being considered for construction by any other building committee; said committee is to consist of the Town Manager, one member of the School Committee and five (5) registered voters of the town; the five (5) registered voters of the town to be appointed by the majority vote of the Chairman of the Finance Committee, the Chairman of the School Committee and the Chairman of the Board of Selectmen; said committee is to serve without compensation; the initial appointments to said committee to be made in the following manner; one (1) member to be appointed to serve for a term of one (1) year; two (2) members to be appointed to serve for a term of two (2) years and two (2) members to be appointed to serve for a term of three (3) years; the Town Manager to be an ex-officio member of the committee and the one (1) member of the School Committee is to be appointed or reappointed annually by the members of the School Committee; all to serve until their respective successors are duly appointed and qualified, and thereafter the said appointing authority to appoint annually such number of members as there are terms expiring in such year to serve for a period of three years and until their respective successors shall be duly appointed and qualified; vacancies to be

filled by appointment in the same manner as original appointments for the period of the unexpired term; said committee to choose annually from its members such officers as it shall deem advisable; that for this purpose the sum of One Hundred Dollars (\$100.00) be and hereby is appropriated; said sum to be raised by general tax and expended under the direction of the Committee.

There being no further business under Article 80, the Moderator declared it disposed of.

A motion that Article 109 be taken up next, out of order, offered by John R. Curran, town meeting member from Precinct 12, duly seconded, was declared carried on a voice vote.

Article 109. (Appointment of Study Committee — Charter Commission)

A substitute motion offered by John R. Curran, which was later amended, was declared carried on a voice vote. Thereupon, on the substitute motion, as amended, it was

VOTED: That the Moderator be and hereby is authorized and directed to appoint a Committee of nine (9) persons, two (2) of whom will be ex-officio, and not voting to study the local governmental structure of the Town of Arlington and the advisability of creating any necessary commissions under existing laws of the Commonwealth of Massachusetts in support of any recommendations that said committee may elect to make; said Committee to include, one member of the Board of Selectmen, selected by vote of said Board; one member of the School Committee, selected by vote of said School Committee; three (3) duly elected Town Meeting Members, each from separate precincts; two (2) registered voters, each from separate precincts; all of the aforesaid members to have full voice and vote in the affairs of said Committee, including the Chairman who shall be elected by and from among these aforementioned seven (7) members; the Town Counsel and a member of the Finance Committee, selected by vote of said Finance Committee, shall be ex-officio and not voting members; said study Committee to conduct public hearings to entertain recommendations or the results of studies by any interested private organizations or of single registered voters of the Town of Arlington; said Committee to publish a report no later than Jan. 1, 1970 and to report all findings and recommendations to the Annual Town Meeting of March, 1970; and that the sum of one thousand dollars (\$1,000.00) be and is hereby appropriated; said sum to provide for the publication of a majority report and a minority report and to be raised by general tax and expended under the direction of the said Committee.

There being no further business under Article 109, the Moderator declared it disposed of.

John J. Stanton, town meeting member from Precinct 13, served notice of his intention to move for reconsideration of Article 75.

Joseph S. Daly, town meeting member from Precinct 11, served notice of his intention to move for reconsideration of Article 109.

Article 88. (Disposition of Railroad Station — Council for Aging)

A substitute motion offered by Harry P. McCabe, town meeting member from Precinct 13, duly seconded, was declared lost by the Moderator on a voice vote. Thereupon, on the original motion of the Finance Committee, it was

VOTED: That no action be taken under Article 88 of the Warrant.

There being no further business under Article 88, the Moderator declared it disposed of.

On motion duly made and seconded, it was

VOTED: That the meeting adjourn.

The meeting thereupon adjourned at 11:19 P.M. on Wednesday, April 23, 1969, until Monday, April 28, 1969 at 8:00 P.M.

A true record.
ATTEST:

Mary A. Farrington
Town Clerk



Town of Arlington, Massachusetts

Approval: Switch Box Art

Summary:

Lori Kenschaft
Energy Advocate, Electrify Arlington

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Electrify_Arlington_Switch_Box_Art_Memo.pdf	Memo from Planning Department



TOWN OF ARLINGTON

DEPARTMENT OF PLANNING and
COMMUNITY DEVELOPMENT

TOWN HALL, 730 MASSACHUSETTS AVENUE
ARLINGTON, MASSACHUSETTS 02476
TELEPHONE 781-316-3090

MEMORANDUM

TO: Jim Feeney, Arlington Town Manager
Select Board of the Town of Arlington

FROM: Talia Fox, Sustainability Manager, Department of Planning & Community Development
Lori Kenschaft, Energy Advocate, Department of Planning & Community Development

CC: Claire Ricker, Director, Department of Planning & Community Development
Ashley Maher, Select Board Administrator
Michael Rademacher, Department of Public Works
Cecily Miller, Curator of Public Art at Arts Arlington

DATE: August 14, 2024

RE: Electrify Arlington switch box art approval

The Sustainability Manager and Energy Advocate request permission to paint murals on switch boxes at two locations, in different parts of the Town, to raise awareness of the Electrify Arlington program (see photos on next page):

1. The corner of Summer Street and Park Avenue Extension
2. The corner of Broadway and Cleveland Street

Electrify Arlington's mission is to help the Town of Arlington meet its goal of net zero greenhouse gas emissions by 2050, and to help stabilize our climate, by helping Arlington residents, landlords, and small businesses reduce emissions from their buildings and vehicles. This program operates out of the Department of Planning and Community Development, with the participation of both Town staff and volunteers, and does outreach and education of many kinds.

We can use existing funding from a Mass Save Community First Partnership grant for this purpose. We have connected with an artist who has painted ten switch boxes, was recommended by Laurie Bogdan (member of the Arlington Commission for Arts and Culture), and is enthusiastic about this project.

The murals would be variants on the Electrify Arlington banner, using these colors and themes:



The murals would also include a QR code and the URL for the Electrify Arlington website (ArlingtonMA.gov/electrify), so that people who are interested can get more information, but these practical details would be a secondary feature of the design, not top and center. Our goal is to create aesthetically attractive designs, in keeping with other murals on switch boxes around the Town.

1. Summer Street and Park Avenue Extension:



2. Broadway and Cleveland Street:





Town of Arlington, Massachusetts

Acceptance of Funds: Town Day Donations

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Town_Day_Donations_Approval_Letter.pdf	Reference



Town of Arlington
Office of the Select Board
Town Hall
730 Massachusetts Avenue
Arlington, MA 02476
Tel: 781-316-3020
Email: sbadmin@town.arlington.ma.us

MEMORANDUM

To: Select Board
From: Ashley Maher, Board Administrator
Date: September 3, 2024
Re: Acceptance of Town Day Funds Received

The Office of the Select Board has received donations from various entities for the Town Day Celebration. To spend these funds, acknowledgement by the Select Board is required. Below are donations for Town Day to date.

Amount	Source
\$ 100.00	Jimmy's Steer House
\$ 250.00	Keefe Funeral Homes
\$ 1,000.00	Leader Bank
\$ 1,000.00	Legacy at Arlington Center
\$ 100.00	Tara Leah Realty Trust
\$ 500.00	Watertown Savings Bank
\$ 1,000.00	Gibson Sotheby Real Estate
\$ 100.00	First Baptist Church
\$ 250.00	A Place to Grow
TOTAL: \$4,300.00	



Town of Arlington, Massachusetts

The Hamentasch Run on March 9, 2025

Summary:

Luna Bukiet, Program Director at Center for Jewish Life Arlington-Belmont

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Hamentasch_Run_-_Special_Event_Application.jpg	Special Event Application
▢	Reference Material	Hamentasch_Run_-_Map.jpg	Map

TOWN OF ARLINGTON
SPECIAL EVENT PERMIT APPLICATION

Applicant and Sponsoring Organization Information

Name of Organization / Sponsor: Center for Jewish Life
Address: 129 Lake St City: Arlington State: MA Zip: 02474
Applicant Name: Luna Bukiet Tel#: 347-623-9356
E-mail: luna@jewishab.com
Event Manager: Avi Bukiet Contact Info: 617-909-8653
Other Contact Person/s: _____ Contact Info: _____

Event Information

Run/Walk Parade Event
Event Title: Hamantash Run 5K

Start Date & Time(s): March 9 End Date & Time(s): 10:00 8:00am - 11:30am
Estimated Attendance: # 100-150 Admission Fee: \$25

Open to the Public: Yes No

Requested Location: Street (specify): Sending Route / same as last year.
Other (specify): _____

Set Up Date/Time & Description: _____

Breakdown Date/Time & Description: March 9th. Set up 8:00am. Signs UPS 9:00am. Run: 10:00-11:00am

NOTE: ATTACH DIAGRAM OF ROUTE WITH SPECIFICS

Event Details

YES NO

Will you set up table(s) and/or chair(s)? Approximate number: 5 tables/10 chairs
Booth(s), Exhibit(s), Display(s) and/or Enclosure(s): _____
Canopy(ies) and/or Tent(s)- describe dimensions: Canopy in case it rains

The following is required by your organization to insure the safety and health of all participating in this event: Note: You do not need to contact the departments below if it is not required.

YES NO

Police Detail: 781-316-3944 (contact police)

Running with Friends 5K
Arlington, MA September 7, 2014
www.usatf.org/routes/view.asp?rID=541287
 measured by Marshall McCloskey, April 4, 2014

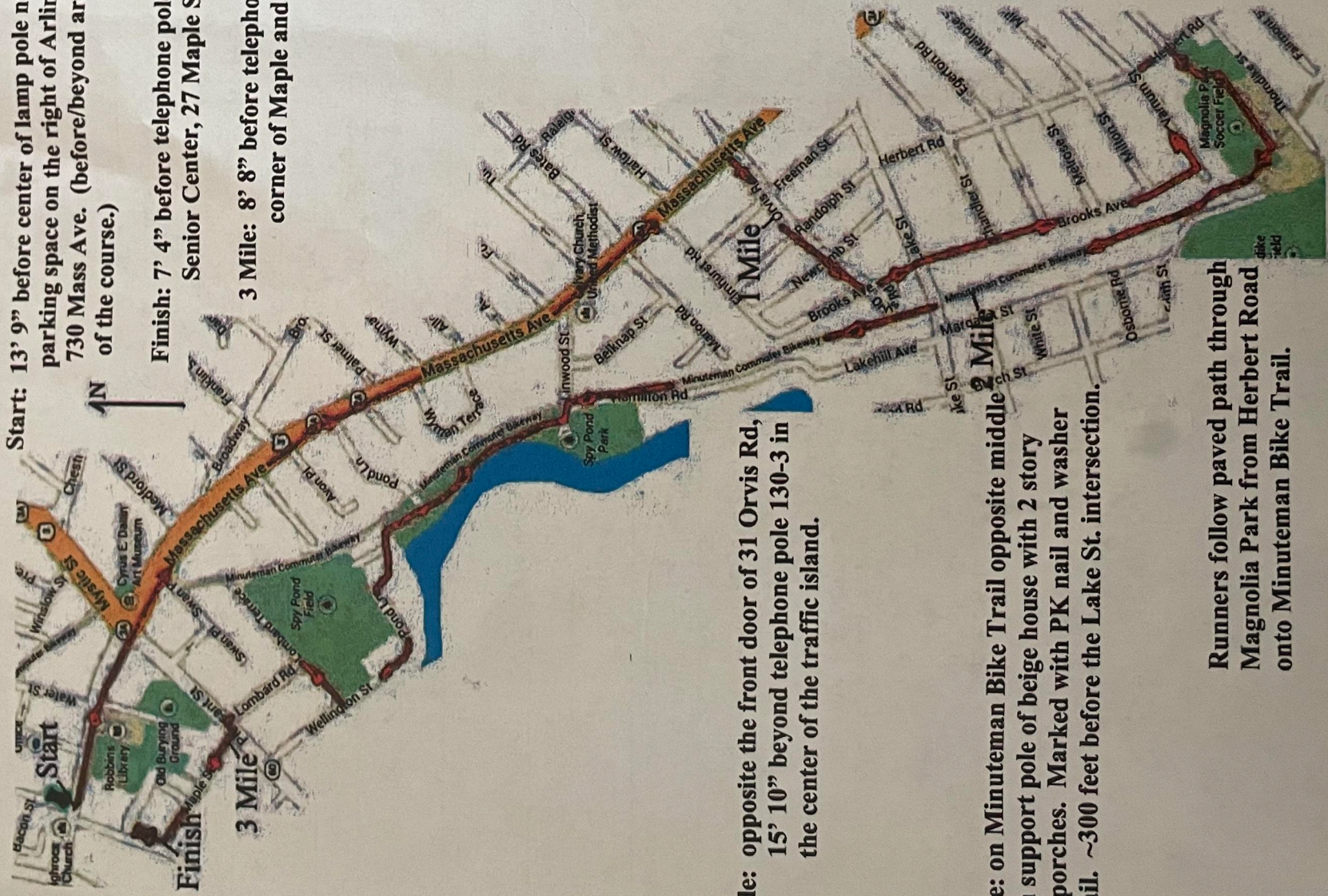


USATF Certification #MA14017JK
Effective 6/25/2014 - 12/31/2024
Drop -0.82 m/Km, Separation 3.00%

Start: 13' 9" before center of lamp pole near handicapped parking space on the right of Arlington Town Hall, 730 Mass Ave. (before/beyond are in the direction of the course.)

Finish: 7' 4" before telephone pole at Arlington Senior Center, 27 Maple St.

3 Mile: 8' 8" before telephone pole near NW corner of Maple and Pleasant Streets.



1 Mile: opposite the front door of 31 Orvis Rd, 15' 10" beyond telephone pole 130-3 in the center of the traffic island.

2 Mile: on Minuteman Bike Trail opposite middle porch support pole of beige house with 2 story open porches. Marked with PK nail and washer on trail. ~300 feet before the Lake St. intersection.

Runners follow paved path through Magnolia Park from Herbert Road onto Minuteman Bike Trail.



Town of Arlington, Massachusetts

Request: Special (One Day) Beer & Wine License, 09/14/2024 @ Robbins Memorial Town Hall for Stratton School Family Outing Fundraiser

Summary:

Danielle Dean / Stratton School PTO

ATTACHMENTS:

Type	File Name	Description
▢ Reference Material	Stratton_School__Family_Outig_Fundraiser_One_Day_License.pdf	Reference

OFFICE OF THE SELECT BOARD
TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant: Danielle Dean, Stratton School PTO

Address, phone & e-mail contact information:

Name & address of Organization for which license is sought:

Same _____

Does this Organization hold nonprofit status under the IRS Code? Yes _____ No

Name of Responsible Manager of Organization (if different from above):

Address, phone & e-mail contact information:

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? no If so, please give date(s) of Special Licenses and/or applications and title of event(s).

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

One time fundraiser

24-Hour contact number for Responsible Manager of Alcohol Event date:

860-377-0881

Title of Event: Stratton School Family Outing Fundraiser

Date/time of Event: Saturday, September 14, 2024 12 noon – 3:00 pm

Location of Event: Arlington Town Hall

Location/Event Coordinator: Patsy Kraemer

Method(s) of invitation/publicity for Event: school publicity

Number of people expected to attend: 175

Expected admission/ticket prices: n/A

Expected prices for food and beverages (alcoholic and non-alcoholic):

\$10 for beer, \$3 for food

Will persons under age 21 be on premises? yes

If "yes," please detail plan to prevent access of minors to alcoholic beverages.

Adults with proper ID will have hand stamp. _____

Have you consulted with the Department of Police Services about your security plan for the Event?

YES

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Det. Corey J. Kalerio Date: 8/30/24
Printed name/title

POLICE COMMENTS:

Request one Safety Detail

What types of food and non-alcoholic beverages do you plan to serve at the Event?

Picnic food, juices, waters

Who will be responsible for serving alcoholic beverages at the Event?

Arlington Brewery bartending staff

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

TIPS certification

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

attached

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc)

ABC Beer dba Arlington Brewing Company

Date of Delivery: Saturday, September 14, 2024

Alcohol Serving Time (s): 12 noon to 3:00 pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

Arlington Brewery will take excess beverages with them when leaving

Date of Pick-Up: Saturday, September 14, 2024

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

_____ attached _____

Please submit this completed form and filing fee to the Select Board at least 21 days before your Event. Failure to provide complete information may delay the processing of your application.

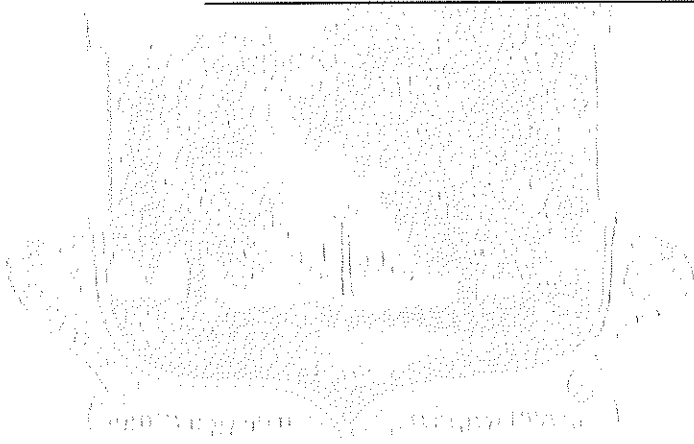
I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: _____

Printed name: _____ Danielle Dean _____

Printed title & Organization name: _____ Stratton PTO _____

Email: _____





**ROBBINS MEMORIAL TOWN HALL AUDITORIUM
730 Massachusetts Avenue, Arlington, Ma. 02476**

8 August 2024

SECURITY PLAN FOR STRATTON PTO FUNDRAISING EVENT

The Stratton School PTO is sponsoring a fundraising event to be held on Saturday, September 14, 2024. The event is a Family Fun Outing and is booked for 12 noon to 3:00 pm at the Arlington Town Hall. A One-Day Permit has been submitted to the Select Board Office.

This is the Security Plan.

We anticipate approximately 175 people to attend. There is no entrance fee, there will be a fee for food and beer.

Patsy Kraemer will be the event coordinator for the event. Food will be provided by Menotomy Brill and beer will be provided by Arlington Brewery Bartending Services. Greg Stathopoulos will be the custodian for the event. A committee of volunteers from the Stratton PTO is the planning group and will assist in staffing the party. All these people will be responsible for ensuring that the event runs smoothly.

A fire services detail will be hired for the event. A police detail will be required.

Parking for the event will be available in the Town Hall parking lot, the parking lot at the Central School office building directly behind Town Hall, and on the side streets, as well as Mass. Ave.

Please advise if there are other items that we need to consider.

TIPS Certifications

Relevant TIPS certificates are below

TIPS On-Premise
Issued: 02/09/2023
Certificate #: 011-009027678573

CERTIFIED

Expires: 02/07/2026

Thomas Allen

TIPS On-Premise
Issued: 02/09/2023
Certificate #: 011-000027650968

CERTIFIED

Expires: 02/03/2026

Matthew Gutemsey

1476

TIPS On-Premise
Issued: 05/23/2023
Certificate #: 011-009026876919

CERTIFIED

Expires: 05/22/2026

Peter Caradonna

TIPS On-Premise
Issued: 05/29/2023
Certificate #: 011-000028752473

CERTIFIED

Expires: 05/28/2026

Owen Callaghan

TIPS On-Premise
Issued: 04/29/2023
Certificate #: 011-000026189490

CERTIFIED

Expires: 04/28/2026

Carmine Granucci

TIPS On-Premise
Issued: 05/07/2023
Certificate #: 011-009028752393

CERTIFIED

Expires: 05/06/2026



Town of Arlington, Massachusetts

Request: Special (One Day) Beer & Wine License, 09/21/2024 @ David Lamson Way for Town Day Beer Garden

Summary:

Matt Guernsey

ATTACHMENTS:

Type	File Name	Description
▣ Reference Material	Town_Day_Beer_Garden_One_Day_License.pdf	Reference

OFFICE OF THE SELECT BOARD
TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant: Matt Guernsey

Address, phone & e-mail contact information: 251 Lowell St. Arlington, MA 02474
781-819-3294

Name & address of Organization for which license is sought: _____
ABC Beer Inc. dba Arlington Brewing Company

Does this Organization hold nonprofit status under the IRS Code? _____ Yes No

Name of Responsible Manager of Organization (if different from above): Tom Allen

Address, phone & e-mail contact information: _____
251 Lowell St. Arlington, MA 02474

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? Yes If so, please give date(s) of Special Licenses and/or applications and title of event(s). Reservoir Beach Concert Series and Beer gardens

Is this event an annual or regular event? If so, when was the last time this event was held and at what location? Yes - We did the same event in the same location last year

24-Hour contact number for Responsible Manager of Alcohol Event date: 617-299-9095

Title of Event: Town Day Beer Garden

Date/time of Event: September 21, 2024 10:30 am - 4:30 pm

Location of Event: David Lamson Way (between Mass Ave and Public Parking Lot)

Location/Event Coordinator: Tom Allen, ABC Beer Inc.

Method(s) of invitation/publicity for Event: Online and Social Media

Number of people expected to attend: Refer to select board for attendee estimates

Expected admission/ticket prices: Free admission

Expected prices for food and beverages (alcoholic and non-alcoholic): Beer \$9; food available from numerous Town Day vendors

Will persons under age 21 be on premises? Yes

If "yes," please detail plan to prevent access of minors to alcoholic beverages. See accompanying Security Plan

Have you consulted with the Department of Police Services about your security plan for the Event? _____

Yes

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Off. Corey F. Koston
Printed name/title

Date: 8/28/24

POLICE COMMENTS:

Standards detail requirements apply.

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.) _____

Beer

What types of food and non-alcoholic beverages do you plan to serve at the Event? _____

Food and non-alcoholic beverages will be available from numerous other vendors at the site

Who will be responsible for serving alcoholic beverages at the Event? _____

ABC Beer Inc. dba Arlington Brewing Company - License# FB-LIC-000353

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event. _____

All servers are TIPS certified. See security plan for certifications

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age. _____

Tom Allen , Margaret Senese , Carmine Granucci

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc) _____

ABC Beer Inc.

Date of Delivery: Same day as event, before 11:00 am

Alcohol Serving Time (s): 11:00-4:00

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of? Returned to ABC Beer Inc.

Date of Pick-Up: Same day as event, removed by 5:00 pm

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.) _____

See attached certificate of insurance

Please submit this completed form and filing fee to the Select Board at least 21 days before your Event. Failure to provide complete information may delay the processing of your application.

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: 

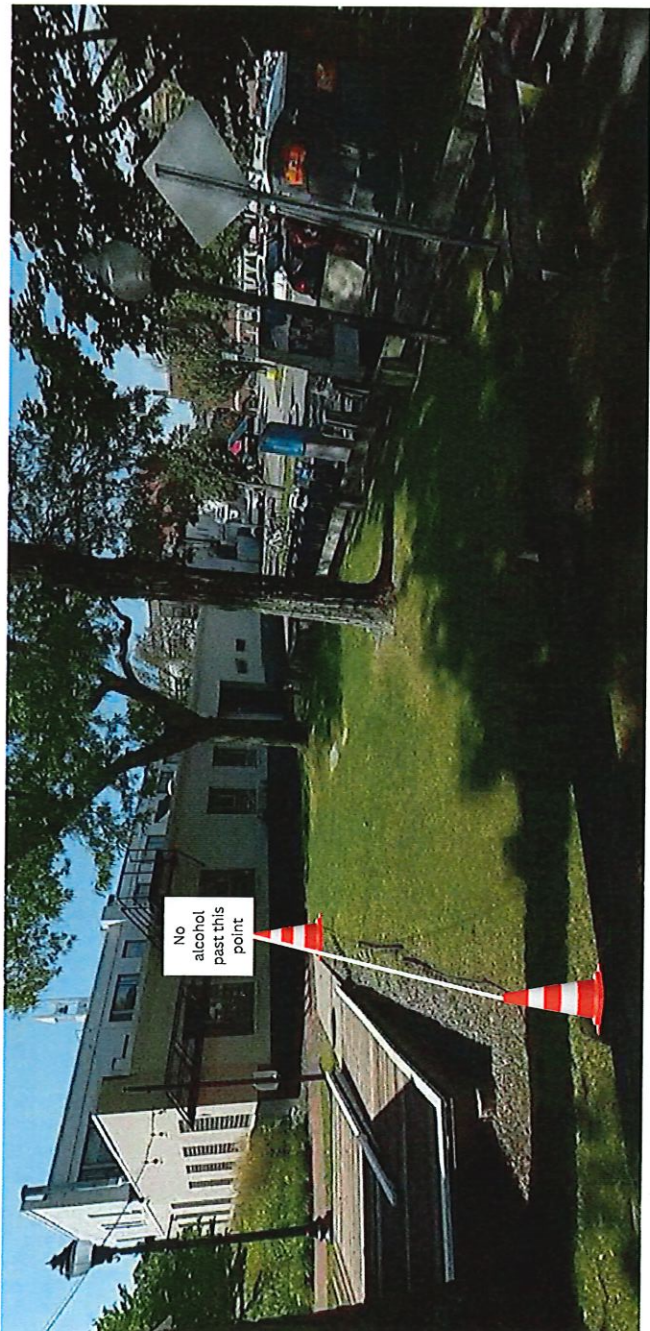
Printed name: Matt Guernsey

Printed title & Organization name: Owner, ABC Beer Inc.

Email: com

Town will supply cones with tape to rope off area and will try to move jersey barriers for parking lot portion.







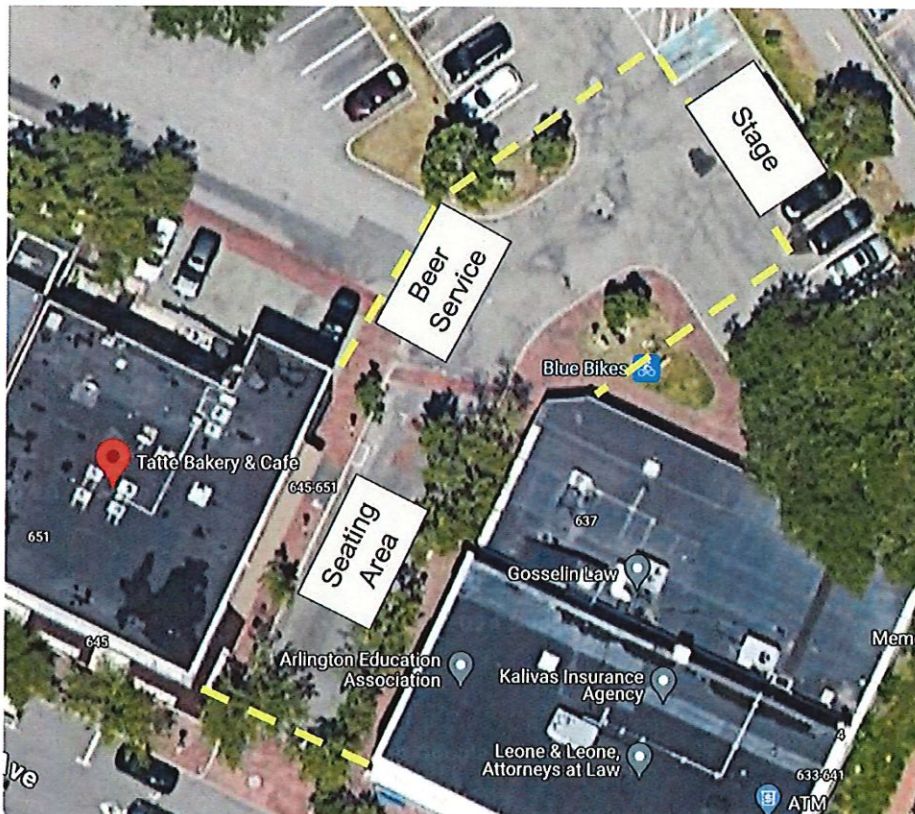
Arlington Brewing Company

2024 Arlington Town Day: Event Security Plan

Event Space Layout

Event Space

The event will take place next to Mass ave, on David Lamson Way, which is the street that connects Mass Ave and the town parking lot behind 645 Mass Ave. David Lamson Way is bounded on the west by 645-651 Mass Ave, and on the east by 633-641 Mass Ave. The event space will also extend into the parking lot beyond the alley per the diagram below. The event space will be cordoned off with rope and signs reading "No Alcohol Beyond This Point"



Service Restrictions

- All persons purchasing alcohol must be 21 years or older (verified by TIPS server).
- Alcohol will not be served to any person who appears to be intoxicated.
- If any guest appears to be intoxicated, staff will take the appropriate measures, up to and including asking the guest to leave.
- If necessary, staff will alert police to any issue that raises concerns for public safety.

Emergency Evacuation

In the event of an emergency, guests will be directed to leave via Mass ave or to the north via the town parking lot.

Traffic and Parking

Traffic and Parking will be restricted in line with Town Day plans on Mass Ave.

TIPS Certifications

Relevant TIPS certificates are below





Issued: 04/29/2023
Certificate #: OH-000022068490

Carmine Granucci

CERTIFIED

Expires: 04/28/2026



Issued: 05/07/2023
Certificate #: OH-000025752393

Margaret D Senese

CERTIFIED

Expires: 05/06/2026



Town of Arlington, Massachusetts

Request: Oktoberfest at the Old Schwamb Mill, 10/5/2024, Noon - 4:00 p.m.

Summary:

Lynette Aznavourian, Museum Director, Old Schwamb Mill

a) Special (One Day) Beer & Wine License

b) Mill Lane (between Lowell Street and bridge over Mill Brook) - street closing

ATTACHMENTS:

Type	File Name	Description
▢ Reference Material	Schwamb_Mill_Oktoberfest_One_Day_License.pdf	Reference

OFFICE OF THE SELECT BOARD
TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant: Matt Guernsey

Address, phone & e-mail contact information: 251 Lowell St. Arlington, MA 02474

Name & address of Organization for which license is sought: _____

ABC Beer Inc. dba Arlington Brewing Company

Does this Organization hold nonprofit status under the IRS Code? _____ Yes No

Name of Responsible Manager of Organization (if different from above): Tom Allen

Address, phone & e-mail contact information: _____

251 Lowell St. Arlington, MA 02474

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? Yes If so, please give date(s) of Special Licenses and/or applications and title of event(s). Reservoir Beach Concert Series and Beer gardens

Is this event an annual or regular event? If so, when was the last time this event was held and at what location? Yes - We did the same event in the same location last year

24-Hour contact number for Responsible Manager of Alcohol Event date: 617-299-9095

Title of Event: Schwamb Mill Oktoberfest

Date/time of Event: October 5, 2024 12 pm - 4:00 pm (serving time)

Location of Event: Schwamb Mill, 17 Mill Lane, Arlington, MA

Location/Event Coordinator: Lynette Aznavorian (Schwamb Mill)

Method(s) of invitation/publicity for Event: Online and Social Media, signs, mailings

Number of people expected to attend: 1000 (max 300 expected at any one time)

Expected admission/ticket prices: \$5/individual; \$15/Family

Expected prices for food and beverages (alcoholic and non-alcoholic): Beer \$9; food available from multiple vendors at a range of prices

Will persons under age 21 be on premises? Yes

If "yes," please detail plan to prevent access of minors to alcoholic beverages. _____

See accompanying Security Plan

Have you consulted with the Department of Police Services about your security plan for the Event? _____

Yes

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Printed name/title

Officer Corey L. Kaban

Date:

9/3/24

POLICE COMMENTS:

Request 2 safety officer details

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.) _____

Beer

What types of food and non-alcoholic beverages do you plan to serve at the Event? _____

Food and non-alcoholic beverages will be available from numerous other vendors at the site

Who will be responsible for serving alcoholic beverages at the Event? _____

ABC Beer Inc. dba Arlington Brewing Company - License# FB-LIC-000353

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event. _____

All servers are TIPS certified. See security plan for certifications

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age. _____

Tom Allen

Carmine Granucci -

Peter Caradonna -

Marc Stiller

Rori Friedman

Matt Guernsey -

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc) _____

ABC Beer Inc.

Date of Delivery: Same day as event, before 11:00 am

Alcohol Serving Time (s): 12:00-4:00

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of? Returned to ABC Beer Inc.

Date of Pick-Up: Same day as event, removed by 5:00 pm

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

See attached certificate of insurance

Please submit this completed form and filing fee to the Select Board at least 21 days before your Event. Failure to provide complete information may delay the processing of your application.

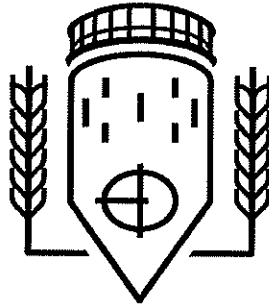
I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: 

Printed name: Matt Guernsey

Printed title & Organization name: Owner, ABC Beer Inc.

Email: matt@drinkarlingtonbeer.com



ARLINGTON

BREWING COMPANY

Event Security Plan

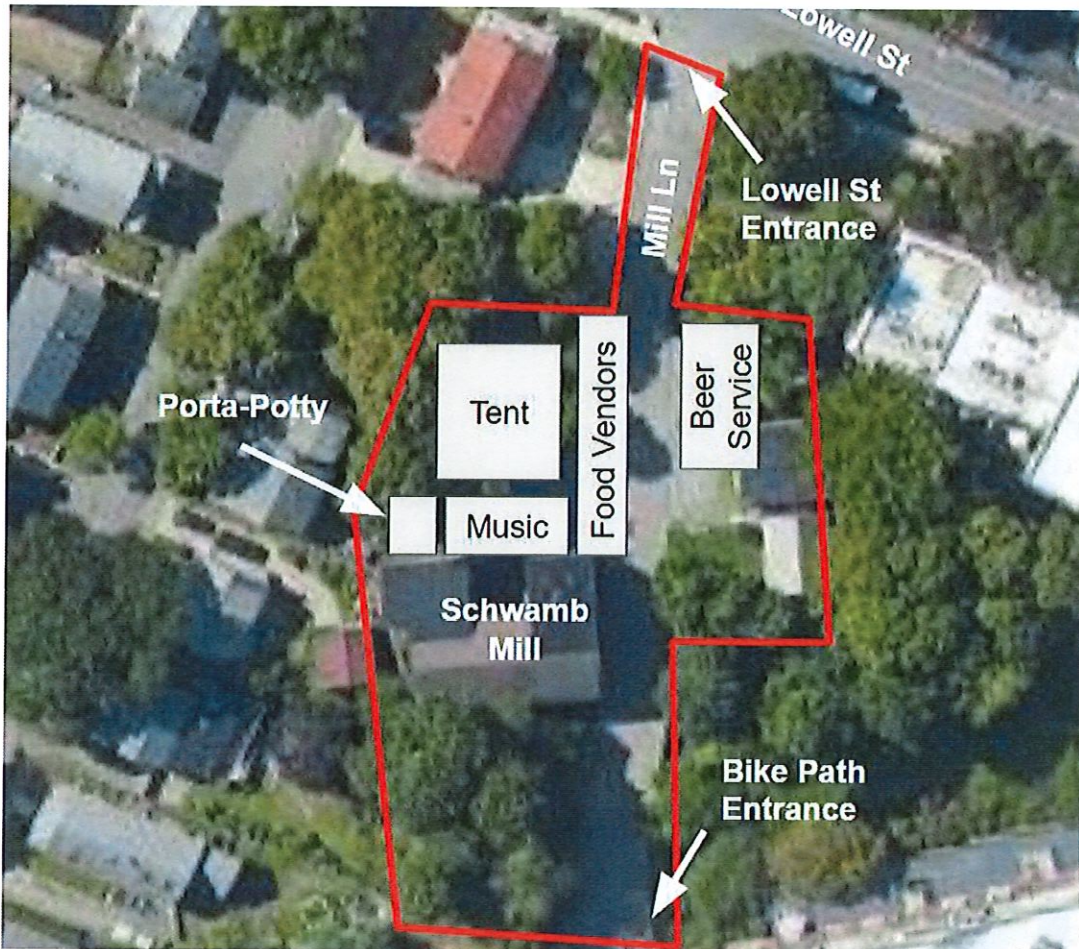
2024 Schwamb Mill Oktoberfest
The Old Schwamb Mill
17 Mill Ln, Arlington MA 02476

October 5, 2024 noon-4pm (serving time)

Event Space

The event will take place at the Old Schwamb Mill at 17 Mill Lane. The event space is limited to the closed section of Mill Ln (see traffic and parking section for more details), Mill Pond Park, the Watermill Place lawn, and the Old Schwamb Mill building and parking lot. Various tents and vendors will be set up on the lawn and areas surrounding the Mill. Portable restrooms will be available to guests in the parking lot near the main tent.

Beer will be served from our mobile bar, set up along the west side of Mill Ln. See the diagram for the planned event layout.



Entrances

There will be 2 entrances to the event, both on Mill Ln, one at the intersection of Lowell St, and the other at the bridge over Mill Brook. Both entrances will be attended by event staff.

Service Restrictions

- All persons purchasing alcohol must be 21 years or older (verified by TIPS server).
- Alcohol will not be served to any person who appears to be intoxicated.
- If any guest appears to be intoxicated, staff will take the appropriate measures, up to and including asking the guest to leave.
- If necessary, staff will alert police to any issue that raises concerns for public safety.

Serving Containers

All beers will be poured into 16 oz cups from our portable draft system.

Emergency Evacuation

In the event of an emergency, guests will be directed to leave through either of the main entrances.

Traffic and Parking

The Schwamb Mill plans to obtain a separate special event permit to close down Mill Lane to traffic between Lowell St and the bridge over Mill Brook so that the event can take place both on the lawn and in the street. Residents of the adjacent Watermill place will be advised in advance of the road closure, and access to the parking garage will be maintained at all times via Frazer Rd. Event parking will be at a nearby lot on Lowell St, as well as via available on-street parking in the area. The organizing committee will have a police detail to help direct traffic. We will encourage attendees to travel to the event on foot or via bicycle on the Minuteman Bike path. Bike parking is available on site.

TIPS Certifications

The event manager and all staff are TIPS certified. The TIPS certificate for the manager and servers are below.





ABCBEER-01

VROBINSON

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/27/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Allen Insurance and Financial 51 Main Street Waterville, ME 04901	CONTACT NAME: PHONE (A/C, No, Ext): (800) 439-4311		FAX (A/C, No):
	E-MAIL ADDRESS: info@allenif.com		
INSURER(S) AFFORDING COVERAGE			NAIC #
INSURER A : Tri State Insurance Co			31003
INSURED ABC Beer, Inc. DBA Arlington Brewing Company 251 Lowell St Arlington, MA 02474			
INSURER B :			
INSURER C :			
INSURER D :			
INSURER E :			
INSURER F :			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		ADL5571028-10	10/5/2023	10/5/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			ADL5571028-10	10/5/2023	10/5/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability	X		ADL5571028-10	10/5/2023	10/5/2024	Each Common Cause 1,000,000
A	Liquor Liability			ADL5571028-10	10/5/2023	10/5/2024	Aggregate Limit 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Additional Insured for GL and Liquor Liability Form CG2026

CERTIFICATE HOLDER

CANCELLATION

Town of Arlington 730 Mass Avenue Arlington, MA 02476	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Town of Arlington, Massachusetts

Request: Special (One Day) Beer & Wine License, 10/05/2024 @ The Old Schwamb Mill for Oktoberfest Event

Summary:

Matt Guernsey

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Oktoberfest_1_Day_Ref.pdf	Reference

OFFICE OF THE SELECT BOARD
TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant: Matt Guernsey

Address, phone & e-mail contact information: 251 Lowell St. Arlington, MA 02474

Name & address of Organization for which license is sought: _____

ABC Beer Inc. dba Arlington Brewing Company

Does this Organization hold nonprofit status under the IRS Code? _____ Yes No

Name of Responsible Manager of Organization (if different from above): Tom Allen

Address, phone & e-mail contact information: _____

251 Lowell St. Arlington, MA 02474

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? Yes If so, please give date(s) of Special Licenses and/or applications and title of event(s). Reservoir Beach Concert Series and Beer gardens

Is this event an annual or regular event? If so, when was the last time this event was held and at what location? Yes - We did the same event in the same location last year

24-Hour contact number for Responsible Manager of Alcohol Event date: 617-299-9095

Title of Event: Schwamb Mill Oktoberfest

Date/time of Event: October 5, 2024 12 pm - 4:00 pm (serving time)

Location of Event: Schwamb Mill, 17 Mill Lane, Arlington, MA

Location/Event Coordinator: Lynette Aznavorian (Schwamb Mill)

Method(s) of invitation/publicity for Event: Online and Social Media, signs, mailings

Number of people expected to attend: 1000 (max 300 expected at any one time)

Expected admission/ticket prices: \$5/individual; \$15/Family

Expected prices for food and beverages (alcoholic and non-alcoholic): Beer \$9; food available from multiple vendors at a range of prices

Will persons under age 21 be on premises? Yes

If "yes," please detail plan to prevent access of minors to alcoholic beverages. _____

See accompanying Security Plan

Have you consulted with the Department of Police Services about your security plan for the Event? _____

Yes

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Off. Corey L. Kaban Date: *9/3/24*

Printed name/title

POLICE COMMENTS:

Request 2 Safety OFFICER Details

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.) _____

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Food and non-alcoholic beverages will be available from numerous other vendors at the site

Who will be responsible for serving alcoholic beverages at the Event? _____

ABC Beer Inc. dba Arlington Brewing Company - License# FB-LIC-000353

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event. _____

All servers are TIPS certified. See security plan for certifications

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age. _____

Tom Allen , Carmine Granucci - , Peter Caradonna -

Marc Stiller Rori Friedman Matt Guernsey -

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc) _____

ABC Beer Inc.

Date of Delivery: Same day as event, before 11:00 am

Alcohol Serving Time (s): 12:00-4:00

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of? Returned to ABC Beer Inc.

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Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.) _____

See attached certificate of insurance

Please submit this completed form and filing fee to the Select Board at least 21 days before your Event. Failure to provide complete information may delay the processing of your application.

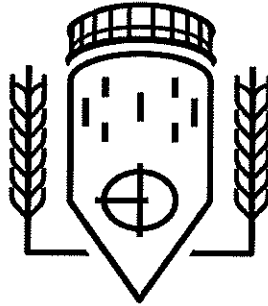
I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: 

Printed name: Matt Guernsey

Printed title & Organization name: Owner, ABC Beer Inc.

Email: matt@drinkarlingtonbeer.com



ARLINGTON

BREWING COMPANY

Event Security Plan

2024 Schwamb Mill Oktoberfest
The Old Schwamb Mill
17 Mill Ln, Arlington MA 02476

October 5, 2024 noon-4pm (serving time)

Event Space

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- If necessary, staff will alert police to any issue that raises concerns for public safety.

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TIPS Certifications

The event manager and all staff are TIPS certified. The TIPS certificate for the manager and servers are below.





Town of Arlington, Massachusetts

For Approval: Common Victualler License

Summary:

The Vintage Tea and Cake Company LLC, Adel Donegan, 677 Massachusetts Avenue

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Vintage_Tea_Cake_Co_CV_App_Ref.pdf	Application
▢	Reference Material	Vinatge_Tea_Cake_Co_IR_Ref.pdf	Inspection Reports

OFFICE OF THE SELECT BOARD

730 Massachusetts Avenue
Town of Arlington
Massachusetts 02476-4908

RECEIVED BY THE
TOWN OF ARLINGTON
2024 JUL 31 AM 9:49

(781) 316-3020
(781) 316-3029 fax

\$60.00 Filing Fee

Inspections Dept. at 51 Grove St. must review completed application before returning to this office.

APPLICATION

To the Licensing Authorities of the Town of Arlington

The Undersigned hereby makes application for a

- COMMON VICTUALLER LICENSE (Eat In)**
- FOOD VENDOR LICENSE (Take Out Only)**

Location 677 Massachusetts Ave Arlington

Name of Applicant Adel Donegan

Corporate Name (if applicable) The Vintage Tea and Cake Company LLC

D/B/A _____

Date 07/02/2024

I/We hereby agree to conform in all respects to the conditions governing such License as printed in the By-Laws of the Town, and such other rules and regulations as the Selectmen may establish. With the signing of this application, the applicant acknowledges that:

- A. It is understood that the Board is not required to grant the license.
- B. no work is to commence at the premises of the proposed location which is the subject matter of this application until the license is approved by the Select Board, and, furthermore, any work done is done at the applicant's risk, and
- C. in the event of a proposed sale of a business requiring a Common Victualler License, an application for a transfer of said license will be deemed to be an application for a new license (subject to the rules and regulations herein contained), and the owner of such business shall be required to file with the Select Board a thirty day notice of his intention to sell same before such application will be acted upon by the Select Board.
- D. That the license is subject to revocation if the holder of the license does not comply with Town By-Laws or the Rules and Regulations of the Board.

Print Name Adel Donegan

Signature Name 

Phone (Home) _____ (Business) _____

Email vintageteaandcake@gmail.com

INFORMATION RELATIVE TO APPLICATION

Breakfast Afternoon Tea Menu
Yes No

Lunch Afternoon Tea Menu
Yes No

Dinner Small Plates
Yes No

Do you own the property? Yes No Tenant at Will Lease Five (years)

Hours of Operation:
Day Monday to Friday Hours 10am-10pm
Day Saturday to Sunday Hours 10am-10pm
Day _____ Hours _____

Floor Space 879 Sq. Ft. Seating Capacity (if any) 19
Parking Capacity (if any) _____ spaces Number of Employees 2

List Cooking Facilities (and implements)
Convection Oven, Induction Stove

Will a food scale be in use for sale of items to the public? Yes No

Will catering services be provided by you? Yes No

The following items must be submitted with the application:

- | | |
|--|---------------------|
| 1. Layout Plan of Facility & Fixtures | Date Received _____ |
| 2. Site Plan (obtained at Bldg. Dept., 51 Grove St.) | Date Received _____ |
| 3. Outside Facade and Sign Plan (dimensions, color) | Date Received _____ |
| 4. Menu | Date Received _____ |
| 5. Maintenance Program | Date Received _____ |

If the facilities are not yet completed, provide estimated cost of work to be done \$ 5000

FOR OFFICE USE ONLY

Scheduled Hearing when Application will be presented to Select Board for approval:

Date _____ Time _____

Board Action: Approved Yes _____ No _____

APPLICANT'S RESUME

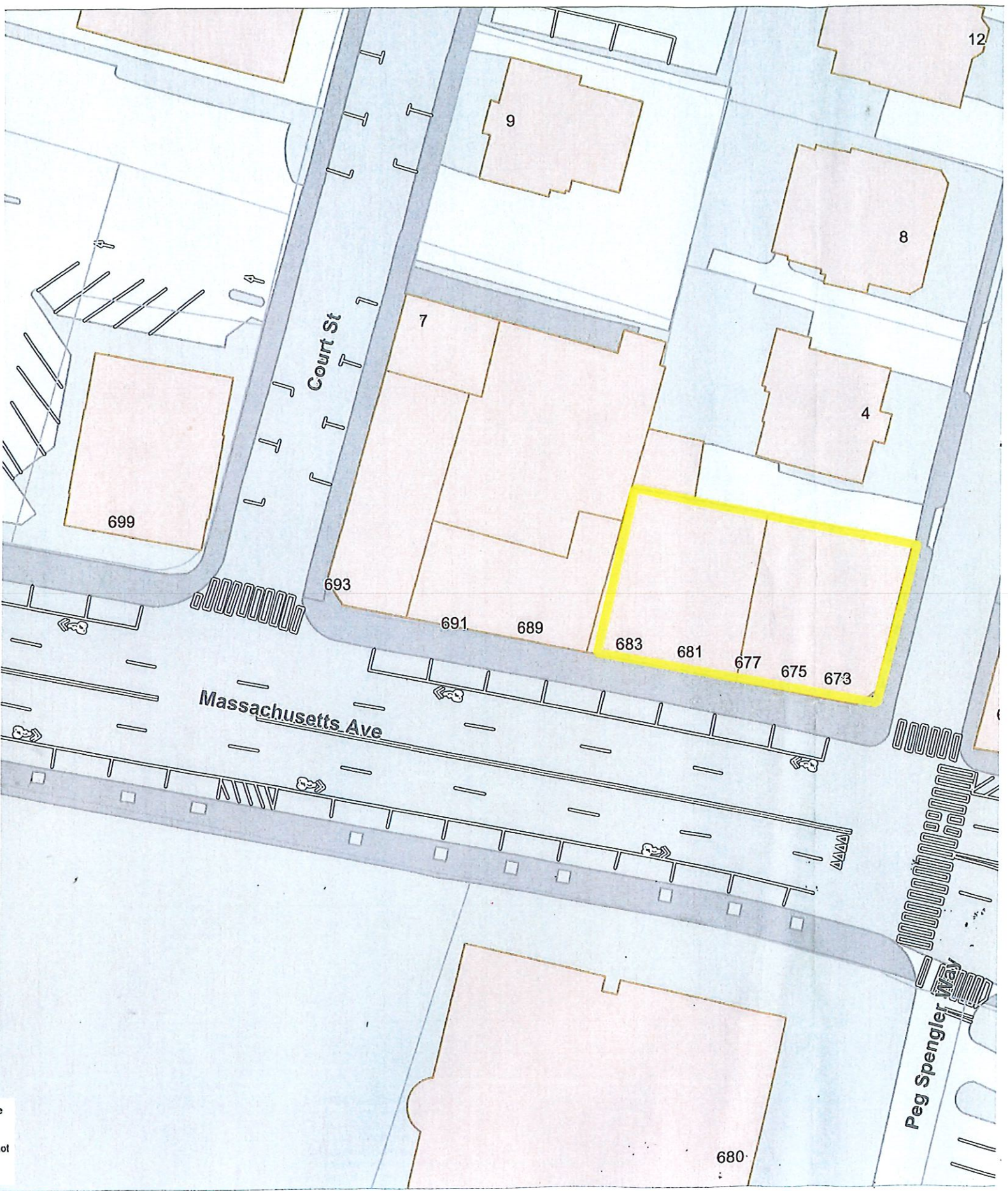
Food Business Experience of Applicant

From 2012 to Present
Employee _____ D/B/A The Vintage Tea and Cake Company
Sole Owner X Location Belmont and Lexington Locations
Partnership _____ Type Food Afternoon Tea
Corporation _____ Number of Employees 5-10

From _____ to _____
Employee _____ D/B/A _____
Sole Owner _____ Location _____
Partnership _____ Type Food _____
Corporation _____ Number of Employees _____

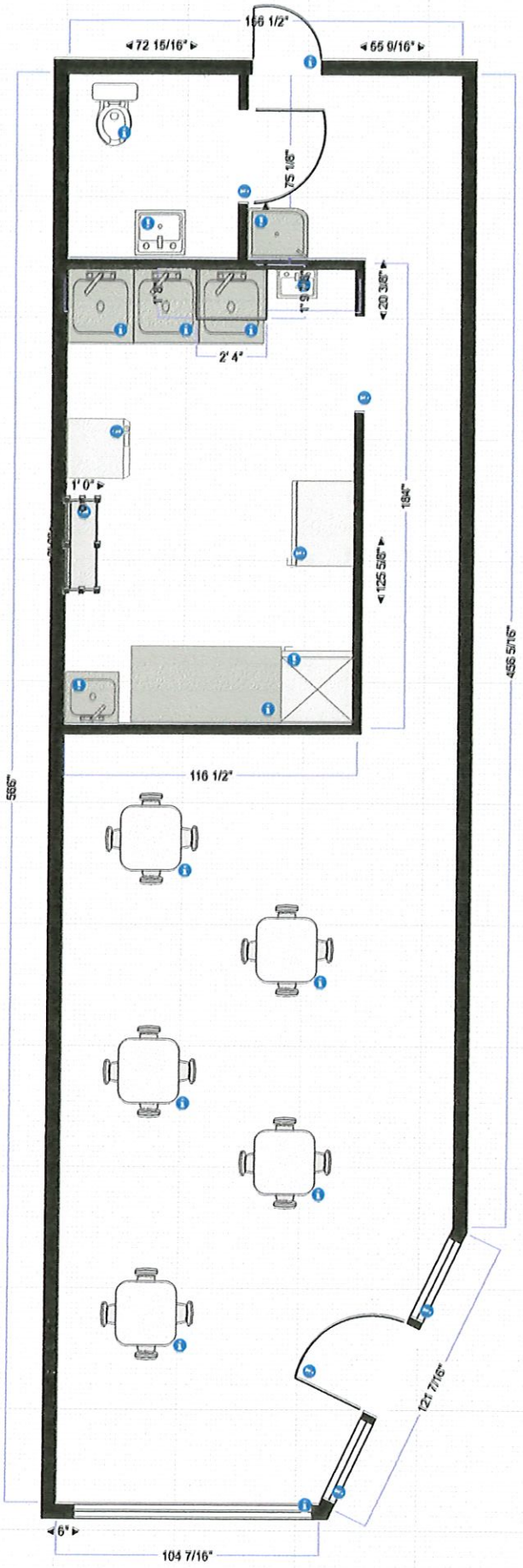
List any other information that you feel will assist in the review of this application.

The Arlington location will be our third location for an Afternoon Tea Room. We have eatings open to the public but also serve a as a venue for private events. We will also be doing an evening menu of small plates including cheese boards and chips and dips.



112 ft

Printed on 07/09/2024 at 11:39 AM



HERITAGE BLOCK

VINTAGE

Handicap parking sign with wheelchair icon and text: "HANDICAP PARKING" and "NO OTHER VEHICLES"



SAMPLE MENU

AFTERNOON TEA

PATISSERIES

Raspberry Dark Chocolate Truffle

Lemon Square

Seasonal Tart (N)

Lavender Earl Grey Madeleine

TRADITIONAL SCONE

served with Strawberry Preserves
& Clotted Cream

FINGER SANDWICHES

Classic Cucumber with Watercress Dill Butter

Spinach, Artichoke, & Red Pepper Spread

Chicken Salad on Iggy's Bun

Whipped Smoked Salmon Spread Bites

— OR —

VEGETARIAN SELECTION

Classic Cucumber with Watercress Dill Butter

Spinach, Artichoke, & Red Pepper Spread

Deviled Egg Salad on Iggy's Bun

Goat Cheese & Fig Bites

WINE BAR

CHARCUTERIE BOARD

CHEESE BOARD

MEDITERRAINEAN DIPS – Hummus, Red Pepper Spread

TINNED FISH BOARD

DEVEILED EGGS

SPICED POPCORN

CHIPS AND DIPS

STORE BOUGHT PATE

VINTAGE

TEA & CAKE CO.

MAINTANENACE PROGRAM

Daily:

Counters will be sanitized and wiped multiple times throughout the day

Kitchen floors will be swept and mopped at the end of the day.

Windows/ledges will be wiped/dusted

Dining room will be swept and moped

Appliances will be sanitized and wiped clean

Bathroom will be cleaned and disinfected throughout the day and at the end of day.

Dirty Linens will be sent to be washed

Trash and recycling will be emptied and put in trash barrel outside

Weekly:

Inside of Microwave will be cleaned

Fridge will be emptied and deep cleaned

Any out-of-date products will be disposed

Outside window pane will be cleaned by service company

Trash Barrels will be cleaned

Hot water system will be cleared

Kitchen Storage will be deep cleaned

Monthly:

Pest Control will visit

FRP Kitchen Walls and dining room walls will be cleaned

Deep clean by Earth Green House Cleaning

Quarterly or Bi-Annually:

Grease trap will be emptied

Freezers will be emptied and deep cleaned

Miscellaneous:

Maintenance of Appliances with contractor

Service of HVAC

VINTAGE

TEA & CAKE CO

MAINTANENACE PROGRAM

TYPE	COMPANY	FREQUENCY
DEEP CLEANING	Earth Green House Cleaning	Weekly
PEST CONTROL	Terminix	Monthly
GREASE TRAP	Dash Drains	Quarterly
WINDOW CLEANING	TBC	As needed
EQUIPMENT SERVICE	Kensington Mechanical	As needed

ARLINGTON POLICE DEPARTMENT

Juliann Flaherty
Chief of Police



POLICE HEADQUARTERS
112 Mystic Street
Telephone 781-316-3900

Town of Arlington
MASSACHUSETTS 02474

September 4, 2024

After conferring with other Detectives and conducting a check of the business address and the owner, the Police Department finds no issues with granting a license for The Vintage Tea and Cake Company, 677 Mass Ave.

Please call me with any questions.

Thank You,

Bryan Gallagher
Detective Lieutenant
Arlington Police Department

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Select Board; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: _____

Date: 09/5/24

"Proactive and Proud"



Town of Arlington
Inspectional Services Department
23 Maple Street
Arlington, MA 02476
781-316-3390

Inspectionalservices@town.arlington.ma.us

To: Office of the Select Board
From: Michael Ciampa, Building Commissioner
Date: August 19, 2024
RE: Common Victualler License

Please accept the following comments from the Inspectional Services Department regarding the Common Victualler License application for Vintage Tea and Cake Company.

Building

- All building changes need permits.
- All sign changes need approval and a sign permit.
- Window signs cannot exceed 25% of the window.
- Certificate of Occupancy is required.

Plumbing

- All plumbing and gas fitting work requires licensed contractors to obtain permits from this office for their respective trades.

Electrical

- All electrical work requires that permits be obtained from this office for their respective trades by licensed contractors, and any new wiring must conform to the Mass. Electrical Code. Notify the Inspector of Wires in accordance with Chapter 143, Section 3L.

Please note that the Inspectional Services Department has no objection to the issuance of this license.

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Select Board; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: _____

Date: 09/5/24

**OFFICE OF THE SELECT BOARD
TOWN OF ARLINGTON - INSPECTION REPORT**

Report is due at the Office of the Select Board by Tuesday, September 3, 2024
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT

Location: 677 Massachusetts Avenue
Applicant's Name: Vintage Tea and Cake Company LLC, Adel Donegan
D/B/A: Vintage Tea and Cake Company
Telephone: (617)-470-4321
Department: Sent Via E-mail Date: August 16, 2024

MEETING DATE: September 9, 2024

RE: COMMON VICTUALLER LICENSE

Inspected By: Planning – Katie Luczai, Economic Development Coordinator

INSPECTION REPORT SECTION:

The proposed business is located at the former site of Mamadou's Artisan Bakery in a B3 Village Business District. The proposed use is a 19-seat teahouse/café serving afternoon tea during the day and small plates in the evening. This business is an appropriate use for the neighborhood. The owner operates two other locations of the same business.

The Department has no objection to the issuance of a Common Victualler license to this business.

Any changes in signage, including signs in the window, and changes to the façade of the building may be subject to review by this Department. The Applicant is reminded that all signs, including re-lettering of any existing signs, require a permit issued by the Building Department. Other provisions of the Zoning Bylaw may apply as determined by the Building Inspector.

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Select Board; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: _____


Date: 09/5/24



Arlington Fire Department Town of Arlington

Administrative Office
411 Massachusetts Ave, Arlington, MA 02474
Phone: (781) 316-3803 Fax: (781) 316-3808
Email: rmelly@town.arlington.ma.us

Ryan Melly
Deputy Fire Chief

Checklist for food sales ownership conversion.

- **Property must be reinspected by the AFD once the basement is completed**
- **If applying for alcohol license in the future, the property must be inspected with the Building Department and AFD**
- All exit signs and emergency lights must be tested and in good working order
- FACP **must** have annual test paperwork on hand and be free of trouble and alarm signals
- Sprinkler system (if present) shall have current inspection tag
- All extinguishers must be hung with signs and a current inspection tag
- "K" extinguisher mounted and tagged in the kitchen area if using fat to cook
- All exits and exit paths must be in proper working order and free from storage
- No storage of excess combustibles allowed inside building or near exit ways
- Hoods must have current inspection/cleaning sticker attached
- Kitchen extinguishing systems must have current inspection tags
- If Ansul or Sprinklers present FACP must report to monitoring company
- Address must be clearly visible from the street
- Electrical panels must be accessible from floor to ceiling for the entire width
- Call for inspection after all has been completed 781-316-3803

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Select Board; furthermore, any work done is done at the applicant's risk.

Applicant's Signature: _____

Date: 09/5/24

**OFFICE OF THE SELECT BOARD
TOWN OF ARLINGTON - INSPECTION REPORT**

Report is due at the Office of the Select Board by Tuesday, September 3, 2024
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT

Location: 677 Massachusetts Avenue
Applicant's Name: Vintage Tea and Cake Company LLC, Adel Donegan
D/B/A: Vintage Tea and Cake Company
Telephone: (617)-470-4321
Department: Sent Via E-mail Date: September 4, 2024

MEETING DATE: September 9, 2024

RE: COMMON VICTUALLER LICENSE

Inspected By:
Board of Health

INSPECTION REPORT SECTION:

"Vintage Tea & Cake Company has submitted a plan review to our department, we are in the process of providing feedback to the applicant. Once the application is complete, a pre-operational inspection will be conducted in order to permit the establishment."

APPLICANT SIGNATURE SECTION:

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Select Board; furthermore, any work done is done at the applicant's risk.

Applicant's Signature:  _____

Date: 09/5/24 _____



Town of Arlington, Massachusetts

Hearing: Public Shade Tree Removal for Stratton Safe Routes to School Project

Summary:

John Alessi, Senior Transportation Planner
Amy Archer, Pare Corp

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Select_Board_-_Final_090924.pdf	Presentation



Stratton Elementary School, Arlington

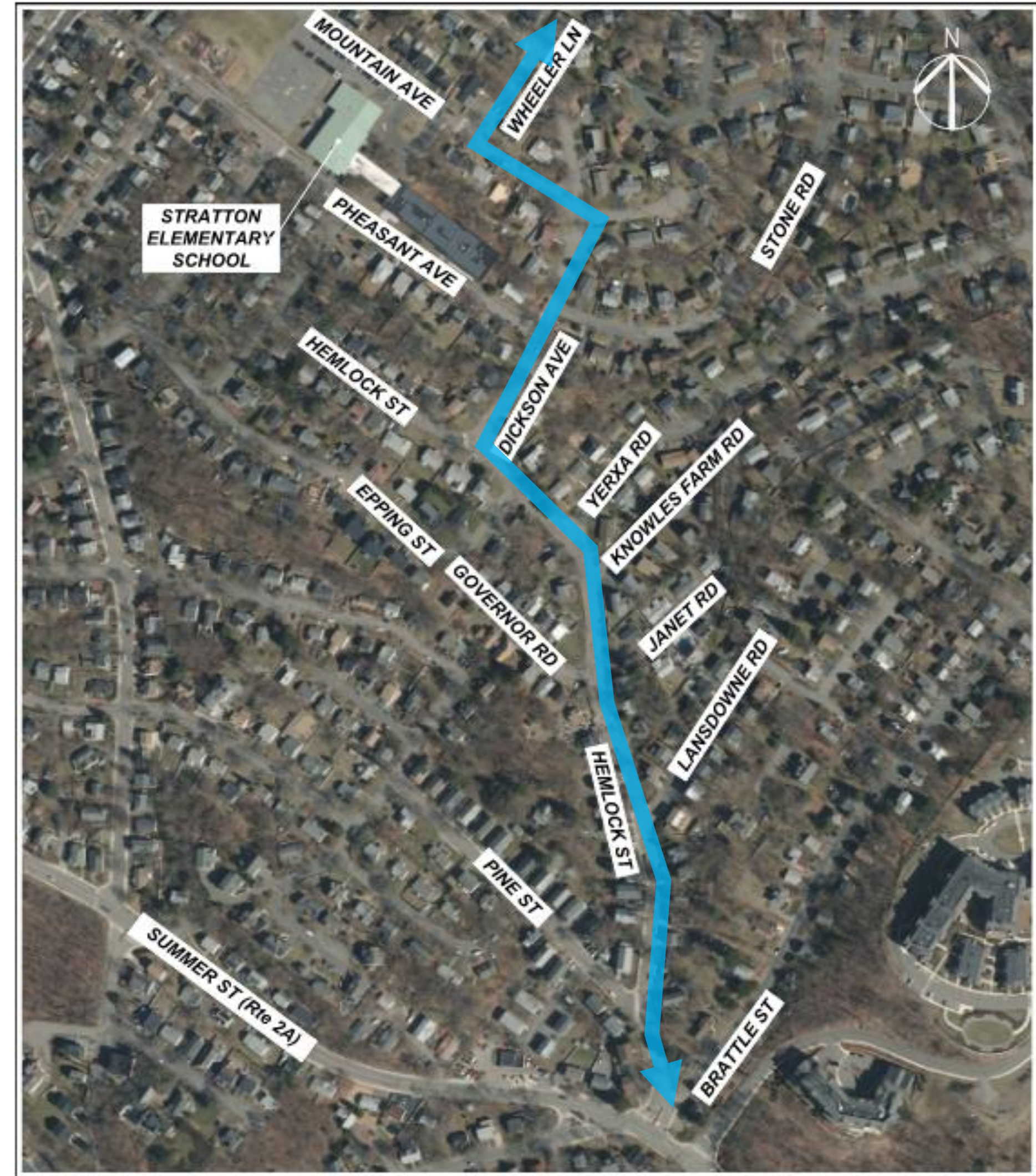
Safe Routes to School Project

Select Board – Tree Hearing
September 9, 2024 | 7:15 PM
Project File No. 609531



Project Area

- 225' along Wheeler Lane from Dickson Ave to Mountain Ave
- 300' along Mountain Ave from Wheeler Lane to Dickson Ave
- 575' along Dickson Ave from Mountain Ave to Hemlock St
- 1,600' along Hemlock St from Dickson Ave to Brattle St



Project Needs and Goals- Improve Sidewalks/Paths

- Various narrow sections
- Missing detectable warning panels
- Sections with steep grades

Upgrade to Americans with Disabilities Act (ADA) compliance – including width, cross slope and ped ramps

- Incomplete sidewalk network to school's entrances

Extend sidewalk network



Narrow sidewalk on Hemlock Street



No sidewalk on Dickson Avenue

Project Needs and Goals – Safer Pedestrian Crossings

- Missing crosswalks along desire lines
- Lack of high visibility/consistent striping
- Sight line issues

Restripe Crosswalks and enhance signage

Consider traffic calming measures as appropriate



Missing crosswalks across side streets.



Horizontal/vertical alignment and on-street parking limit visibility.

Project Needs and Goals – Safer Intersections

- Pedestrian crossings are long
- Excessive pavement allows higher vehicular speeds at intersections
- Excessive pavement presents ambiguity in right-of-way

Narrow roadway intersections, add signing and markings to identify ROW



Dickson/Hemlock – no stop lines/stop signs



Hemlock/Yerxa - flat radius = high speed turn





**How will
public shade
trees be
impacted?**

Existing Conditions



Existing Conditions

LEGEND:

-  = EXISTING TREE TO REMAIN
-  = EXISTING TREE TO BE REMOVED / TRANSPLANTED



Proposed Conditions



Proposed Conditions



Tree Impact Summary

Location	Sta	Size	Disposition
Wheeler Lane	302+21 RT	2"	Transplant
Mountain Ave	3+18 RT	15"	Remove
Mountain Ave	4+24 RT	24"	Remove
Mountain Ave	4+81 RT	20"	Remove
Dickson Ave	102+10 RT	15"	Remove
Dickson Ave	104+02 RT	15"	Remove
Yerxa Rd	111+35 LT	10"	Remove
Hemlock St	116+01 RT	1"	Transplant
Hemlock St	116+96 LT	15"	Remove
Hemlock St	119+52 LT	12"	Remove
Hemlock St	120+37 LT	48"	Remove
Hemlock St	121+25 LT	48"	Remove

Location	Sta	Size	Species
Wheeler Lane	302+21 RT	2"	Transplant
Mountain Ave	3+34 RT	8-10 Feet	Maple
Mountain Ave	4+24 RT	2-2.5 Inch Caliper	Sweetgum
Mountain Ave	4+81 RT	2-2.5 Inch Caliper	Tupelo
Mountain Ave	102+29 RT	8-10 Feet	Maple
Dickson Ave	104+00 RT	8-10 Feet	Maple
Yerxa Rd	111+41 LT	2-2.5 Inch Caliper	Tupelo
Hemlock St	111+60 LT	2-2.5 Inch Caliper	Sweetgum
Hemlock St	111+80 LT	8-10 Feet	Maple
Hemlock St	114+50 RT	8-10 Feet	Maple
Hemlock St	116+01 RT	1"	Transplant
Hemlock St	117+50 LT	7-8 Feet	Serviceberry
Hemlock St	119+50 LT	1.5-2 Inch Caliper	Hawthorne
Hemlock St	119+59 LT	1.5-2 Inch Caliper	Cherry
Hemlock St	120+28 LT	7-8 Feet	Serviceberry
Hemlock St	121+22 LT	1.5-2 Inch Caliper	Hawthorne

- All existing trees are within the Town ROW
- 12 Total trees are impacted – 10 to be removed and 2 to be transplanted
- 16 Trees to be planted (including the 2 transplants) = 4 more trees than existing



Thank You

*Stratton Elementary School
Arlington SRTS Project*

Select Board – Tree Hearing
September 9, 2024 | 7:15 PM
Project File No. 609531





Town of Arlington, Massachusetts

Update: Double Poles

Summary:

Stephen W. DeCoursey, Chair

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Double_Pole_Summary_Report_as_of_4-30-24.pdf	Double Pole Reference
▢	Reference Material	Double_Pole_Detail_-_4-30-24_-_Sorted_by_Date_Installed.pdf	Double Pole Reference 2
▢	Reference Material	Double_Pole_Statute_and_Bill.pdf	Double Pole Statute and Bill

ATTACHMENT A
D.T.E. 03-87 DOUBLE POLE STATUS GRID
NEW DOUBLE POLE SUMMARY REPORT
Reporting Period: November 1 2023 to April 30 2024

CITY OR TOWN	POLE OWNERSHIP TYPE	POLE OWNER 1	POLE OWNER 2	NEW DOUBLE POLES SUMMARY				
				NEW DOUBLE POLES AT START	NEW DOUBLE POLES ADDED	NEW DOUBLE POLES REMOVED	NEW DOUBLE POLES REMAINING > 90 DAYS	NEW DOUBLE POLES REMAINING AT END
				59	10	18	48	51

Arlington	Joint Owned	Eversource	Verizon Massachusetts	11	2	3	10	10
Arlington	Sole Owned	Verizon Massachusetts		7	0	1	6	6
Arlington	Joint Owned	Verizon Massachusetts	Eversource	41	8	14	32	35

NOTES: The Summary Reports in Attachment A provide all backlog and double poles recorded in the National Joint Utilities Notification System (NJUNS) database. Backlog double poles are those with a set date on or before January 31, 2004, and new double poles are those with a set date after January 31, 2004. Municipal electric companies that are sole and joint pole owners are included in these Reports.

The following Column Definitions apply to this Summary Report:

CITY OR TOWN	City or town in which new double poles are located.
POLE OWNERSHIP TYPE	"JO" or "SO" to indicate joint or sole pole ownership.
POLE OWNER 1	Sole owner or first joint owner.
POLE OWNER 2	Second joint owner (where JO).
NEW DOUBLE POLES AT START	New double poles at start of reporting period.
NEW DOUBLE POLES ADDED	New double poles added during the reporting period.
NEW DOUBLE POLES REMOVED	New double poles removed during the reporting period.
NEW DOUBLE POLES REMAINING > 90 DAYS	New double poles remaining at end of the reporting period that exceed 90 days.
NEW DOUBLE POLES REMAINING AT END	New double poles remaining at end of the reporting period.

ATTACHMENT A
D.T.E. 03-87 DOUBLE POLE STATUS GRID
NEW DOUBLE POLE PROGRESS REPORT
Reporting Period: November 1 2023 to April 30 2024

CITY OR TOWN	POLE LOCATION (STREET)	NJUNS TICKET NUMBER	TELEPHONE COMPANY ROUTE NUMBER	TELEPHONE COMPANY POLE NUMBER	ELECTRIC COMPANY ROUTE NUMBER	ELECTRIC COMPANY POLE NUMBER	POLE OWNER 1	POLE OWNER 2	DATE INSTALLED	DATE REMOVED	NEW DOUBLE POLES REMAINING > 90 DAYS (YES/NO)
Arlington	WACHUSETT AVE	2260675	79	11	79	11	Verizon Massachusetts	Eversource	1/1/2014		Yes
Arlington	Maple St	2460980	57	1	57	1	Verizon Massachusetts	Eversource	5/27/2015		Yes
Arlington	Pleasant St	2468310	4	7	4	7	Verizon Massachusetts	Eversource	6/18/2015		Yes
Arlington	Fabyan St	2504489	148	5	148	5	Verizon Massachusetts	Eversource	7/29/2015		Yes
Arlington	Mystic St	2504182	854	7		7	Verizon Massachusetts	Eversource	7/31/2015		Yes
Arlington	Brattle St	2710650	11	29	11	29	Verizon Massachusetts	Eversource	3/8/2016		Yes
Arlington	ORVIS RD	2995223	130	9	130	9	Verizon Massachusetts	Eversource	12/7/2016		Yes
Arlington	JEAN RD	3240282	815	1		1	Verizon Massachusetts	Eversource	8/11/2017		Yes
Arlington	Chestnut St	2504162	114	4S		4S	Verizon Massachusetts	Eversource	1/1/2018		Yes
Arlington	Ridge St	3488634	8	4	8	4	Verizon Massachusetts	Eversource	3/2/2018		Yes
Arlington	Gardner	3463173	951	14	951	14	Verizon Massachusetts	Eversource	3/18/2018		Yes
Arlington	PATRICIA TERRACE	3655107	ICIA TER	1-1	ICIA TER	1-1	Verizon Massachusetts	Eversource	12/17/2018		Yes
Arlington	PRENTISS RD	3758348	770	3	770	3	Verizon Massachusetts	Eversource	12/18/2018		Yes
Arlington	PRENTISS RD	3758359	770	1	770	1	Verizon Massachusetts	Eversource	12/19/2018		Yes
Arlington	PRESCOTT ST	3758466	864	1	864	1	Verizon Massachusetts	Eversource	12/20/2018		Yes
Arlington	edgehill	3850463		4		p4	Eversource	Verizon Massachusetts	3/19/2019		Yes
Arlington	decaturn st	3930434		2-1		p2-1	Eversource	Verizon Massachusetts	5/29/2019		Yes
Arlington	APACHE TRAIL	3904995	2	6	ACHE TR	ELCO P6	Verizon Massachusetts	Eversource	6/5/2019		Yes
Arlington	mystic st	3957094	854	40	854	p40	Eversource	Verizon Massachusetts	6/24/2019		Yes
Arlington	bay state rd	4045640		7		p7	Eversource	Verizon Massachusetts	9/19/2019		Yes
Arlington	endicott rd	4055318	17	6		p17/6	Eversource	Verizon Massachusetts	9/27/2019		Yes
Arlington	jason	4077659	50	26	50	P50/26	Eversource	Verizon Massachusetts	10/17/2019		Yes
Arlington	BROADWAY	4110067	190	9	190	190/9	Verizon Massachusetts	Eversource	11/20/2019		Yes
Arlington	broadway	4227932	9	p195/e195		p195/e195	Verizon Massachusetts	Eversource	11/25/2019		Yes
Arlington	winter st	4130456	887	3		887/3	Eversource	Verizon Massachusetts	12/13/2019		Yes
Arlington	mass ave	4172690	847	159		p847/159	Verizon Massachusetts		1/30/2020		Yes
Arlington	Chestnut St	2504156	114	6		6	Verizon Massachusetts	Eversource	2/5/2020		Yes
Arlington	chestnut st	4178579		p6		p6	Verizon Massachusetts		2/5/2020		Yes
Arlington	hamlet	4178573		p10		p10	Verizon Massachusetts		2/5/2020		Yes
Arlington	FOREST ST	4028095	829	10	OREST S	ELCO P10	Verizon Massachusetts	Eversource	3/27/2020		Yes

CITY OR TOWN	POLE LOCATION (STREET)	NJUNS TICKET NUMBER	TELEPHONE COMPANY ROUTE NUMBER	TELEPHONE COMPANY POLE NUMBER	ELECTRIC COMPANY ROUTE NUMBER	ELECTRIC COMPANY POLE NUMBER	POLE OWNER 1	POLE OWNER 2	DATE INSTALLED	DATE REMOVED	NEW DOUBLE POLES REMAINING > 90 DAYS (YES/NO)
Arlington	RIVER ST	4111138	14	P10A/E10A	P10A/E10A		Verizon Massachusetts	Eversource	4/7/2020		Yes
Arlington	Stowcroft St	4286396		12		P12	Verizon Massachusetts		4/14/2020		Yes
Arlington	Beacon St	4282536		9		P9	Verizon Massachusetts		4/23/2020		Yes
Arlington	BOW ST	4827053	906	15	NA	15	Verizon Massachusetts	Eversource	9/9/2021		Yes
Arlington	MYSTIC ST	3044868	854	11	N/A	11	Verizon Massachusetts	Eversource	1/21/2022		Yes
Arlington	SWAN PL	3838439	873	6	873	ELCO P6	Verizon Massachusetts	Eversource	2/10/2022		Yes
Arlington	ernest road	5006278	96	2		e-2	Verizon Massachusetts	Eversource	6/24/2022		Yes
Arlington	SPRING AVE	5231283	89	2	NA	2	Verizon Massachusetts	Eversource	8/9/2022		Yes
Arlington	PINE RIDGE RD	5231262	156	7	NA	7	Verizon Massachusetts	Eversource	8/11/2022		Yes
Arlington	Gray St.	5586587	27	49	27	Pole 27/49	Verizon Massachusetts		5/15/2023		Yes
Arlington	Arlington	5745365	27	37	27	Pole 27/37	Eversource	Verizon Massachusetts	9/1/2023		Yes
Arlington	Overlook	5759886	965	23	965	Pole 965/23	Eversource	Verizon Massachusetts	9/14/2023		Yes
Arlington	MASSACHUSETTS AV	4575906	847	P106/E106		P106/E106	Verizon Massachusetts	Eversource	11/16/2023		Yes
Arlington	MOUNTAIN AV	4678388	104	P14/E14		P14/E14	Verizon Massachusetts	Eversource	12/4/2023		Yes
Arlington	WASHINGTON ST	4678406	987	P17/E17		P17/E17	Verizon Massachusetts	Eversource	12/14/2023		Yes
Arlington	Mass Ave	5968417	1	161	1	Pole 1/161	Eversource	Verizon Massachusetts	1/22/2024		Yes
Arlington	HOMER RD	4976965	265	P9/E9		P9/E9	Verizon Massachusetts	Eversource	1/25/2024		Yes
Arlington	wachusett av	4973305	878	p2/e2		p2/e2	Verizon Massachusetts	Eversource	1/29/2024		Yes

Current Law – Chapter 164, Section 34B – Replacement of Existing Poles

Section 34B. A distribution company or a telephone company engaging in the removal of an existing pole and the installation of a new pole in place thereof shall complete the transfer of wires, all repairs, and the removal of the existing pole from the site within 90 days from the date of installation of the new pole; provided, however, that for any approved commercial or industrial construction project, the completion of which is expected to take longer than one year, said company shall be required to remove such pole within six months from the date of installation of the new pole. The owner of such pole shall notify all other users of the starting date of such removal and installation work at least 48 hours prior to the commencement of such work, and said owner shall require all other users to remove their wiring and other attachments from the poles in a timely manner.

Governor's Proposed Amendment Contained in Municipal Empowerment Act – Not Passed.

SECTION 79. Section 34B of chapter 164 of the General Laws, as so appearing, is hereby amended by adding the following sentence:- **A city or town may enforce this section by the enactment of a local ordinance or bylaw prohibiting double poles beyond the 90 days or 6 months, as the case may be, authorized by this section, violation of which may be punishable by a fine to be imposed on the owner of such double poles not to exceed a maximum of \$1,000 per occurrence.**



Town of Arlington, Massachusetts

Future Select Board Meetings

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Oct_-_Dec_Calendar.pdf	Oct - Dec Calendar 2024

OCTOBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3 Rosh Hashana	4	5
6	7	8	9	10	11	12 Yom Kippur
13	14 Indigenous Peoples' Day	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31 Halloween		

NOVEMBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 Election Day	6	7	8	9
10	11 Veterans Day	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28 Thanksgiving	29 Thanksgiving Friday	30

DECEMBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24 Christmas Eve	25 Christmas Day & Hanukkah	26 Kwanzaa	27	28
29	30	31 New Year's Eve				



Town of Arlington, Massachusetts

Discussion and Approval: Letters Regarding Proposed MBTA Development of Alewife Station/CSO Issues

ATTACHMENTS:

Type	File Name	Description
▣ Reference Material	Alewife_CSO_DRAFT_letter_to_MBTA.pdf	Draft letter to MBTA
▣ Reference Material	Alewife_CSO_DRAFT_letter_to_Governor.pdf	Draft letter to Governor

DRAFT

September 5, 2024

Mr. Philip Eng
General Manager and Chief Executive Officer
Massachusetts Bay Transportation Authority
10 Park Plaza, Boston, MA 02116

Dear Mr. Eng,

The Town of Arlington Select Board, in conjunction with the Town Manager, respectfully sends this letter regarding the MBTA's proposed redevelopment of the Alewife Station. The Town recognizes the state's opportunity to transform and reinvigorate the Alewife area, as well as address longstanding impacts of the station's current design and landscape on Arlington. However, at this initial stage of the project, Arlington must take the opportunity to express its grave concerns about the harmful potential impact that the project may have on our community by exacerbating the long standing issue with combined sewer overflows ("CSOs") that have plagued our community.

Arlington requests that the detrimental impact of CSOs upon the Arlington community is considered by the MBTA as part of any proposed development plan at the site. If considered at this early stage, environmentally friendly methods of CSO mitigation can be planned and implemented so that there are no new outflows that create increased raw sewage flowing into Arlington's waterways and neighborhoods.

For decades, the discharge and flooding of sewage from CSOs has had a serious impact upon Arlington. According to the MWRA, a staggering 200 million or more gallons of combined sewage was discharged into the Mystic River and Alewife Brook in 2023 during nearly 100 distinct CSO discharges. When the Alewife Brook overflows, untreated CSO sewer discharges floods parks, yards and houses of residents in the surrounding area. The sewage discharge has also flooded area streets, leaving pedestrians to traverse hazardous, put more bluntly, gross conditions.

The Alewife redevelopment project has the potential to worsen the impacts of the most damaging CSO in Cambridge – Outfall Number CAM401A. Last year, this one CSO outfall, situated in very close proximity to the proposed project, discharged over 20 million gallons of untreated sewage pollution. The 2023 discharge from CAM401A significantly exceeded the

permitted annual total for the entirety of all Alewife Brook CSOs. Any redevelopment project at the Alewife Station site, especially one that includes a significant increase in housing, will only increase this problem if mitigation efforts are not considered now, before planning begins in earnest. Solutions like sewage storage under the Alewife site, the inclusion of an adjacent storm water wetland, more separated sewers and most importantly, no new connections to the combined sewers, must be considered now, before the opportunity to implement them is lost.

Given the proximity of Arlington and its residents to untreated sewage discharge from CSO flooding, including from Somerville and Cambridge, the Alewife Station redevelopment is a critical project that will impact Arlington for decades. As a result, the Town respectfully requests that the MBTA consider how the proposed redevelopment can best serve the health, safety and environmental needs of Arlington and surrounding communities.

The Town of Arlington is grateful for the MBTA's commitment to redeveloping a critical transportation, commercial and residential hub in the Alewife area. However, we must ask that that this redevelopment consider and plan for the potentially disastrous impact that its sewage will have on Arlington. We look forward to learning more about this proposed redevelopment and how it can improve the surrounding areas, including Arlington.

Sincerely,

Stephen W. DeCoursey
Chair, Arlington Select Board

cc: The Honorable Kim Driscoll
The Honorable Cindy F. Friedman
The Honorable Sean Garballey
The Honorable David M. Rogers
Town of Arlington Select Board
James Feeney, Town Manager
Michael Cunningham, Town Counsel
Jaclyn Munson, Deputy Town Counsel

DRAFT

September 5, 2024

The Honorable Maura Healey, Esq.
Massachusetts State House
Office of the Governor
24 Beacon Street, Boston, MA 02133

Dear Governor Healey,

The Town of Arlington Select Board, in conjunction with the Town Manager, respectfully sends this letter regarding the MBTA's proposed redevelopment of the Alewife Station. The Town recognizes the state's opportunity to transform and reinvigorate the Alewife area, as well as address longstanding impacts of the station's current design and landscape on Arlington. However, at this initial stage of the project, Arlington must take the opportunity to express its grave concerns about the harmful potential impact that the project may have on our community by exacerbating the long standing issue with combined sewer overflows ("CSOs") that have plagued our community.

Arlington requests that the power of the Governor's office is harnessed to coordinate efforts by the MBTA, MWRA DCR and the Massachusetts DEP so that the detrimental impact of CSOs upon the Arlington community is considered as part of any proposed development plan at the site. If considered at this early stage, environmentally friendly methods of CSO mitigation can be planned and implemented so that there are no new outflows that create increased raw sewage flowing into Arlington's waterways and neighborhoods.

For decades, the discharge and flooding of sewage from CSOs has had a serious impact upon Arlington. According to the MWRA, a staggering 200 million or more gallons of combined sewage was discharged into the Mystic River and Alewife Brook in 2023 during nearly 100 distinct CSO discharges. When the Alewife Brook overflows, untreated CSO sewer discharges floods parks, yards and houses of residents in the surrounding area. The sewage discharge has also flooded area streets, leaving pedestrians to traverse hazardous, put more bluntly, gross conditions.

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permitted annual total for the entirety of all Alewife Brook CSOs. Any redevelopment project at the Alewife Station site, especially one that includes a significant increase in housing, will only increase this problem if mitigation efforts are not considered now, before planning begins in earnest. Solutions like sewage storage under the Alewife site, the inclusion of an adjacent storm water wetland, more separated sewers and most importantly, no new connections to the combined sewers, must be considered now, before the opportunity to implement them is lost.

Given the proximity of Arlington and its residents to untreated sewage discharge from CSO flooding, including from Somerville and Cambridge, the Alewife Station redevelopment is a critical project that will impact Arlington for decades. As a result, the Town respectfully requests that your Honor convene relevant state agencies to consider how the proposed redevelopment can best serve the health, safety and environmental needs of Arlington and surrounding communities.

The Town of Arlington is grateful for the MBTA's commitment to redeveloping a critical transportation, commercial and residential hub in the Alewife area. However, we must ask that that this redevelopment consider and plan for the potentially disastrous impact that its sewage will have on Arlington. We look forward to learning more about this proposed redevelopment and how it can improve the surrounding areas, including Arlington.

Sincerely,

Stephen W. DeCoursey
Chair, Arlington Select Board

cc: The Honorable Kim Driscoll
The Honorable Cindy F. Friedman
The Honorable Sean Garballey
The Honorable David M. Rogers
Town of Arlington Select Board
James Feeney, Town Manager
Michael Cunningham, Town Counsel
Jaclyn Munson, Deputy Town Counsel



Town of Arlington, Massachusetts

NEW BUSINESS



Town of Arlington, Massachusetts

Next Scheduled Meeting of Select Board September 23, 2024

Summary:

You are invited to a Zoom webinar.

When: Sep 9, 2024 07:15 PM Eastern Time (US and Canada)

Topic: Select Board Meeting

Register in advance for this webinar:

https://town-arlington-ma-us.zoom.us/webinar/register/WN_dd76PLkVSPqPkpRI nv1tkw

After registering, you will receive a confirmation email containing information about joining the webinar.

Notice to the Public on meeting privacy In the interests of preventing abuse of videoconferencing technology (i.e. Zoom Bombing) all participants, including members of the public, wishing to engage via the Zoom App must register for each meeting and will notice multi-step authentication protocols. Please allow additional time to join the meeting. Further, members of the public who wish to participate without providing their name may still do so by telephone dial-in information provided above.