

ARLINGTON PUBLIC SCHOOLS

In accordance with the provisions of the Massachusetts General laws, Chapter 30A, Section 20, notice is hereby given for the following meeting of the:

***Arlington School Committee
Standing Subcommittee: Budget
Wednesday, November 13, 2024
10:00 AM***

In Person:

*Arlington Public Schools District Office
14 Mill Brook Drive
Superintendent's Office, 2nd Floor
Arlington, MA 02476*

Via Zoom:

<https://us02web.zoom.us/j/86251498197>

Open Meeting (K. Allison-Ampe)

Update on FY24

Update on FY25

Discussion of budget process for FY26

- budget calendar*
- budget forums*

Update on Business Office staffing

Long Range Plan discussion

Update on rental fees

Planning for future Budget Subcommittee meetings

Approve Minutes

- DRAFT Meeting Minutes - 10-10-2024*

Old Business

New Business

Adjournment (K. Allison-Ampe)

The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Stated times and time amounts, listed in parenthesis, are the estimated amount of time for that particular agenda item. Actual times may be shorter or longer depending on

the time needed to fully explore the topic.

Submitted by Kirsi Allison-Ampe

Massachusetts law requires all open session meetings of public bodies to be accessible to members of the public, including those with disabilities. If you need reasonable accommodations in order to participate in the meeting, contact the Administrative Assistant to the Arlington School Committee Liz Diggins at ediggins@arlington.k12.ma.us.



Town of Arlington, Massachusetts

Meeting Location - Hybrid

Summary:

In Person:

Arlington Public Schools District Office
14 Mill Brook Drive
Superintendent's Office, 2nd Floor
Arlington, MA 02476

Via Zoom:

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Town of Arlington, Massachusetts

Open Meeting (K. Allison-Ampe)



Town of Arlington, Massachusetts

Update on FY24



Town of Arlington, Massachusetts

Update on FY25



Town of Arlington, Massachusetts

Discussion of budget process for FY26

Summary:

- budget calendar
- budget forums



Town of Arlington, Massachusetts

Update on Business Office staffing



Town of Arlington, Massachusetts

Long Range Plan discussion



Town of Arlington, Massachusetts

Update on rental fees



Town of Arlington, Massachusetts

Planning for future Budget Subcommittee meetings



Town of Arlington, Massachusetts

Approve Minutes

Summary:

- DRAFT Meeting Minutes - 10-10-2024

ATTACHMENTS:

Type	File Name	Description
▢ Minutes	DRAFT_Meeting_Minutes__Budget_Subcommittee_-_October_10__2024.pdf	DRAFT Meeting Minutes 10-10-2024

Budget Subcommittee
Arlington School Committee

Meeting Minutes
Thursday, October 10th, 2024, 12:00pm

Hybrid meeting.

Attendance

Subcommittee Members: Kirsi Allison-Ampe; Jane Morgan & Laura Gitelman via zoom
Administration: Elizabeth Homan, Superintendent, Fran Gorski, Asst Super Finance;
Margaret Thomas (zoom)
Other attendees:, Dean Carman, Josh Lobel, Len Kardon (all via zoom)

The meeting was called to order at 12:05 p.m.

Update on FY24 Budget

- FG: final balance FY24 \$17,461.80
- Working on having EOYR done by Matt Abram
 - Proposal includes 2 parts
 - 1. Immediate support to complete/file EOYR -- \$9900
 - 2. Work to automate report generation for future -- \$8000
 - Hopeful that report will be done asap

Update on FY25 Budget

Budget calendar

- EH reviewed proposed memo to staff
- Priorities TBD, will take into account negotiations, strategic initiative, etc
- Moved budget kickoff to 11/1 so can review staffing rosters first

Budget forums

- KAA, EH, LG to meet to discuss format, timing

Update on business office staffing

- Finalist interview at 1:30pm for Finance Director position

Update on rental fees

- FG: don't have materials though do have update
- Has been pulling materials to allow assessment of costs, etc
- Had conversations with field monitor, custodian re protocols
- Policy (or internal procedure? – language is a little unclear) needs refresh
- Plan is to have protocols in place, share with renters
- Working on clarifying duties of field monitor
- Looking at provisions for repetitive renters (allows sharing custodian fees but unclear if actually applies to any renters)
- Plan to review fees at next budget subcommittee meeting

- Things to consider: bathrooms, trash, rodents, regulatory requirements for host, what is allow under managerial rights.

Planning for future budget subcommittee meetings

- Next meeting 11/13/24 10am

Minutes of 5/15/24, 6/18/24, 9/26/24 approved

Motion made by LG, 2nd JM, **approved** 3-0-0 by roll call vote

No old or new business or future agenda items

Meeting adjourned at 12:57pm, **motion** by LG 2nd by JM, roll call vote 3-0-0.



Town of Arlington, Massachusetts

Old Business



Town of Arlington, Massachusetts

New Business



Town of Arlington, Massachusetts

Adjournment (K. Allison-Ampe)



Town of Arlington, Massachusetts

Submitted by Kirsi Allison-Ampe